

SUMMARY NOTES
STAFF DEVELOPMENT TASK FORCE MEETING
9-11-13

Staff Members Present: Yuri Betancourt, Raymond Hicks, Mary Huebsch, Rob Jenkins, Jim Kennedy, Sara Lundquist, Erlinda Martinez, Teresa Mercado-Cota, Jimmy Nguyen, Sarah Salas

Identified discuss points

- Re-brand staff development/marketing plan
- Define purpose and improve student outcomes
- Hold staff accountable for conference attendance
- Focus on learning outcomes/student success
- Needs to be part of the culture
- Establish time and place (Ex. First Fridays)
- Embed in SLO's/goals/portfolio planning

Possible areas of focus

- Emergency preparedness
- Technical training
- Classroom techniques/management
- Counseling techniques
- Management
- Customer Service
- Common Threads: emergency preparedness, customer service, irate students (public)
- Core for each segment/specialty for each segment

Leadership/Coordination

- Staff and faculty don't do optional
- Needs an infrastructure that is sustainable
- Attached to an office/administrator or faculty member

Immediate activities

- Make some topics part of Academic Senate Agenda
- Follow-up on Public Service Institute for Classified
- Close loop on conference attendance/how is it shared
- Follow-up on FARCCD contract (5 hours flex)

Long term activities

- Identify leadership for classified and management activities
- Develop classified group separate from union
- Follow up with managers on classified participation