

State of California Commission on Teacher Credentialing Certification Division

## PROFESSIONAL GROWTH PLAN AND RECORD FORM For Child Development Permits

Please fill out this form **completely**. Before you begin, please read the instructions in the *Professional Growth Manual*. Make enough copies of this form to include all of the goals, activities, and amendments that you plan and complete.

Name:			
	Last	First	Middle
Home Address:	Number	Street	Apt. No
	City	State	Zip Coo
Daytime Phone Numbe	er:	Email Address:	
Social Security Numbe	r:		
List each credential ar	nd/or permit you hold:		Expiration Date:
List each professional			
List each professional	growth advisor who ha		
List each professional First Advisor	growth advisor who ha	as advised you.	
List each professional First Advisor Credential /Permit Held	growth advisor who ha	as advised you. Approximate Dates of Service	
List each professional First Advisor Credential /Permit Held Second Advisor	growth advisor who ha	as advised you. Approximate Dates of Service Credential/Permit Number	
List each professional First Advisor Credential /Permit Held Second Advisor Credential/Permit Held	growth advisor who ha	as advised you. Approximate Dates of Service Credential/Permit Number Approximate Dates of Service	

#### **Professional Growth Plan**

7. Goal Numbers	8. Professional Growth Goals	9. Date Approved	10. Advisor's Initials

	Professional Growth Activities (by goal number and category)			Approval of Planned Activities		Verification of Completed Activities	
11. Professional Growth Activities	12. Goal Number(s)	13. Category (two minimum)	14. Date Activity Approved	15. Advisor's Initials	16. Time Spent (in hours)	17. Advisor's Initials and Date	
Make additional copies of this form if ne	ecessary			(18)	Total Hours	Spent	

### 19. Certification of Initial Plan by Advisor

I certify that, to the best of my knowledge, the plan activities comply with state laws and regulations.

Advisor's Name

# 20. Verification by Credential Holder

Under penalty of perjury, I certify that, to the best of my knowledge, the information on this form is accurate.

Permit Holder's Signature

# 21. Verification of Completion

I certify that I have been this permit holder's advisor, and that, to the best of my knowledge, the above information is accurate.

Advisor's Name

Name of Employing Agency

I certify that I have been this permit holder's advisor, and that, to the best of my knowledge, the above information is accurate.

Advisor's Name

*Name of Employing Agency* 

Daytime Telephone Number

Date of Verification

Date of Verification

Date

Date

Advisor's Signature

Advisor's Signature

Advisor's Signature

Daytime Telephone Number



State of California Commission on Teacher Credentialing Certification Division *Email:* <u>credentials@ctc.ca.gov</u> *Website:* <u>www.ctc.ca.gov</u>

# VERIFICATION OF HOURS SPENT ON A PROFESSIONAL GROWTH ACTIVITY

For the Renewal of a Child Development Permit

Name (print or type)

Signature

Date



State of California Commission on Teacher Credentialing Certification Division

# ELIGIBILITY REQUIREMENTS FOR PROFESSIONAL GROWTH ADVISORS

(For Advisors of Permit Holders Who Live in California)

Advisor's Name: \_\_\_\_\_

(Print or Type)

Please check the appropriate box, sign and date the form, and give a photocopy to the holder of the	
California Child Development Permit for inclusion with his/her application for renewal.	

To serve as a professional growth advisor within California, you must qualify with one of the following criteria. Please check the appropriate box.

A Child Development Permit at the Teacher level or above plus three years experience teaching or serving as a director in an early childhood education setting (This includes any permit authorizing instruction or supervision in a child development program issued under previous regulations as long as it is a full permit rather than an emergency, limited, postponed, or provisional permit.)
An Early Childhood Education Specialist Credential
A Multiple Subject Teaching Credential holder with an emphasis in early childhood education
A Standard Early Childhood Teaching Credential
An Elementary (General, Standard, or Ryan) teaching credential and at least 12 semester units of child development or early childhood education coursework
An Elementary (General, Standard, or Ryan) teaching credential and at least two years experience in an early childhood education/child development setting
A secondary teaching credential with a major in home economics and at least 12 semester units of child development or early childhood education coursework
A secondary teaching credential with a major in home economics and at least two years experience in an early childhood education/child development setting
A master's degree or above in early childhood education or child development
At least five years experience as a director of a child development center

#### I hereby certify (or declare) under penalty of perjury that all the foregoing information is true and correct.

Signature of Advisor

Date



State of California Commission on Teacher Credentialing Certification Division

# ELIGIBILITY REQUIREMENTS FOR PROFESSIONAL GROWTH ADVISORS

(For Advisors of Permit Holders Who No Longer Live in California)

Advisor's Name

(Print or Type)

Please check the appropriate box, sign and date the form. Give a photocopy to the holder of the California Child Development Permit for inclusion with his/her application for renewal.

To serve as a professional growth advisor, you may qualify with one of the following criteria. Please check the appropriate box.

A teaching credential with an emphasis in early childhood education

An elementary teaching credential **and** at least 12 semester units of child development or early childhood education coursework

An elementary teaching credential **and** at least 2 years experience in an early childhood education/child development setting

A secondary teaching credential with a major in home economics **and** at least 12 semester units of child development or early childhood education coursework

A secondary teaching credential with a major in home economics **and** at least 2 years experience in an early childhood education/child development setting

A master's degree or above in early childhood education or child development

Five or more years experience as a director of a child development center

# I hereby certify (or declare) under penalty of perjury that all the foregoing information is true and correct.

 $Signature \ of \ Advisor$ 

Date