



Welcome to the Learning Center

SPRING 2023

Services Available Through Learning Center

- ▶ Tutoring: writing, math, sciences, social sciences, EMLS, modern languages, Medical Assisting.
 - ▶ Workshops: English, Math, Biology, Criminal Justice, OTA
 - ▶ DOTAs: English, Modern Languages, Criminal Justice, History
 - ▶ Conversation Circles: practice English speaking and listening
-
- ▶ Services are in-person in Dunlap Hall and online through Zoom in Canvas; however, you must **register** for the Learning Center and make an **appointment** through your Starfish account (except for writing tutoring and DOTAs which are drop-in)



Access to In-person or Online Tutoring by:

- ▶ Registering to LRN 095 through Self-Service & Self-enroll through Canvas
 - ▶ **Registration is required by all students who wish to use tutoring services**

1. Log in to Self-Service with your Student Credentials.



Sign in with your organizational account

☐ Keep me signed in

[Sign in](#)

Login authentication screens are changing.

[Learn More - Single Sign-On FAQs](#)

[Retrieve Username or Reset Password](#)

For Students:

- WebAdvisorID@student.sccollege.edu
 - WebAdvisorID@student.sac.edu
- Example: ab12345@student.sac.edu

For Employees:

- LastName_FirstName@sccollege.edu
 - LastName_FirstName@sac.edu
 - LastName_FirstName@rscdd.edu
- Example: Smith_John@rscdd.edu

2. Under Home screen, click 'Student Planning'

Hello, Welcome to Colleague Self-Service!

Choose a category to get started.



Student Finance

Here you can view your latest statement, make a payment online and purchase student parking permits.



Tax Information

Here you can change your consent for e-delivery of tax information.



Course Catalog

Here you can view and search the course catalog.



Academic Attendance

Here you can view your attendances by term.



Financial Aid

Here you can access financial aid data, forms, etc.



Student Planning

Here you can search for courses, plan your terms, and schedule & register your course sections.



Grades

Here you can view your grades by term.

3. On the search bar, type in section number “**23465**”. Then click on ‘Magnifier’ symbol.

Steps to Getting Started

There are many options to help you plan your courses and earn your degree. Here are 2 steps to get you started:

23465 

1



View Your Progress

Start by going to My Progress to see your academic progress in your degree and search for courses.

[Go to My Progress](#)

2



Plan your Degree & Register for Classes

Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.

[Go to Plan & Schedule](#)

Programs

Cumulative GPA

Progress

4. Click on 'View Available Section for LRN-95'.

Search for Courses and Course Sections

[Back to Planning Overview](#)

Search for courses...

Filter Results

Hide

Availability

☐ Open and Waitlisted Sections

☐ Open Sections Only

Subjects

☐ Learning Support (1)

Locations

☐ SAC Continuing Education (1)

Terms

Filters Applied: None

LRN-095 Supervised Tutoring (0 Credits)

Add Course to Plan

Supervised individual and group tutoring to assist students in reading, writing, and mathematics, science, business, and software applications for students enrolled at Santa Ana College School of Continuing Education and/or Santa Ana College course(s) for which tutoring is requested. Referral by counselor or instructor based on assessed academic need. May be repeated. Open Entry/Open Exit.

Requisites:
None

Locations:
SAC Continuing Education

View Available Sections for LRN-095

Page 1 of 1

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5. Click on 'Add Section to Schedule'.

Search for Courses and Course Sections

[Back to Planning Overview](#)

Search for courses...



Filter Results

Hide

Availability

- ☐ Open and Waitlisted Sections
☐ Open Sections Only

Subjects

- ☐ Learning Support (1)

Locations

- ☐ SAC Continuing Education (1)

Terms

- ☐ Spring 2023 Continuing Ed (1)

Days of Week

Time of Day

Select time range...

Starts by

hh:mm AM/PM

Ends by

hh:mm AM/PM

Filters Applied: None

LRN-095 Supervised Tutoring (0 Credits)

Add Course to Plan

Supervised individual and group tutoring to assist students in reading, writing, and mathematics, science, business, and software applications for students enrolled at Santa Ana College School of Continuing Education and/or Santa Ana College course(s) for which tutoring is requested. Referral by counselor or instructor based on assessed academic need. May be repeated. Open Entry/Open Exit.

