

SANTA ANA COLLEGE
CRIMINAL JUSTICE ACADEMIES
COURSE SYLLABUS

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MISSION STATEMENT

Santa Ana College
inspires, transforms, and
empowers a diverse
community of learners.

COURSE TITLE: Pre-Employment Preparation for Law Enforcement (CJA 010)

COURSE OBJECTIVES:

Students will develop their own fitness program for law enforcement career preparation.

Students will document their background information and qualifications in a law enforcement personal history statement.

Students will formulate well-reasoned law enforcement oral interview responses.

GRADING:

Written exercise - 25%
Mock oral board - 25%
Physical agility test - 25%
Participation/effort - 25%

Pass/Fail Only
Pass - 70% or higher
No Pass - below 70%

SCHEDULED COURSE:

See Santa Ana College 2017-2018 Catalog at sac.edu, or call the CJA Office at 714-566-9200

REQUIRED MATERIALS:

Supplied by instructor during the first class meeting

COURSE CONTENT:

Introduction

Goals, objectives, and expectations of the course including an overview of the criminal justice system, history of law enforcement, the academy, and safety requirements.

Compare and Contrast Law Enforcement Agencies

The difference between municipal and county law enforcement.

Ethics, Integrity, and Professional Standards in Law Enforcement

Analyzation of the Law Enforcement Code of Ethics, which include attributes and qualities needed to work in law enforcement.

Communication Skills, the Hiring Process and Employment Opportunities

The hiring requirements of law enforcement agencies, which specifically focuses on POST required background checks and psychological testing. Both written and oral communication skills relevant to law enforcement.

Use of Force Philosophy and Officer Safety

How the use of force relates to the law and officer safety training and standards.

Specialized Operations in Law Enforcement

Patrol operations, Investigations, and a Jail orientation, which includes a guided tour of the Orange County Sheriff's Jail facility.

Oral Boards

How to prepare for and take an oral examination/practical application.

Physical Training

Weight control, nutrition, and conditioning and developing a personal training program.

LEARNING METHODS TO BE EMPLOYED:

Class Discussions, Group Study and Exercises, Handouts, Lecture, Visual Aids, Practical Application, Scenarios, Physical Agility Testing

SKILLS TO BE MEASURED BY:

Written exercise, mock oral board, physical agility test, participation/effort evaluation

ACADEMIC HONESTY POLICY:

From 2017-2018 SAC Catalog, page 20: Students at Santa Ana College are expected to be honest and forthright in their academic endeavors. To falsify the results of one's research, to steal the words or ideas of another, or to cheat on an examination, corrupts the essential process by which knowledge is advanced. Academic dishonesty is seen as an intentional act of fraud, in which a student seeks to claim credit for the work or efforts of another without authorization, or uses unauthorized materials or fabricated information in any academic exercise. As institutions, we also consider academic dishonesty to include forgery of academic documents, intentionally impeding or damaging the academic work of others, assisting other students in acts of dishonesty or coercing students into acts of dishonesty.

ACADEMIC ACCOMODATION STATEMENT:

A student with a disability, who would like to request an academic accommodation, is responsible for identifying herself/himself to the instructor and to the Disabled Student Programs and Services (DSPS). To make arrangements for academic accommodations, contact the Disabled Student Office in Johnson Center, U-103, or phone (714) 564-6264, TTY (714) 564-6284 for a referral to the appropriate DSPS Department.