

SAC RESOURCE ALLOCATION REQUEST FY 2013/14

DEPARTMENT: MODERN LANGUAGES
SUBMITTED BY: JAVIER A. GALVAN

Directions:

* Enter Items that have been included in your 2012/13 approved or revised program review that require additional funding

* Sort request by division/department priority

* Submit a hard copy of this request to Administrative Services by March 8, 2013 along with your **supporting evidence**

SAC MISSION STATEMENT

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

GL Account	Item	Request Type Personnel Facility Equipment Technology	Request Description	How does your request relate to dept/division goal?	How does your request relate to the college mission?	Priority	Estimated Cost FY 13/14	SOURCE OF FUNDS General Fund/Grants/Other Funds	FOR CABINET USE ONLY. REQUEST APPROVED YES/NO	
	ONE	PERSONNEL at the Learning Center	25 additional LHE at the the Learning Center (10 for fall, 10 for spring, and 5 for summer) to be distributed among all the 5 separate disciplines we teach: Spanish, French, Vietnamese, Chinese, and Japanese. The department has received an overwhelming response, and students are waiting up to 1 hour for instructors to check DLAs. Our research reveals that DLAs have already INCREASED TEST SCORES by an average of 6% (see Appendix A and B).	Our primary SLO is for students to develop communication skills in both oral and written form with fair expectations of grammatical accuracy. To achieve such goals, the dept. created specific DLAs that enhance our student's skills in reading, listening, writing, and speaking. We can already see tangible improvements in the form of higher test scores, which are likely to improve our retention rates even further.	SAC's core mission is to prepare credit students for <u>transfer</u> . SAC also supports programs based on <u>TUTORING and SUPPLEMENTAL INSTRUCTION, such as the Learning Center</u> . By augmenting the number of foreign-language faculty hours in the Learning Center, the college will likely see higher course completion rates in all our credit transferable courses.	H I G H	\$26,000 for 25 LHE during the entire year: 10 in the fall, 10 in spring, and 5 LHE in the summer.			
	TWO	PERSONNEL: Technology training for part-time faculty.	Stipends for part-time faculty to attend technology training sessions. The Languages department has incorporated online lab materials that help students succeed in our courses. However, teachers have to be trained and updated on the newest developments in order to facilitate language learning. From our end, we have negotiated with publishers to cover the cost of tech experts and lunch for the instructors.	A crucial SLO in our dept is for students to improve the use of a foreign language, including advanced vocabulary, verb conjugations, and conversational skills. We have selected & developed online interactive materials that are engaging for students. This training will provide teachers with the technological know-how to deliver such content in the classroom in a manner that sparks language production.	Student transfer is a top priority at SAC. We offer only transfer-level credit courses, and courses leading to the AA degree in Spanish or French. Successful students will transfer at higher rates. When teachers are well trained, they guide students towards successful course completion.	H I G H	\$1,100 for stipends for 22 part-time faculty (\$50 each) to attend workshops with software publishers.			
	THREE	EQUIPMENT Technology	Replace 2 OLD computers and DVD players in room D-303 and D-305. The projectors are OK.	An important SLO is for students to improve their communication skills. To support that goal, we employ the use of audio-visual materials. In our foreign-language courses, the use of videos, images, maps, and charts are used as an impetus for language expression.	SAC is committed to maintaining facilities and equipment . SAC's mission also aims to offer a dynamic learning environment for credit courses, which can certainly be enhanced via audio-visual materials.	H I G H	\$1400 X 2 (computer, DVD players, speakers, and installation) = \$2,800 total			
For Administrative Services Use only							TOTAL	\$29,900		

SAC BUDGET PRIORITIES FY 2013/14

- College Goals:
Core Mission: Transfer/BS/CTE (credit/non-credit)
- General Priorities**
- Legal Mandates and Compliance
 - Health & Safety of the Learning and Working Environment
 - Student Success Initiatives
 - Program & Services Sustainability
- Specific Priorities
- FTES Production
1. Credit
 - 2a. Enhanced
 - 2b. Non Enhanced
- FTES Support
1. A & R, FA, Counseling
 2. Tutoring, Library, Study Center, Supplemental Instruction
- Support Services
1. Health & Safety
 2. Maintain Existing Facilities & Equipment
 3. Appearance
 4. Go Green