

# SANTA ANA COLLEGE FACULTY HIRING REQUEST

The following information will be used by the senate to assist in the ranking of faculty hiring requests.

Department: English  
Number of Positions Being Requested: Two  
Position: English faculty  
Job description: To teach developmental and transfer English courses

• **SECTION 1: Narrative**

List the goals in your Department Portfolio that justify this request. Also, explain the value to the program and the institution as a whole. Elaborate on whether the position is to cover current courses or a program expansion. See attached criteria. Use additional pages as necessary.

**Goals**

Two of the department's goals are to better meet student demand for classes and to improve the ratio of full-time to part-time faculty. By increasing the number of full-time instructors, the department believes that successful course completion and retention rates will improve, particularly in the developmental classes. Most students, whether they are in a certificate, a license, or a traditional program, are required to take an English class. English is not an elective under Plans A, B, or C; it is required. The department is also requesting two new positions because of the required one hour per week in the Writing Center for students enrolled in 060 and 061. The majority of our students test into these two courses, so the Writing Center has had to increase its hours, each hour being staffed by an instructor. This requirement has greatly impacted scheduling for both full and part-time faculty.

Currently the department has 14 full-time faculty who teach 193 LHE and 27 part-time faculty who teach 164 LHE, enough LHE to hire 10.93 full-time instructors. Additionally, most of the full-time faculty teach well beyond 15 FTES. Finally, one of our full-time instructors is planning to retire in June 2012.

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• **SECTION 2: HISTORY OF THE REQUEST**

Is this a replacement or a new position? New  
If it is a replacement, when did the vacancy occur? \_\_\_\_\_  
Name of the person replaced. \_\_\_\_\_

• **SECTION 3: FULL TIME, PART TIME INFORMATION FOR 20011**

1. How many full time faculty are in the department?  
\_14\_\_\_\_\_
2. How many adjunct faculty are in the department?  
\_\_\_27\_\_\_\_\_
3. How many LHE are taught by full-time faculty?  
\_\_193\_\_\_\_\_
4. How many LHE are taught by part-time faculty?  
\_\_\_164\_\_\_\_\_
5. How many FTES were generated by the department? Spring 2011 408.45