SANTA ANA COLLEGE INSTRUCTIONS for COMPLETING REGISTERED NURSING PREREQUISITE VERIFICATION FORM

Check off when completed:

- 1.__ Satisfactory Completion (C or better) of ALL Prerequisites. A combined GPA of 2.5 or higher is required. Science courses require seven year recency.
 - » Anatomy (Biol 239 or Equivalent) Lecture & Lab, 4-5 Semester Units
 - Physiology (Biol 249 or Equivalent) Lecture & Lab, 4-5 Semester Units
 - » Microbiology (Biol 139 or 229 or Equivalent) Lecture & Lab, 4-5 Semester Units
 - >> Freshman Comp (Engl 101 or Equivalent) 3-5 Semester Units
- 2.__ Apply to Santa Ana College to obtain a student ID number through www.sac.edu and click on "Apply to College".
- 3. Official High School Transcripts (NOT A DIPLOMA) or GED Transcripts must be on file in the Admissions Office.
 - » This is REQUIRED if you DO NOT have an AA/AS or BA/BS degree from an accredited United States institution.
 - » Graduates from foreign countries (without a U.S. degree) must have their transcript officially evaluated stating the equivalency of a U.S. senior high school graduation
- 4. Official Transcript(s) From All Schools Attended Must Be on File in the Admissions Office.
 - Confirm with Admissions Office if your transcript(s) are on file.
- STOP
- » Allow at least two weeks for Admissions Office processing time BEFORE submitting your Prerequisite Verification Form.
- » Transcript(s) attached to Prerequisite Verification Form will NOT be processed. The form will be returned to the applicant to be resubmitted when transcript(s) are on file.
- 5.__ Prerequisite Verification Form
 - » Form A: Complete All Sections
 - » Form B: Complete Sections A, D, and E only DO NOT COMPLETE SECTIONS B&C.
 - » Forms A and B: Be sure to Initial & Date after on Sections A & D. Sign & date section E.

6. For Advance Placement:

» Advance Placement Students must enclose a copy of the approval letter from Mary Steckler, Associate Dean of Health Sciences.

7. For LVN's:

- » LVN's must provide a copy of your license/page from the BVNPT <u>www.bvnpt.ca.gov</u> showing your license.
- » LVN Transcript must be on file with Admissions/Records.

Send Transcripts to: Santa Ana College, Admissions/Records, 1530 W. 17th Street, Santa Ana, CA 92706

Email Prerequisite Verification Forms to: Elva Negrete, Student Services Coordinator, at Negrete_elva@sac.edu

Submit the completed Prerequisite Verification Forms to Elva Negrete, Student Service Coordinator, at Negrete_elva@sac.edu Incomplete Prerequisite Verification Forms will be returned to the applicant. A new Prerequisite Verification Form must be submitted after satisfying the incomplete area(s). Your name will not be added to the Entry/Wait List until all prerequisite information has been completed and verified. After verifying that all prerequisites have been completed, you will receive a copy of your signed Prerequisite Verification Form, an instruction letter, and notification of your number on the Entry List.

Questions: Health Sciences/Nursing (714) 564-6825

These forms can be obtained on-line at www.sac.edu/Nursing.

