



PROFESSIONAL DEVELOPMENT WORKSHOPS

FALL FLEX 2013

To enroll please contact Dianne Freeman at 714-564-6763 or freeman_dianne@sac.edu

WORKSHOPS	DESCRIPTION	PRESENTER	DATE	TIME	LOCATION
Grant Writing 101	Overview of the grant process, identifying and evaluating grant opportunities, and understanding the basic components of a grant proposal and the process of development.	Sarah Santoyo	Monday August 19	9:00am to 10:00am	A-112
Active Shooter on Campus Workshop	This workshop provides information that can save your life. What do you do when the unthinkable happens? You will also learn what the local police department, the fire department, and the campus safety department will do in response to an active shooter on campus.	James Wooley and Al Chin	Monday August 19	9:00 am to 10:00 am	A-130
Using CCC Confer	How to use the free CCC Confer for hosting meetings and events.	Joe Pacino	Monday August 19	10:00am to 11:00am	A112
Bb Basics	Learn how to use Blackboard to post your syllabus and handouts, plus more!	Bb Professional Training	Monday August 19	1:00pm to 4:00pm	*
Bb Advanced	Advanced techniques using Bb.	Bb Professional Training	Monday August 19	5:00pm to 8:00pm	*
Bb Basics	Learn how to use Blackboard to post your syllabus and handouts, plus more!	Bb Professional Training	Tuesday August 20	9:00am to Noon	*
You Tube Video Captioning	Learn how to use YouTube's video captioning feature.	John Russo	Tuesday August 20	10:00am to 11:00am	A112
Department Chair: The Nuts & Bolts	The duties and responsibilities expected of an academic Department Chair.	John Zarske	Tuesday August 20	9:00am to Noon	A112
Bb Advanced	Advanced techniques using Bb.	Bb Professional Training	Tuesday August 20	1:pm to 4:pm	*
Bb Advanced	Advanced techniques using Bb.	Bb Professional Training	Wednesday August 21	9:00am to Noon	*
Camtasia Relay (NEW Product!)	Use Camtasia Relay to easily develop mini-lectures, demonstrations/tutorials using screen capture/audio/video recordings with captioning. (An easier recording tool than Camtasia Studio.)	Joe Pacino	Wednesday August 21	9:00am to 11:00am	A112
Department Chairs & Senate Meeting	A meeting of the Academic Senate and Academic Department Chairs.	Academic Senate	Wednesday August 21	9:00 am to Noon	The Spot (U-102)

Safety and Emergency Preparedness	This class is designed to help you assist your students during a fire or earthquake	Don Mahany/James Wooley	Wednesday August 21	10:00am to 11:00am	A130
Academic Senate Meeting	A meeting of the Academic Senate Officers and Senators.	Academic Senate	Wednesday August 21	1:00pm to 3:00pm	The Spot (U-102)
Bb Advanced	Advanced techniques using Bb.	Bb Professional Training	Wednesday August 21	1:00pm to 4:00pm	*
Fitness Seminar for Faculty and Staff	Health and fitness topics and discussion for faculty and staff.	Flo Luppiani and Juli Macdonald	Thursday August 22	2:30pm to 3:30pm	E102
Using Turnitin.com	The effective use of Turnitin.com for evaluating student papers and reports.	Pete Nguyen	Thursday August 22	4:30pm to 5:30pm	A108
College Convocation	Opening ceremony for the Fall 2013 semester.	Dr. Erlinda Martinez	Friday August 23	8:00am to 10:00am	Phillips Hall
Division and Department Meetings	Division and Department meetings as arranged by each Division.	All	Friday August 23	11:00am to 4:00pm	Division/Depts
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*Sign up through the office of Distance Education (714) 564-6725 SAC.Disted@sac.edu