

**SAC RESOURCE ALLOCATION REQUEST
FY 2014/2015**

DEPARTMENT: Library
SUBMITTED BY: Luis Pedroza & Nell Yang

Directions:

- * Enter Items that have been included in your 2013/2014 approved list that need support funding
- * Sort request by division/department priority

SAC MISSION STATEMENT
The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

GL Account	Item	Request Type Personnel Facility Equipment Technology	Request Description	How does your request relate to course/program SLOs?	How does your request relate to dept/division goal?	How does your request relate to the college mission?	Priority	Estimated Cost 2014/2015	SOURCE OF FUNDS General Fund/Grants/Ot her Funds	FOR CABINET USE ONLY. REQUEST APPROVED YES/NO
	Librarians	Personnel	Personnel: Library faculty should be restored to the 2004 levels of 7 Librarians		Goal B.a. Provide quality reference service which facilitates maximum use of all library resources and integrates Student Learning Outcomes into reference instruction.	Strategic Plan 2012-2015 IV.C Lifelong Learning	H i g h			
	Library Clerks	Personnel	Personnel: Three classified Library clerk positions that are currently vacant should be restored		Goal A.c. Provide quality access services at the Circulation and Periodicals Departments.	Strategic Plan 2012-2015 III.C Access / Outreach	L o w			
	Integrated Library System: WorldShare Management Services (WMS)	Technology	OCLC's WMS manages Acquisitions, Cataloging, Circulation, Course Reserves, Public Access Catalog as well as statistics functions for both print and electronic library resources.		Goal A.b. Provide access to library resources	Strategic Plan 2012-2015 III.C Access / Outreach	H i g h	\$26,679		
	Replacement PCs (X 87)	Technology	All Library PCs for student use are out of warranty and are hand-me-downs.		C.a. Update and enhance the library technological infrastructure supporting instruction and non-instructional activities	Strategic Plan 2012-2015 II B. College Environment	M e d i u m	\$59,095		
	Replacement Laptops (Dell E5430 X 15)	Technology	All Library Laptops for student use are out of warranty.		C.a. Update and enhance the library technological infrastructure supporting instruction and non-instructional activities	Strategic Plan 2012-2015 II B. College Environment	H i g h	\$15,000		
	Replacement Laptop Chargers/Power Adapters (X 15)	Technology	All Library Laptops batteries are out of warranty and need chargers/power adapters.		C.a. Update and enhance the library technological infrastructure supporting instruction and non-instructional activities	Strategic Plan 2012-2015 II B. College Environment	M e d i u m	\$825		
	Scanner and Adobe Software	Equipment	A scanner with Adobe software so that students can scan information for their projects or from library materials which do not circulate.		Goal B.a. Provide quality reference service which facilitates maximum use of all library resources and integrates Student Learning Outcomes into reference instruction.	Strategic Plan 2012-2015 IV.C Lifelong Learning	H i g h	\$317		
	Public Announcement (PA) System	Equipment	Amplifier \$450; Speakers \$550 (6); Speaker Cable \$150		Goal A.b. Provide access to library resources	Strategic Plan 2012-2015 III.C Access / Outreach	M e d i u m	\$1,150		
	Digital Camera	Equipment	Need digital camera to capture students and document program activities. Will use images for Program Website; Program Publicity. \$300.00		D.d. Market Library Technology Program in order to expand student enrollment.	Strategic Plan 2012-2015 V.C Skilled Employees	M e d i u m	\$300		
	Classification Web	Technology	Library of Congress' Classification Web is used by the Cataloging Department as well as the Library Technology Technical Services class (LT110) as a tool in Cataloging functions.		Goal A.b. Provide access to library resources	Strategic Plan 2012-2015 III.C Access / Outreach	H i g h	\$575		
							H i g h			
							H i g h			
For Administrative Services Use only							TOTAL			

SAC BUDGET PRIORITIES FY 2013/14

College Goals:

Core Mission: Transfer/BS/CTE (credit/non-credit)

General Priorities

- Legal Mandates and Compliance
- Health & Safety of the Learning and Working Environment
- Student Success Initiatives
- Program & Services Sustainability

Specific Priorities

FTES Production

1. Credit
2. Non Credit
 - 2a. Enhanced
 - 2b Non Enhanced

FTES Support

1. A & R, FA, Counseling
2. Tutoring, Library, Study Center, Supplemental Instruction

Support Services

1. Health & Safety
2. Maintain Existing Facilities & Equipment
3. Appearance
4. Go Green