

## SAC RESOURCE ALLOCATION REQUEST FY 2013/14

DEPARTMENT: English  
SUBMITTED BY: Matthew A. Beyersdorf

**Directions:**

- \* Enter Items that have been included in your 2012/13 approved or revised program review that require additional funding
- \* Sort request by division/department priority
- \* Submit a hard copy of this request to Administrative Services by March 8, 2013 along with your supporting evidence

**SAC MISSION STATEMENT**

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

GL Account	Item	Request Type Personnel Facility Equipment Technology	Request Description	How does your request relate to dept/division goal?	How does your request relate to the college mission?	Priority	Estimated Cost FY 13/14	SOURCE OF FUNDS General Fund/Grants/O ther Funds	FOR CABINET USE ONLY. REQUEST APPROVED YES/NO
	One	Personnel	50 additional LHE at the Learning Center (15 for the fall, 10 for intersession, 15 for spring, and 10 for summer) in order to meet student demand in the Learning Center. That demand includes DLA review, workshops, and one-on-one conferencing with students from various disciplines across the campus with writing concerns. The English Department has received an overwhelming response, and students are waiting up to an hour for instructors to check DLAs. It is clear that there is student demand for the Learning Center; now, it is time to ensure that adequate instructional support is there for the students. Also, this demand is just from students in English class, and the Learning Center hopes to accommodate students from all disciplines in the coming semesters.	One of our SLOs is for students to develop written communication skills in any discipline by following appropriate grammar and punctuation rules. To achieve these goals, the English Department has created and is creating specific DLAs that enhance students' skills in reading, critical thinking, and writing. Additionally, we are finally providing a place where students can come and have their questions answered in regard to their writing assignments.	Santa Ana College's core mission is to prepare credit students for transfer. Santa Ana College also supports program based on tutoring and supplemental instruction, such as the Learning Center. By augmenting the number of English writing faculty hours in the Learning Center, the college will likely see higher retention and course completion rates in all our credit transferable courses.	H i g h	\$60.00 x 50 = \$3,000		
	Two	Equipment and Technology	Mediate fourteen classrooms in the D Building that currently do not have computers, overhead projectors, speakers, and DVD players.	An important SLO is for students to improve their communications skills by using proper MLA rules. To support that goal, we employ the use of technology. Specifically, in every English class, the use of videos, images, maps, charts, Word, and the Internet are used as an impetus for language expression and as a tool to teach students proper research and writing skills per the appropriate MLA rules.	SAC is committed to maintaining facilities and equipment. SAC's mission also aims to offer a dynamic learning environment for credit courses, which can certainly be enhanced via audio-visual materials.	H i g h	\$6,000 x 14 rooms (computers, overhead projectors, speakers, DVD players, and installation) = \$84,000		
	Three	Personnel	Three English instructors, especially an instructor with a linguistics background.	The English Department is committed to offering literature classes that have not been offered in several semesters so that students following the new A.A.-T. will be able to complete it. In addition to the expected increase in demand for literature classes, there is an expected demand for	Santa Ana College's core mission is to prepare credit students for transfer. In order to assist those students who wish to transfer per the requirements of the A.A.T., more English literature and writing instructors are needed to meet those student demands.	H i g h	3 x \$100,000 = \$300,000		
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**SAC BUDGET PRIORITIES FY 2013/14**

- College Goals:  
Core Mission: Transfer/BS/CTE (credit/non-credit)
- General Priorities**
- Legal Mandates and Compliance
  - Health & Safety of the Learning and Working Environment
  - Student Success Initiatives
  - Program & Services Sustainability
- Specific Priorities
- FTES Production
1. Credit
    - 2a. Enhanced
    - 2b. Non Enhanced
- FTES Support
1. A & R, FA, Counseling
  2. Tutoring, Library, Study Center, Supplemental Instruction
- Support Services
1. Health & Safety
  2. Maintain Existing Facilities & Equipment
  3. Appearance
  4. Go Green

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For Administrative Services Use only									
Date Received:					<b>TOTAL</b>		<b>\$387,000</b>		

**SAC BUDGET PRIORITIES FY 2013/14**

College Goals:

Core Mission: Transfer/BS/CTE (credit/non-credit)