



**SANTA ANA COLLEGE**  
 Participatory Governance Committee  
 End of Year Report 2011-12  
*Approved 5/15/2012*

**COMMITTEE – FACILITIES**  
**CO-CHAIRS – PAUL FOSTER AND JOHN ZARSKÉ**

**DATE: May 15, 2012**

**MEMBERSHIP**

Paul Foster	Bart Hoffman	Sara Lundquist	Nilo Lipiz	Valinda Tivenan
Ray Hicks	Elliot Jones	Elyse Chaplin	Sarah Salas	Sylvia Turner
Monica Collins	Ron Jones	Luis Pedroza	Sean Small	Karen Warner
Linda Rose	Rhonda Langston	Darryl Odum	Susan Sherod	James Wooley
Jim Kennedy				John Zarske

Goals	Completely met	Partially met (Please explain)	Not met/ should be carried over (Please explain)	Not met/ should not be carried over (Please explain)
1. Monitor efforts to maintain existing buildings, infrastructure, and equipment.		<b>On-going</b> Committee is updated through the monthly project updates provided by the district.	Efforts are a work in progress and additional resources will be needed to implement a preventative maintenance plan.	
2. Monitor efforts to maintain and improve campus appearance.		<b>On-going</b> Monthly M&O reports are presented to the committee updating members on projects and/or campus improvements.	Efforts are a work in progress and additional resources will be needed to implement a preventative maintenance and improvement plan.	
3. Monitor and support the goals of the approved task forces.		<b>On-going</b> The task forces provide monthly standing reports of their work to the members.	Efforts toward goals that have yet to be accomplished must continue to be supported.	
4. Continue to review and implement the SAC Facilities Master Plan with ancillary sites		<b>On-going</b> The district is looking to Master Plans for ancillary sites.	SAC has several off-campus properties that require continued planning for future use.	
5. Evaluate secondary effects of renovation and/or re-purposing of space		<b>On-going</b> The committee evaluates the Master Plan on an as needs basis.	Many of SAC's core educational programs continue to evolve with industry trends, and require ongoing assessment of space and other needs.	
6. Review the ADA Transition Plan and proceed with modification to correct known deficiencies.		<b>On-going</b> The ADA task force meets on monthly and addresses any issues that arise.	SAC campus has many aged facilities that continue to require modifications to meet ADA regulations.	

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**Recommended Goals 2012/2013:**

- Space Utilization.
- Assure that the space/facilities needs of all programs are recognized in the Facilities Master Plan.
- Have an annual preventative maintenance plan in place.

**What outcomes and/or body of work have been generated by this committee?**

- The Health, Emergency Preparedness, Safety and Security (HEPPS) task force oversaw and reviewed the emergency drills (fall and spring) on both campuses and conducted training for the Incident Command Structure essential personnel as well as monitored the HEPPS structures in place for compliance.
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