SANTA ANA COLLEGE
Dual Enrollment
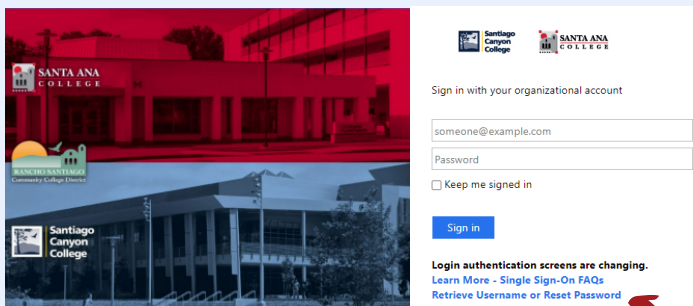# How to Login to Self-Service, Find SAC ID and Canvas

1 GO TO **SAC.EDU** AND CLICK ON **SELF-SERVICE** IN THE UPPER-RIGHT-HAND CORNER

TRANSLATE   CANVAS   ~~SELF-SERVICE~~

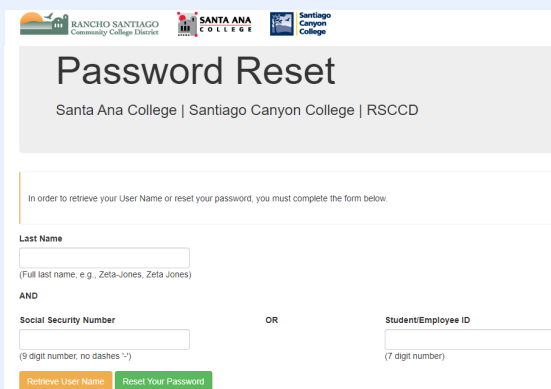**2** LOG INTO SELF-SERVICE WITH YOUR **SAC EMAIL** AND **PASSWORD**

EMAIL: WILL BE YOUR SELF-SERVICE ID: **SELFSERVICEID@STUDENT.SAC.EDU** EX: ab12345@student.sac.edu

PASSWORD: FIRST TIME LOGGING IN, YOUR PASSWORD IS YOUR DATE OF BIRTH EX: MARCH 8, 2000, YOUR PASSWORD IS: Mar082000
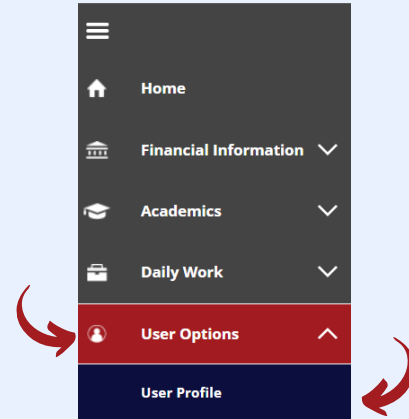
Sign in with your organizational account

someone@example.com

Password

☐ Keep me signed in

Sign in

Login authentication screens are changing.
Learn More - Single Sign-On FAQs
Retrieve Username or Reset Password

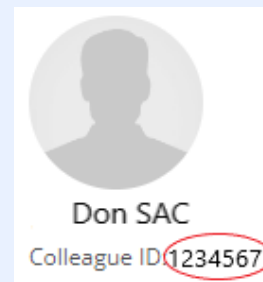FORGOT PASSWORD? CLICK ON **RETRIEVE USERNAME OR RESET PASSWORD**

3 YOU WILL BE TAKEN TO THE **PASSWORD RESET** PAGE, TYPE YOUR **LAST NAME**, AND UNDER **STUDENT/EMPLOYEE ID** TYPE YOUR SAC ID AND CLICK ON **REST YOUR PASSWORD**
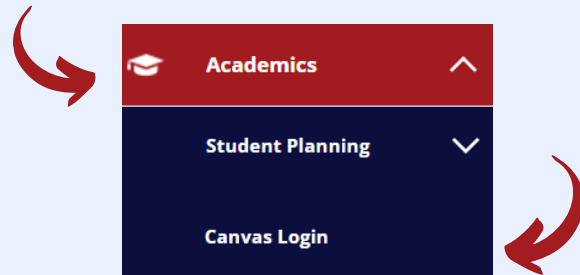
Password Reset

Santa Ana College | Santiago Canyon College | RSCCD

In order to retrieve your User Name or reset your password, you must complete the form below.

Last Name

(Full last name, e.g., Zeta-Jones, Zeta Jones)

AND

Social Security Number   OR   **Student/Employee ID**

(9 digit number, no dashes '-')   (7 digit number)

Retrieve User Name   Reset Your Password

For questions and/or need clarification please contact us:
Email: dualenrollment@sac.edu
Phone: (714) 564-6931

4 ONCE LOGGED IN GO TO THE **LEFT SIDE BAR** AND CLICK ON THE **PERSON ICON** AND CLICK ON **USER PROFILE** TO FIND YOUR **SAC ID**
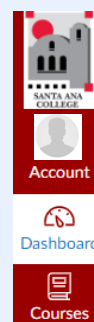
☰

🏠 Home

🏛 Financial Information ⌄

🎓 Academics ⌄

💼 Daily Work ⌄

👤 User Options ⌃

User Profile

YOUR **SAC ID** IS ALSO **REFERRED** AS YOUR **COLLEAGUE ID** WHICH YOU WILL **FIND BELOW** YOUR **NAME**.

Don SAC

Colleague ID 1234567

5 AFTER GO TO THE **GRADUATION CAP** TO THE **LEFT SIDE BAR** AND SCROLL UNTIL YOU FIND **CANVAS LOGIN**

🎓 **Academics** ⌃

Student Planning ⌄

Canvas Login

6 THEN YOU WILL GET DIRECTED TO THE CANVAS **DASHBOARD** WHERE YOU WILL FIND **NOTIFICATIONS** FOR YOUR **COURSE(S)**.

Account

Dashboard

Courses

BY CLICKING ON THE **BOOK ICON** YOU WILL FIND THE COURSE(S) YOU ARE REGISTERED FOR. BY CLICKING ON THE COURSE YOU WILL FIND YOUR SYLLABUS, GRADES, MODULES, AND MORE!