

**COLLEGE AND CAREER ACCESS PATHWAYS
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT
2021-2026**

This is a College and Career Access Pathway Partnership Agreement (CCAP) hereinafter known as "Agreement" between Rancho Santiago Community College District (RSCCD) on behalf of Santa Ana College hereinafter known as "COLLEGE" and Santa Ana Unified School District hereinafter known as "SCHOOL DISTRICT".

WHEREAS, the mission of the COLLEGE includes providing educational programs and services that are responsive to the needs of the students and communities within the Rancho Santiago Community College District; and

WHEREAS, the COLLEGE and the SCHOOL DISTRICT have established a successful history of collaboration and mutual support to provide students and local communities with exceptional educational programs and activities; and

WHEREAS, the SCHOOL DISTRICT continues to find ways to broaden advanced educational opportunities for students including college preparatory and college credit courses; and desires to expand dual enrollment opportunities for students; and

WHEREAS, the COLLEGE is willing to offer college courses at the SCHOOL DISTRICT high school campuses which will benefit SCHOOL DISTRICT students by providing a convenient location and schedule; and

WHEREAS, students who complete college credit while enrolled in high school are more likely to earn high school diplomas, to enroll in community colleges and four-year colleges, to attend post-secondary education on a full-time basis, and to complete degrees in those institutions than students without these experiences; and

WHEREAS, COLLEGE and SCHOOL DISTRICT desire to enter into this CCAP Agreement for the purpose of expanding dual enrollment opportunities, consistent with the provisions of AB 288, for high school students "who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer improving high school graduation rates, and assisting high school pupils to achieve college and career readiness" Sec. 2 (a) and "underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school , and those seeking a career technical education credential or certificate." Sec. I (d)

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by applicable law, the California Community College Chancellor's Office and COLLEGE;

WHEREAS, participation in the CCAP Agreement is consistent with the core mission of the community colleges pursuant to Section 660 I 0.4 and that pupils participating in a CCAP Agreement will not lead to enrollment displacement of otherwise eligible adults in the community college; Sec. 2(k)(3)

NOW THEREFORE, the COLLEGE and SCHOOL DISTRICT agree as follows:

1. TERM OF AGREEMENT

- 1.1. The term of this CCAP Agreement shall be for five years beginning on July 1, 2021, and ending on June 30, 2026, and requires entering into a new agreement every five years by July 1, unless otherwise terminated in accordance with Section 22 of this Agreement.
 - a. This agreement may be terminated by either Party, acting with or without cause, upon giving at least ninety (90) days prior written notice to the other Party except that any Student already assigned to and accepted by the Agency shall be allowed to complete any in-progress clinical practicum assignment at the Agency.
 - b. In the event of a material breach of this Agreement, the aggrieved party may terminate this Agreement by giving thirty (30) days' prior written notice of termination to the breaching party. If the breach is not cured, the Agreement shall terminate at the end of the thirty-day period.
 - c. This Agreement shall immediately terminate if the District or the Agency's licenses, accreditations or certifications required for the Program are terminated, revoked, reduced, or any type of disciplinary action is taken against the District or the Agency by any accreditation or regulatory agency.
- 1.2. This CCAP Agreement outlines the terms of the Agreement. The CCAP Agreement Appendix shall specify additional detail regarding, but not be limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses. The CCAP Agreement Appendix shall also establish protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses. Sec. 2 (c)(1)
- 1.3. The CCAP Agreement Appendix shall identify a point of contact for the participating community college district and school district partner. Sec. 2(c)(2)
- 1.4. A copy of the COLLEGE AND SCHOOL DISTRICT CCAP Agreement shall be filed with the office of the Chancellor of the California Community Colleges and with the department [California Department of Education] before the start of the CCAP partnership. Sec. 2(c)(3)
- 1.5. COLLEGE and SCHOOL DISTRICT shall present this CCAP agreement at a public meeting of their respective governing boards, allowing for public comments prior to consideration for approval of this CCAP agreement.

2. COMMUNITY COLLEGE DISTRICTS AUTHORIZING THECCAP PARTNERSHIPS WITH SCHOOL DISTRICTS

DEFINITIONS

- 2.1. CCAP Agreement Courses - Courses offered as part of this CCAP Agreement shall be community college courses acceptable towards a career technical education credential or certificate, or preparation for transfer, or appropriate to improve high school graduation rates or help high school pupils achieve college and career readiness. All community college courses offered at the SCHOOL DISTRICT have been approved in accordance with the policies and guidelines of RSCCD and applicable law. Sec. 2 (a)
- 2.2. Consistent with AB 288, this CCAP Agreement may include "underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate." Sec. I(d)
- 2.3. High school pupils enrolled in a course offered through a CCAP partnership shall not be assessed any fee that is prohibited by Section 49011. SAUSD students will not be required to pay the Health Fee, however, SAUSD will be expected to: provide appropriate health support to students and staff. Any fees deemed to be required by law will be paid from the Early College Endowment established as part of the Santa Ana Partnership's Innovation Award (and housed at the Santa Ana College Foundation).