THANK YOU FOR YOUR COOPERATION
MARY STECKLER
ASSOCIATE DEAN HEALTH SCIENCES/DIRECTOR OF NURSING

SANTA ANA COLLEGE – NURSING DEPARTMENT PREREQUISITE VERIFICATION FORM



 \Box LVN □ Re-Submission

A Student ID#		Email Address				
	social security numb					
NAME						
	LAST	LAST FIRST		MIDDLE		
PHONE	(cell)	(hom		(work)		
ADDDECC	(cen)	(HOII		(work)		
ADDRESS	STREET	CIT	Y	ZIP CODE		
>						
Initial/Date	I understand it is my responsibility to keep my address and phone number current and the mail is returned due to an incorrect address or if I do not respond to phone calls, my name will be removed from the Entry List.					
For administrative pur	poses, please provide t	he name, address and phone numb	per of someone who will kno	ow where you can be reached.		
Name		Address	Phone #	Relationship		
	fraduate (year)		LVN T			
in the first (year c	z comege,					
Prerequisites	Verified by Officia	al Transcripts – (All prerequis	ites require a minimum gra	de of "C" or better with all		
Prerequisites prerequisite cours	Verified by Officings of the sease having a combined	al Transcripts — (All prerequis GPA of 2.5 or above and a recency	ites require a minimum gra v of 7 years for the science o	de of "C" or better with all courses).		
Prerequisites prerequisite cours	Verified by Officia	al Transcripts – (All prerequis	ites require a minimum gra v of 7 years for the science o	de of "C" or better with all		
Prerequisites prerequisite cours	Verified by Officings of the sease having a combined	al Transcripts — (All prerequis GPA of 2.5 or above and a recency	ites require a minimum gra v of 7 years for the science o	de of "C" or better with all courses).		
✓ prerequisite cours	Verified by Officiants of the Semester/Year Taken	al Transcripts – (All prerequis GPA of 2.5 or above and a recency Course Name/Number Units	ites require a minimum gra v of 7 years for the science o	de of "C" or better with all courses).		
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✓ prerequisite cours	Verified by Officiants of the Semester/Year Taken	al Transcripts – (All prerequis GPA of 2.5 or above and a recency Course Name/Number Units	ites require a minimum gra v of 7 years for the science o	de of "C" or better with all courses).		
 □ Physiology □ Microbiology 	Verified by Officiants of the Semester/Year Taken	al Transcripts – (All prerequis GPA of 2.5 or above and a recency Course Name/Number Units	ites require a minimum gra v of 7 years for the science o	de of "C" or better with all courses).		
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 □ Physiology □ Microbiology □ English 	Verified by Officianses having a combined Semester/Year Taken	All Transcripts — (All prerequis GPA of 2.5 or above and a recency Course Name/Number Units	ites require a minimum grav of 7 years for the science of Science	de of "C" or better with all courses). College Name		
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prerequisite cours □ Anatomy □ Physiology □ Microbiology □ English	Verified by Official sess having a combined Semester/Year Taken I understand the Associate education required.	All Transcripts — (All prerequist GPA of 2.5 or above and a recency Course Name/Number Units Overall Prerequist that I am responsible for compute of Science degree prior to the puirements is listed in the coll	ites require a minimum grave of 7 years for the science of Science	ucation requirements for N program. A list of general it is in my best interes		
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SANTA ANA COLLEGE – NURSING DEPARTMENT PREREQUISITE VERIFICATION FORM



□ LVN □ Re-Submission

☐ Advanced Placement

PLEA	SE PRINT LEG	IBLY	□ Advanced I	riacement				
A	Student ID # Email Address (this is not your social security number)							
	NAME	,						
	PHONE	LAST	F	IRST	MIDDLE			
		(cell)	(1	nome)	(work)			
A	ADDRESS							
		STREET	•	CITY	ZIP CODE			
⇨	Initial/Date	I understand it is my responsibility to keep my address and phone number current and that mail is returned due to an incorrect address or if I do not respond to phone calls, my name will be removed from the Entry List.						
For	administrative purpo	ses, please provide the i	name, address and phone n	umber of someone who will kno	w where you can be reached.			
N	ame		Address	Phone #	Relationship			
В	High School / G	ED / Previous Deg	ree(s) Verified by Off	icial Transcripts (check a	ll that apply)			
	High School Gra	duate (year)	☐ GED (yea	□ GED (year) □ LVN 1				
		ollege) BA/BS (year & college)						
C	Prerequisites Verified by Official Transcripts – (All prerequisites require a minimum grade of "C" or better with a prerequisite courses having a combined GPA of 2.5 or above and a recency of 7 years for the science courses).							
	Anatomy	emester/Year Taken	Course Name/Number	Units / Grade	College Name			
	Physiology			/				
	Microbiology			/				
	English			/				
	_		Overall Pre	requisite GPA:				
D				completing the General Edu				
₽		the Associate of Science degree prior to the completion of the RN program. A list of general education requirements is listed in the college catalog. I understand it is in my best interest						
	Initial/Date		ppointment with the C	ounseling Center for a revi				
E	Student Signatur	•		n.	ate:			
	Student Signature				-			
	Signature of Eva	aluator		Da	ate:			