

SAC BSI
Budget Development Worksheet
Instructional Services Faculty Inquiry Group (FIG)

Budget Category or Strand	Specific Request/Brief Description	Anticipated Impact & Plan for Measuring	Amount Requested (check all that apply) S 2014_x_ F 2014_x__ S 2015__x
<p>Strand A</p> <p>A.3 The developmental education program is centralized or highly coordinated.</p> <p>A.5 A comprehensive system of support services exists and is characterized by a high degree of integration among academic and support services.</p> <p>C.3 Staff development programs are</p>	<p>The Chaffey report has made recommendations to:</p> <p>“Begin investigating a tutor training curriculum that can be institutionally adopted in order to create consistent standards across the academic support services area.”</p> <p>“Conduct regular meetings of all learning center leaders in order to establish a common vision for the network's continued develop and improvement”</p> <p>Increasingly coordinating instructional support services on campus has become important to the campus. The Chaffey Report has criticized the campus because the support services are silo’d and not adequately coordinated. This has led to confusion amongst our students and faculty as to where to look for support with student degree attainment and success. It is now time for the</p>	<p>Long Term Goals:</p> <ol style="list-style-type: none"> 1. Establish an inventory of the supplemental services needs of the campus 2. Explore ongoing funding opportunities and models for campus learning centers 3. Develop a plan for the coordination of multiple centers 4. Provide a comprehensive SI/tutor training for new tutors across campus disciplines; 5. Increase student retention and student success in courses; 6. Acquire CRLA Level 1 certification. <p>Measurement Plan:</p> <ol style="list-style-type: none"> 1. Develop a plan for campus learning services including ongoing professional development, measurement of student 	<p>FIG Coordinators: \$960 per semester x3 semesters x 2 coordinators (Math and Learning Center Coordinator or Specialist) Total: \$5,760</p> <p>6 FIG Participants: \$250x6 participants x 3 semesters: \$4,500</p> <p>Funds for</p>

<p>structured and appropriately supported to sustain them as ongoing efforts related to institutional goals for the improvement of teaching and learning.</p> <p>Strand C C.4 Staff development opportunities are flexible, varied, and responsive to developmental needs of individual faculty, diverse student populations, and coordinated programs/services.</p> <p>Strand D D.2 Curricula and practices that have proven to be effective in specific disciplines are employed.</p> <p>D.10 Programs provide comprehensive</p>	<p>institution to examine the instructional service needs of students on campus, the ways that we can provide them beyond the classroom, the interplay between centers and the departments and divisions that they serve, and the ongoing mission and development of these programs.</p> <p>We are proposing a FIG to consider these issues, develop a set of priorities and needs for supplemental services, and plan ways to deal with these issues on an ongoing basis. The FIG will meet 4 times a semester with the two coordinators meeting on a weekly basis to discuss findings and assign activities to be done by the group. In addition, 4 conferences would be attended that deal specifically with the challenges of instructional learning services on college campuses. At the NADE conference, the two primaries will also be attending a preliminary workshop on applying for CRLA certification in preparation for applying for the certification for Santa Ana College.</p>	<p>success, training and administration</p> <ol style="list-style-type: none"> 2. Establish guidelines for campus instructional services including coordination between services, interaction with faculty, and marketing of campus services 3. Establish best practices for campus instructional services 	<p>conferences: 6 members of the conference at 2014 ACTLA Conference in Anaheim, Ca. April 24-26: 8 memberships \$280 6 conference attendances: \$1800 Pre-Conference Workshops: \$240 Total: \$2,2320</p> <p>Attendance at 2015 ACTLA Two memberships: \$70 2 Conference attendances and workshops: \$450 Travel Costs: \$700 Hotel: \$960 Transportation: \$100 Total: \$2,280</p> <p>Attendance at 2014 NADE conference: Conference registration for</p>
--	--	--	--

<p>academic support mechanisms, including the use of trained tutors.</p>			<p>2: \$710 Travel: . \$670 Hotel: \$1200 Transportation: \$100 Total: \$2,070</p> <p>2014 CRLA Conference:</p> <p>CRLA Membership: \$120 Registration: \$450 Travel: \$700 Hotel: \$1280 Transportation: \$100 Total: \$2,650</p> <p>Total Conference Funds:</p> <p>Day Travel Funds: SBCC-Transportation: \$140</p> <p>CRLA Certification-Level 1: \$150</p> <p>Total Requested Funds: \$20,480</p>
--	--	--	---

