## 1. Log in to **Webadvisor**

### Santa Ana College & Santiago Canyon College
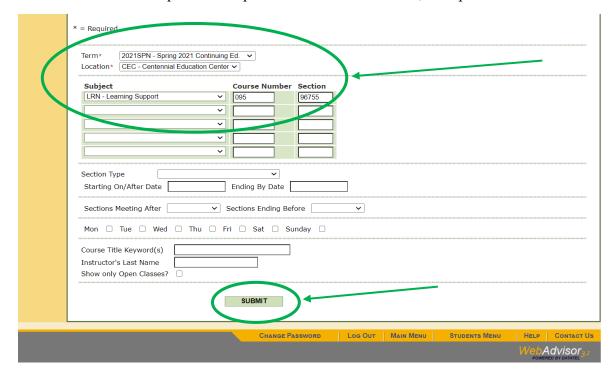
LOG IN  |  MAIN MENU  |  CONTACT US

Welcome Guest!

**Log In**

**Is this your first time logging onto WebAdvisor?**

The default password for WebAdvisor is your date of birth in the Mmmddyyyy format with the first letter of the month capitalized (e.g. if your birthday is November 05, 2015 the default password would be Nov052015).
You will be prompted to change your password after you first log on.

**Need Help?**
What's My WebAdvisor Login or Reset My Password

**Please enter WebAdvisor Login and password exactly as written.**

**WebAdvisor Login and password are both case sensitive**
**WebAdvisor Login should be entered in lowercase letters i.e. ab12345, (Not AB12345 or Ab12345)**

WebAdvisor Login [                    ]
Password         [                    ]
Hint             ☐

SUBMIT

LOG IN  |  MAIN MENU  |  CONTACT US

WebAdvisor 3.1
POWERED BY DATATEL

## 2. Under Registration, click "**Register for Classes**"

**User Account**

What's My Student ID Num / Staff ID Number?
What's My WebAdvisor Login?
What's My Password?
Change Password
Change Contact Information
Check My Email
Check Student Email
Emergency Information
Purchase Parking Permits

**Financial Information**

Pay on My Account
Purchase Parking Permits
Continuing Ed OEC/CEC Parking
Registration Statement
1098-T Electronic Consent
View My 1098-T Forms
1098-T FAQs

**Financial Aid**

Step One: My Financial Aid
Step Two: Choose your disbursement option (BankMobile)

**Request Transcripts**

Santa Ana College Student Transcripts
Santiago Canyon College Student Transcripts

**Apply**

Apply to Santa Ana College (SAC)
Apply to Santiago Canyon College (SCC)
Apply to OEC

**Registration**

Community Programs and Services
New Student Orientation (SAC)
New Student Orientation (SCC)
Academic Success / Probation Workshop (SCC)
Noncredit Online Student Orientation (OEC)
View Online Registration Dates
Search for Sections
Register for Classes
Register and Drop Classes
Manage My Waitlist
Canvas Access
Student Planning
Student Add Authorizations SS Help Manual

**Academic Profile**

Grades
My class schedule
My profile
Student Gradebook
View My Holds
Academic Success / Probation Workshop (SAC)
Academic Success / Probation Workshop (SCC)
Unofficial Transcript
Course Recommendations
Purchase Parking Permits
Santa Ana College My Print Center

**eForms (Staff Only)**

Absence eForm Link
Blank Absence eForm Link (Timekeepers Use Only)
Status Change eForm Link (Timekeepers Use Only)
TimeCard, overtime and/or Comptime eForm Link
Blank Timecard eForm Link (Timekeepers Use Only)
Budget Change eForm Link
Transfer of Expenditures eForm Link
WebNow (Timekeepers/Approvers Use Only)
Experience (Timekeepers/Approvers Use Only)

**3.** Select both "**Address Validation**" & "**AB 24488 Statement**" and press "**Continue**"

* = Required

**Name**

**Student Campus E-Mail Address**

**Personal E-Mail Address**

**ID**

**Street Address/Apartment   City          State  Zip      County    Country**

**Phone Number  Ext  Type**

Effective Start  04/11/17  Effective End

Address Validation : *  ☑  By checking the box I validate that the above information is correct.
If any changes are required to your contact information, please select the following link to update this information. **Update My Address / Email Address**

AB 2248 Statement :  ☑  By checking the box I understand that a student needs to take 15 units per semester, or 30 units per academic year to graduate with a bachelors degree within four years. I also understand that a Cal Grant award is limited to four academic years.
*

**4.** Complete the required field as shown below, then press "**Submit**"

* = Required

Term*  2021SPN - Spring 2021 Continuing Ed. ⌄
Location*  CEC - Centennial Education Center ⌄

| Subject | Course Number | Section |
|---|---|---|
| LRN - Learning Support ⌄ | 095 | 96755 |
| ⌄ | | |
| ⌄ | | |
| ⌄ | | |
| ⌄ | | |

Section Type  ⌄
Starting On/After Date _____  Ending By Date _____

Sections Meeting After ⌄  Sections Ending Before ⌄

Mon ☐  Tue ☐  Wed ☐  Thu ☐  Fri ☐  Sat ☐  Sunday ☐

Course Title Keyword(s) _____
Instructor's Last Name _____
Show only Open Classes? ☐

SUBMIT

**5.** Select the section then click "**Submit**"

### Section Selection Results

Narrow my search ☐

Re-sort my results `TERM Term, Section Name ▾`

| Select | Term | Status | Section Information | Location | Meeting Information | Faculty | Available/ Capacity/ Waitlist | Units |
|--------|------|--------|---------------------|----------|--------------------|---------|------------------------------|-------|
| ☑ | Spring 2021 Continuing Ed. | Open | LRN-095-96755 (96755) Supervised Tutoring - Math | Centennial Education Center | 01/04/2021-06/06/2021 1 Laboratory Days to be Announced, Times to be AnnouncedRemote Instruction, Room CANVAS | D. Vu | 9995 / 9999 / 0 | 0.00 |

**SUBMIT**

**6.** Under **Action**, choose **RG-Register**. Click "**Submit**"

Preferred Sections

| Action | Term | Section Information | Location | Meeting Information | Faculty | Available/ Capacity/ Waitlist | Units |
|--------|------|---------------------|----------|--------------------|---------|------------------------------|-------|
| RG - Register ▾ | 2021SPN | LRN-095-96755 (96755) Supervised Tutoring - Math | CEC | 01/04/2021-06/06/2021 1 Laboratory Days to be Announced, Times to be AnnouncedRemote Instruction, Room CANVAS | D. Vu | 9995 / 9999 / 0 | 0.00 |

**7.** Great work!!! LRN 095 will show up on your class schedule, but it is not on your transcript