Requisites:

None

Locations:

SAC Continuing Education

View Available Sections for LRN-095

Spring 2023 Continuing Ed

[LRN-095-23465](#)

Supervised Tutoring

Runs from 1/3/2023 - 6/2/2023

Add Section to Schedule

Seats ⓘ	Times	Locations	Instructors
9992 / 9999 / 0	TBD 1/3/2023 - 6/2/2023	SAC Continuing Education, A - Cesar Chavez Bldg A-106 1 Laboratory	Walczak, Katharine L. (1 Laboratory) Vu, Dahlia N. (1 Laboratory)
	TBD 1/3/2023 - 6/2/2023	SAC Continuing Education, D - Dunlap Hall D-307 1 Laboratory	
	TBD 1/3/2023 - 6/2/2023	SAC Continuing Education, L - Library L-204 1 Laboratory	

6. Verify information as shown below. Then, click 'Add Section'.

Section Details

LRN-095-23465

Supervised Tutoring

Spring 2023 Continuing Ed

Instructors

Walczak, Katharine L.
Vu, Dahlia N.


(Walczak_Katharine@sac.edu)
(Vu_Dahlia@sac.edu)

Meeting Information

1/3/2023 - 6/2/2023
SAC Continuing Education, A - Cesar Chavez Bldg A-106 (1 Laboratory)
1/3/2023 - 6/2/2023
SAC Continuing Education, D - Dunlap Hall D-307 (1 Laboratory)
1/3/2023 - 6/2/2023
SAC Continuing Education, L - Library L-204 (1 Laboratory)

