

Career Opportunities

LEGAL & GOVERNMENT

California Court Interpreter

Provide official interpretation for defendants, witnesses, and victims in legal proceedings throughout the state court system.

Paralegal / Legal Assistant

Assist attorneys by translating legal documents and supporting bilingual clients in law offices or public agencies.

Law Enforcement Dispatcher

Communicate with Vietnamese- and English-speaking callers to coordinate emergency responses and support public safety operations.

Government Interpreter / Translator

Translate public documents and provide interpretation for social services, public meetings, and community programs.

MEDICAL & HEALTH

Medical Interpreter

Facilitate communication between patients and healthcare providers in hospitals, clinics, and emergency settings.

Dental Office Interpreter / Assistant

Help Vietnamese-speaking patients understand dental procedures and provide bilingual support in front-office operations.

Healthcare Claims Representative

Assist patients in understanding insurance policies and filing bilingual claims in healthcare or insurance offices.

BUSINESS & ADMINISTRATION

Administrative Assistant

Perform office support tasks while translating documents and assisting bilingual communication in business settings.

Customer Service Representative

Help Vietnamese- and English-speaking customers solve problems and access services in person, by phone, or online.

Insurance Claims Processor

Translate policy details and claims information for bilingual clients working in insurance and finance sectors.

Real Estate Agent

Support Vietnamese-speaking clients through property transactions and legal documents in residential and commercial real estate.

COMMUNICATIONS & MEDIA

Editor / Copywriter (Bilingual)

Create and refine written content in both Vietnamese and English for websites, publications, and marketing materials.

Marketing / Communications Assistant

Translate digital, print, and social media content to reach diverse audiences and support business branding strategies.

EDUCATION & COMMUNITY SERVICES

Interpreter in Education Settings

Support school staff, students, and families by translating during parent-teacher conferences, IEP meetings, and academic advising.

Family & Children Services Support Staff

Provide bilingual communication support for families accessing social services, counseling, and childcare resources.

Make an appointment with a SAC Career Education Counselor

Zoom appointments available

CareerCTECenter@sac.edu

(714) 564-6254

Help with enrolling in classes

Set education and career goals

Learn about financial aid and support service

Create an education plan to complete faster and easier

sac.edu/ba

Faculty Leads

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The information in this brochure is based on
SAC Catalog 2025-26.

Please refer to sac.edu/catalog for details.

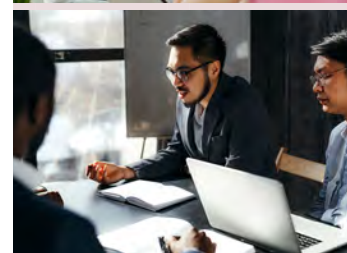


Business Division

SANTA ANA COLLEGE

1530 W. 17th Street
Cesar Chavez Building, A-103
Santa Ana, CA 92806
(714) 564-6750
sac.edu/business

VIETNAMESE / ENGLISH INTERPRETATION & TRANSLATION



Professional Business Skills & Technology Training



Government and private industry need interpreters
in medical, legal, education, and business.

Learn from Bilingual
Career Experts

SAC.edu/BA



VIETNAMESE / ENGLISH INTERPRETATION & TRANSLATION

100% Online – All Courses & Industry Certifications

Certificate

Courses	Units
BA 140	Introduction to Vietnamese Bilingual Interpreting 3
BA 141	Business Interpretation and Translation - Vietnamese / English 3
BA 142	Medical Interpretation and Translation - Vietnamese / English 3
BA 143	Legal Interpretation and Translation - Vietnamese / English 3
–or–	
LAW 143	Legal Interpretation and Translation - Vietnamese / English 3
BA 149	Technology for Interpreters & Translators 1
Select 1 of the following courses to strengthen your language skills	
ENGL C1000	Academic Reading & Writing 4
ENGL C1000H	Academic Reading & Writing - Honors 4
VIET 101	Elementary Vietnamese I 5
VIET 101H	Honors Elementary Vietnamese I 5
BA 100	Business Writing Skills 3
Select 1 of the following elective courses	
BA 179	Microsoft Office (Word, Excel, PowerPoint) 3
BA 163	Adobe Acrobat 3
PARA 100	Law and Society 3
LAW 100	Law and Society 3
MA 051A	Beginning Medical Terminology 3
PARA 105	Work Experience - CLIRRC 1-4
PARA 299	Work Experience - Paralegal 1-4
LAW 299	Work Experience - Law 1-4
BUS 103	Work Experience - Business 1-4

Program code: sac.base.ca

Total: 17-22

AS Degree

Courses	Units
BA 140	Introduction to Vietnamese Bilingual Interpreting 3
BA 141	Business Interpretation and Translation - Vietnamese / English 3
BA 142	Medical Interpretation and Translation - Vietnamese / English 3
BA 143	Legal Interpretation and Translation - Vietnamese / English 3
–or–	
LAW 143	Legal Interpretation and Translation - Vietnamese / English 3
BA 149	Technology for Interpreters & Translators 1
BA 179	Microsoft Office (Word, Excel, PowerPoint) 3
BA 126	Microsoft Outlook 2
BA 163	Adobe Acrobat 3
BA 100	Business Writing Skills 3
Select 1 of the following courses to strengthen your language skills	
ENGL C1000	Academic Reading & Writing 4
ENGL C1000H	Academic Reading & Writing - Honors 4
VIET 101	Elementary Vietnamese I 5
VIET 101H	Honors Elementary Vietnamese I 5
Select 1 of the following elective courses	
PARA 100	Law and Society 3
LAW 100	Law and Society 3
MA 051A	Beginning Medical Terminology 3
PARA 105	Work Experience - CLIRRC 1-4
PARA 299	Work Experience - Paralegal 1-4
LAW 299	Work Experience - Law 1-4
BUS 103	Work Experience - Business 1-4

Program code: sac.base.as

Total: 29-33

Learn from Bilingual Career Experts

- Train with professional interpreters and translators in real-world applications
- Build bilingual skills for careers in business, medical, legal, education, and government settings
- Develop fluency in written and spoken Vietnamese and English
- Learn industry-specific terminology and cultural communication techniques
- Gain technology skills for remote and in-person interpreting services
- Strengthen customer service and communication skills for diverse environments
- 100% online programs for flexible learning
- Learn ethics and standards of practice for professional interpreters and translators

High Demand for Bilingual Interpreters & Translators

- Communities across the U.S. need professionally trained bilingual interpreters and translators
- Courts are legally required to provide certified interpreters for defendants, victims, and witnesses in legal proceedings
- Employers in medical, legal, education, business, and government sectors rely on skilled interpreters to serve diverse populations
- Completing this program prepares you for in-demand bilingual careers that make a real impact in your community—wherever you live

Language Fluency Requirement

- Students **must be fluent in both** Vietnamese and English (oral and written) to succeed in this program
- Language fluency will be confirmed by the instructor with the first assignment
- It is strongly recommended that students take Vietnamese and English courses to strengthen language skills before enrolling in interpreting and translation classes