

DEPARTMENT GOALS For 2013-2014

Department of Modern Languages

(Created by Javier A. Galván, Martha Guerrero-Phlaum, Karim Issa, and Leticia López-Jaurequi).

GOALS	Who is responsible?	Completion Date	Resources needed
EVALUATE DEPARTMENT NEEDS in ALL LANGUAGES Offer Chinese classes for the first time and resuscitate Japanese courses from dormancy. Interview more adjunct faculty in Spanish, French, Chinese, Japanese, Italian & Vietnamese.	Javier Galván	Ongoing	Dean: funding for additional classes in Chinese and Japanese
AAT TRANSFER SPANISH DEGREE: Create it, post it, and get it approved this year. Develop the template for our department and coordinate efforts with the articulation officer. Have it approved by the Humanities Curriculum committee and the Curriculum Council.	Leticia López and Javier Galván	Spring 2014	Articulation officer and Curricunet techs
CURRICULUM and CLASS SCHEDULES Create new courses in Italian 101 and 102 with the goal of future offerings in fall 2014. Update data of Completion/Passing/retention rates for our Online Hybrid courses. Enhance the offering of accelerated courses in both fall and spring (SPAN 101 & 102 at first). Establish 10 different pathways for students to complete the 101/102 language requirements.	Galván & Guerrero for Italian courses; Galván to set up all 8-week courses.	Ongoing	Use of Curricunet, coordination with Dean for 8-week courses
TEACHER TRAINING and PROFESSIONAL DEVELOPMENT Spanish full-timers to complete the Online Certification Training by the Distance Ed Office. Schedule new training sessions with publishers to learn more about our online lab programs: ILRN, CONNECT, MyChineseLab, and the Japanese online (both part-time and full-time). Hold seminars for faculty on student retention for online hybrid courses	Guerrero for Online Certification; all faculty to teach and coordinate workshops	Spring 2014	Distance Ed. Office for training; \$1000 in stipends for part-time teachers in workshops.
FINANCIAL NEEDS FOR STRATEGIC PLANNING Mediate rooms D-302 and D-110 for foreign language classes. Request more funding for teachers at the Humanities Learning Center to accommodate the new languages of Chinese, Japanese, and Italian (Go from 20 to 30 LHE a semester).	Chair and other faculty	Fall 2013	\$5000 for room mediation; \$28,800 for 2 semesters of Learning Center faculty.
ACTIVITIES AND TASKS that ARE STUDENT-ORIENTED Organize a foreign film festival together with the Spanish Club (include all languages). Incorporate the Day of the Dead event into the curriculum for Spanish classes. Purchase foreign-language films and documentaries for events and supplemental instruction. Organize workshops for students to help them review material at the Learning Center. Negotiate book prices with all major publishers to reduce the cost for students.	Martha Guerrero with support from Issa, Galván & López	Spring 2014	Mediated rooms, tables, etc. \$500 to purchase films
LEARNING CENTER Develop 40 DLAs for levels 101 and 102 in all the languages we offer. Offer training workshops to establish consistent expectations and guidelines in all languages.	Multiple instructors in all languages	Ongoing	A mediated room for training workshops.
ACADEMIC PROGRAM REVIEW (PAPR) DOCUMENTATION Become familiar with the new program on SharePoint to post all relevant material. Follow Shelly's guidelines: What are we doing to help our students succeed in our programs?	Javier Galván	Ongoing	