Dates

1/3/2023 - 6/2/2023


Seats Available 

9993 / 9999 / 0

Credits

0

Grading

Graded 

Requisites

None

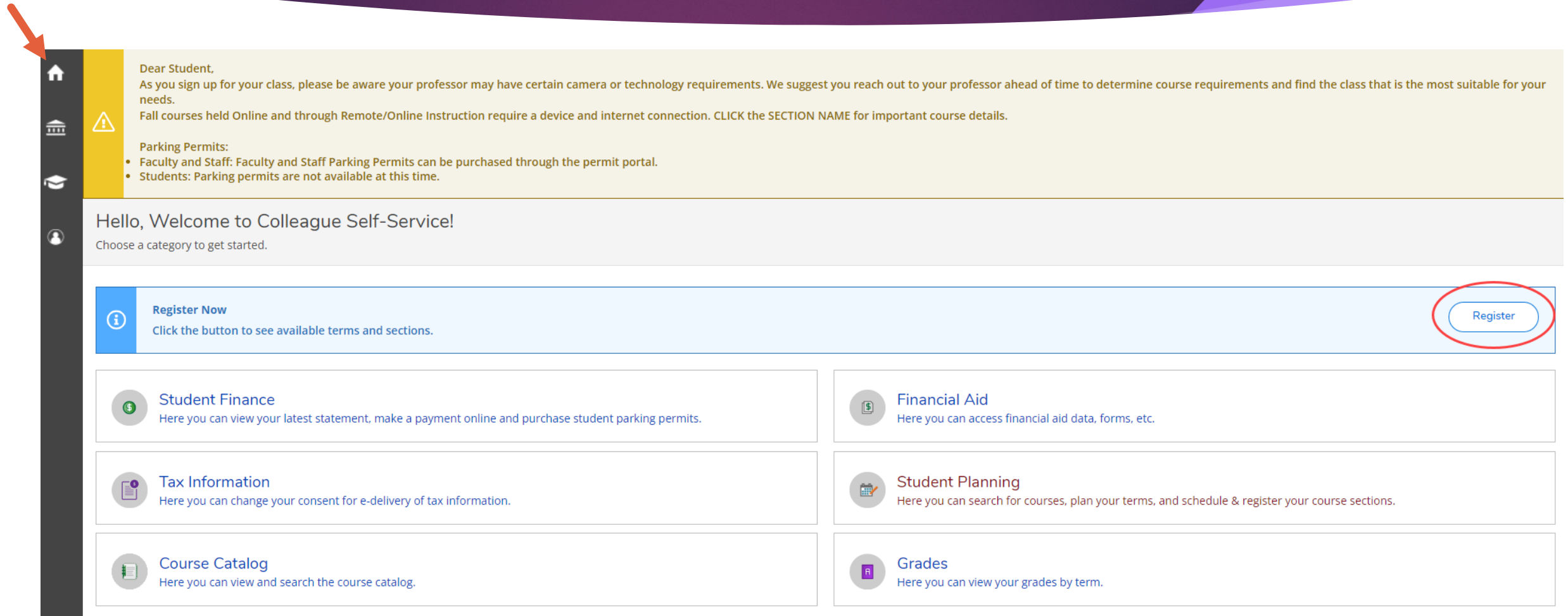
Course Description

Supervised individual and group tutoring to assist students in reading, writing, and mathematics, science, business, and software applications for students enrolled at Santa Ana College School of Continuing Education and/or Santa Ana College course(s) for which tutoring is requested. Referral by counselor or instructor based on assessed academic need. May be repeated. Open Entry/Open Exit.

Close

Add Section

7. Click 'Home' symbol at the top left to return to the Home screen. Then, click 'Register'.



The screenshot shows the Colleague Self-Service portal interface. A red arrow points to the 'Home' icon in the left sidebar. The main content area includes a welcome message, a 'Register Now' button circled in red, and a grid of service tiles for Student Finance, Financial Aid, Tax Information, Student Planning, Course Catalog, and Grades.

Dear Student,
As you sign up for your class, please be aware your professor may have certain camera or technology requirements. We suggest you reach out to your professor ahead of time to determine course requirements and find the class that is the most suitable for your needs.
Fall courses held Online and through Remote/Online Instruction require a device and internet connection. [CLICK the SECTION NAME](#) for important course details.

Parking Permits:

- Faculty and Staff: Faculty and Staff Parking Permits can be purchased through the permit portal.
- Students: Parking permits are not available at this time.

Hello, Welcome to Colleague Self-Service!
Choose a category to get started.

Register Now
Click the button to see available terms and sections.

Register

Student Finance
Here you can view your latest statement, make a payment online and purchase student parking permits.

Financial Aid
Here you can access financial aid data, forms, etc.

Tax Information
Here you can change your consent for e-delivery of tax information.

Student Planning
Here you can search for courses, plan your terms, and schedule & register your course sections.

Course Catalog
Here you can view and search the course catalog.

Grades
Here you can view your grades by term.

8. Select the section, then click
'Register'

Register for Classes

Select sections you wish to register for.

Spring 2023 Continuing Ed

☒ LRN-095-23465: Supervised Tutoring (0 Credits)

Cancel Register

9. You are now successfully register for Learning Center

Register for Classes



You are now registered for your courses.

Spring 2023 Continuing Ed

✓ LRN-095-23465: Supervised Tutoring (0 Credits)



LRN-095-23465 - Warning: Student's academic level doesn't match the course LRN-095-23465.

Close

Go to Schedule

9. Self-enroll to SAC Online Tutoring

- ▶ Click on the link <https://rsccd.instructure.com/enroll/KREPPP>
- ▶ Sign-in to Canvas with your Student credentials



Sign in with your organizational account

☐ Keep me signed in

[Sign in](#)

Login authentication screens are changing.
[Learn More - Single Sign-On FAQs](#)
[Retrieve Username or Reset Password](#)

For Students:
• WebAdvisorID@student.sccollege.edu
• WebAdvisorID@student.sac.edu
Example: ab12345@student.sac.edu

For Employees:
• LastName_FirstName@sccollege.edu
• LastName_FirstName@sac.edu
• LastName_FirstName@rsccd.edu
Example: Smith_John@rsccd.edu

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10. Go to your Dashboard

- Click on **Enroll in Course**

Enroll in Online Tutoring - Spring 2023

You are enrolling in Online Tutoring - Spring 2023

[View Privacy Policy](#)

Enroll in Course

- A message will appear stating you have successfully enrolled in the course.
- **You will be able to access tutoring in the listed Conferzoom hours**

On Your Canvas Dashboard





Welcome to Online Tutoring



Register for Online Tutoring in WebAdvisor.

If you are not registered, [click here for directions](#) ➞.



Monday - Thursday: 10:00 a.m. - 7:00 p.m. (In-person and Online)

Friday: 10:00 am. - 2:00 p.m. (In-person and Online)

Saturday: 10:00 a.m. - 2:00 p.m. (Online only)