

**Santa Ana College
Flex Activity Agreement for Non-Contract Faculty**

Instructor _____

For Office Use Only

Division _____

**In-Lieu-Of-Instruction Hours
Spring 2014**

Dean's Signature _____

Required Activities:

Division/Department Meeting:

Date: _____ Time: _____ Location: _____

_____ Attended _____ Excused _____ Absent

Individually Selected Activities: Please check those which you intend to do as part of your plan.

A. Professional Growth

- _____ 1. Visit classes to study teaching techniques.
- _____ 2. Engage in unique occupational/professional discipline-related work.

Briefly describe activities checked: _____

- _____ 3. Participate in scheduled Staff Development Activities. List your preferences by ticket number and title.

	Ticket/Title		Ticket/Title
PLANNED	1. _____	2. _____	
ALTERNATE(S) 1.a	_____	2. a	_____

B. Courses and Program Development

- _____ 1. Prepare/revised course materials for course:
- _____ 2. Revise existing course(s) or devise new courses(s).
- _____ 3. Review supplementary materials (texts, media, software).

C. Activities not included above _____

I agree to participate in the above planned activities with an hourly commitment equal to or greater than the IN-LIEU-OF-INSTRUCTION hours noted above.

Instructor's signature