



I. Welcome/Introductions

The meeting was called to order at 8:30 a.m. Dr. Martinez announced that Sherry DeRosa, the Associate Dean of DSPS will begin on July 1. She reminded everyone that commencement is next week and discussed the new paralegal/law partnership/grant program with UCI. She confirmed that Becky Miller is tracking the proposal for offering BA degrees at the community college. The SAC Foundation only has \$125,000 left of match funds for the centennial campaign. Campus construction projects continue including the delay to the Planetarium due to termites. She commended the managers for their work, commitment and dedication to SAC students. Recently Professor George Moreno provided a brief presentation on Welding to the Board of Trustees.

II. Strategic Plan Update

A copy of the 2014-16 Strategic Plan Update was provided for review and discussion. Dr. Martinez noted the attempt to make it simple and that it was approved by College Council. The Management Council reviewed and discussed the document noting the inclusion of CTE and student equity goals. It was suggested that the document be reviewed and updated perhaps quarterly by College Council therefore Management Council will also review it periodically. It is currently a two-year plan. It was suggested that managers review the plan during the summer and consider strategies to put in place with appropriate vice president.

III. Classified Staff Feedback

Dr. Martinez reviewed the Classified Employees' Communications Survey Results - Spring 2014, the Communication Classified: Improving the Work Environment for Classified Staff at SAC (Focus Groups) conducted by CSU Fullerton Interns, the Participatory Governance Survey administered during 2013-14 and the SAC College Council Retreat Report. While Classified Employees feel there has been some improvement, they still do not feel that managers are communicating with them appropriately. The focus groups information revealed these emerging concerns: communication, training and development, and institutional pride.

There was an opportunity for open dialogue and suggested solutions for managers to increase their communication and encourage participation of classified employees in their staff meetings. Some suggestions included the development of a Classified Senate or Leadership Group not bound by CSEA. Managers broke up into smaller groups and were asked, "***What can you do to improve communication, training and professional development, and institutional pride?***" and come up with strategies. Following a brief review of each groups' summary, Dr. Martinez asked managers to consider what strategies they would implement in their departments. Managers were asked to schedule regular meetings with classified employees and follow up with email of the communication discussed in the meetings. This matter will continue to be discussed at a future management council meeting.

IV. Budget

Dr. Collins reported on the status of the SAC budget and the Governor's proposal to pay down deferrals. He discussed SSST including match funds, COLA and commending everyone for a potential of 3.3% under budget. The 2014-15 tentative budget is built and moving forward with RARs. These are posted on the Planning and Budget Committee webpage.

V. Facilities Planning

Dr. Collins provided an update on the various construction projects including Dunlap Hall, installation of the Village, learning center move to Johnson Center, campus road closures, and one-way traffic from lot 11 through College Avenue. He also discussed delay of work to Planetarium which affects the VRC.

VI. Accreditation

Dr. Martinez reported on the upcoming comprehensive visit scheduled for October 6-9, 2014.

VII. Safety & Security

- Dr. Collins provided an explanation for the drill and the collaboration with SAPD, OCFA, District and campus officials.

VIII. Other

- Federal Gainful Employment (Robert Manson)

Robert Manson provided a report and explanation of Gainful Employment Regulations noting that SAC has 57 programs that are certified and eligible for financial aid because they lead to a potential career. He also noted requirements of posting a link on each of the programs webpage to a DOE standard webpage projecting the cost of the program, median student debt, length of program and percentage of students that finish within projected time frame and employment likelihood. Any promotional materials or brochures need to include Gainful Employment information or instructions on how to get Gainful Employment information. This change is the result of the implementation of degree audit which will boost our number of student completers and SAC will lose the low completer exemptions from Gainful Employment for many programs. Mr. Manson will work with ITS for better reports to assist in this effort. The target date is January 2015, but SAC hopes to have it completed by November 2014. Dr. Martinez suggested each division review their respective areas and also non-credit programs. Currently \$12-15 million in financial aid is provided to SAC students.

- TrakDat

Dr. Collins confirmed progress is being made with TrakDat implementation team.

- Employee-District Communications Follow-up (Judy Iannaccone)

Judy Iannaccone briefly discussed using PowerPoint presentation format the results of the district communication survey and the proposed plan, including district-wide goals for employee communication. Managers were provided the opportunity to give feedback and openly discuss communication challenges, successes noting individual and departmental achievements. It was suggested that more casual and perhaps less formal communications would be welcoming to staff, something that links to the employee.

IX. Calendar of Events

- SAC CEC Graduation – May 30
- SAC Commencement – June 5

X. Next Meeting

Fall semester meetings are tentatively scheduled for September 4 and November 19.

XI. Adjournment

This meeting adjourned at 10:04 a.m.