

The Mission of the Administrative Services Division of Santa Ana College is to provide resources and professional services in support of student success and the operations of the college in cooperative, convenient and expeditious manner.



THE MISSION OF SANTA ANA COLLEGE is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community



Greetings from our entire Administrative Services team.

With the Spring semester in full swing and our students fully engaged in pursuit of their goals, the Administrative Services team is working diligently to fulfill our role in the success of our students. Personally, my first 90 days at Santa Ana College have gone by so fast! There is so much happening at SAC that I can't help catching the wave of student success and work to keep riding it!

On the planning and budget wave, the good news is that brighter days are ahead for SAC. While it is true that we may not see significant increases in revenue during the coming year, the future year projections made by the Governor directly related to the passage of Proposition 30 give our college hope that the State has made a commitment to higher

education as a tool to grow our economy. What is clear is the Governor's aim to make higher education more efficient for our students.

On the Facilities wave, Measure Q has given our College \$198 million reasons to smile. With our Facilities Master Plan complete, we are focused on immediately improving our very old utility infrastructure, renovating Johnson Center, and beginning the programming and design of our new science building. We are also working diligently on many other immediate facilities needs that must be addressed in order to continue serving our students in a healthy and safe environment.

Our goal in Administrative Services is to provide high quality service to our students, faculty and staff in order to achieve the "audacious" goals President Martinez has established for our College which are focused on student success.

It is my great pleasure to be a part of Santa Ana College's great tradition of student success and I look forward to working together throughout campus to achieve our college mission and goals. **IT'S ALL ABOUT THE STUDENTS!**

All the best,

Dr. Michael Collins, VP Administrative Services

TEAM CELEBRATIONS ■ TEAM CELEBRATIONS ■ TEAM CELEBRATIONS ■ TEAM CELEBRATIONS



GREAT JOB!!

This past fall one of our team members, **MIKE EDISS** received his Bachelor of Arts degree in History from Cal State Long Beach. We congratulate Mike on accomplishing his educational goal while juggling a family and a full time job. We are proud to have you on our TEAM!





BEST OF LUCK TO OUR COLLEAGUE!!

This past December, our department said good-bye to our longtime colleague and friend, **JOE LOKOS** as he retired after 32 years of outstanding service. Our team celebrated Joe's dedication to Santa Ana College and our team with one of our signature department BBQ feast.

Here's a special note from Joe to his friends at SAC.

When I was a kid I use to come to Santa Ana College to play handball or go swimming. I was given an opportunity to work here in March 1980. Never in my wildest dreams did I think 32 years later I would be retiring from Santa Ana College.

It has been an honor and privilege to have been part of this great institution and I will miss all the wonderful people that I have come in contact both past and present. I have learned so much and it has been a wonderful work experience. I am taking with me many great memories of Santa Ana College and how much it has grown in the years I have worked here.

After so many years together, I consider my co-workers like my extended family and I value their friendship the most.

Sincerely, Joseph J. Lokos



CONGRATS!!

My name is **GEORGE MURILLO**. I've been working at SAC for over seven years. It's been a great adventure. I am excited to be here using all of my abilities that God has given me. It's like hitting the lottery!

I recently was promoted to Skilled Maintenance worker, locks and doors. My main duties are to take care of all the doors and locks for the college. I am always happy to assist our team in anything that needs to be completed carpentry, painting, plumbing etc.

I work with a great team and Facilities Manager that support and encourage me. SAC allows me to do the best I can do for the community, the school and the staff.

I have a great, understanding wife, Leticia, that I have known for over 37 years. We have been married for over 30 years and have 3 great daughters, Vanessa, 26, Yvette, 22 and Brianna, 14 that God has given me.

WELL DONE!!

My name is **FELIPE LOPEZ**. It is my pleasure to be working at SAC with the faculty, staff and students. For the past 21 years, I have been taking care of the campus. My first position with Santa Ana College was in 1991 as a student worker. In 1992, I was hired as a sub custodian. I began a permanent position in 1994 as a graveyard custodian. Since then, I have worked in several different areas within our maintenance department.

Recently I accepted a position as Gardener/Utility Worker. I am very happy to be a part of the grounds team.

On my spare time, I enjoy cooking for family and friends.



"The achievements of an organization are the results of the combined effort of each individual."

Vincent Lombardi

HIGH QUALITY CUSTOMER SERVICE ■ RESPONSIVENESS ■ DEPENDABILITY ■ TRUSTWORTHINESS

SAFETY TIP FOR THE OFFICE

DON'T OVERLOAD OUTLETS: Using a series of adaptors to connect numerous machines or devices to an electrical outlet may result in an overload, power outage, spark or fire. Do not plug more than two devices into one electrical outlet. If multiple devices must be plugged into one outlet, please call M&O at 46310 before proceeding.

For any questions related to electrical safety in your buildings or offices, please contact our M&O team at 46310.