3. STUDENT ELIGIBILITY, SELECTION AND ENROLLMENT, ADMISSION, REGISTRATION, MINIMUM SCHOOL DAY

- 3.1. Student Eligibility - Students who "may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and assisting high school pupils to achieve college and career readiness" Sec. 2 (a) and "underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate." Sec. I (d)
- 3.2. Student Selection and Enrollment - Enrollment shall be open to all eligible students as part of the CCAP Agreement who have been admitted to the COLLEGE and who meet all applicable prerequisites. Student selection criteria will be further specified in the CCAP Agreement Appendix. Applicable prerequisite courses, training, or experience and standards required as preparation for courses offered through the CCAP Agreement will be determined by COLLEGE and shall be in compliance with applicable law and RSCCD standards and policies.
- 3.3. College Admission and Registration - Procedures for students participating in the CCAP Agreement shall be governed by the COLLEGE and shall be in compliance with the admissions and registration guidelines set forth in applicable law and RSCCD policy.
- 3.4. Student Records - It is the responsibility of the student to follow the COLLEGE process when requesting an official COLLEGE transcript for grade submission to

the SCHOOL DISTRICT unless otherwise specified in the Appendix.

- 3.5. Priority Enrollment - A COLLEGE participating in this CCAP Agreement may assign priority course registration to a pupil seeking to enroll in a community college course that is required for the pupil's CCAP partnership program.
- 3.6. As part of a CCAP Agreement, a participating community college district shall not provide physical education course opportunities to high school students or any other course opportunities that do not assist in the attainment of the goals associated with career technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve career and college readiness. Sec. 2 (d)
- 3.7. Students participating in a CCAP Agreement may enroll in up to a maximum of 15 units per term per conditions specified in AB 288, Sec. 2 (p)(1)(2)(3):
 - a. The units constitute no more than four community college courses per term.
 - b. The units are part of an academic program that is part of a CCAP partnership agreement established pursuant to this article.
 - c. The units are part of an academic program that is designed to award students both a high school diploma and an associate degree or a certificate or credential.
- 3.8. Students participating in a CCAP Agreement at Middle College High School may enroll in up to a maximum of 11 units per term (Ed. Code §76001(d).
- 3.9. Specifically, the units must constitute no more than four community college courses per term and be part of an academic program that is part of the Agreement designed to award students with both a high school diploma and an associate degree or certificate or a credential.
- 3.10. Minimum School Day - The SCHOOL DISTRICT shall certify that it shall teach SCHOOL DISTRICT students participating as part of a CCAP Agreement no less than the number of instructional minutes required to complete a minimum school day pursuant to Education Code §§ 46141 and 46142.

4. COLLEGE APPLICATION PROCEDURE

- 4.1. The COLLEGE will be responsible for processing student applications.
- 4.2. The COLLEGE will provide the necessary admission and registration forms and procedures and both COLLEGE and SCHOOL DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements.

- 4.3. The SCHOOL DISTRICT agrees to assist COLLEGE in the admission and registration of SCHOOL DISTRICT students as may be necessary and requested by COLLEGE.

5. PARTICIPATING STUDENTS

- 5.1. A high school student enrolled in a course offered through a CCAP Agreement shall not be assessed any fee that is prohibited by Education Code Section 49011. See also Sec. 2 (t)(q). The governing board of a community college district participating in a CCAP partnership agreement established pursuant to this article shall exempt special part-time students described in subdivision (p) from the fee requirements in Sections 76060.5, 761 40, 76223, 76300, 76350, and 79121.
- 5.2. The total cost of books and instructional materials for SCHOOL DISTRICT students who enroll in a COLLEGE course offered as part of this CCAP Agreement will be specified in the Appendix to this Agreement. Costs will be borne collaboratively by COLLEGE and SCHOOL DISTRICT.
- 5.3. Both COLLEGE and SCHOOL DISTRICT will insure that ancillary and support services are provided for students (e.g. Counseling and Guidance, Placement Assistance, Assessment, and Tutoring.)
- 5.4. Both COLLEGE and SCHOOL DISTRICT will be jointly responsible for providing matriculation services for students enrolling in the dual enrollment program classes.
- 5.5. All SCHOOL DISTRICT students must be fully matriculated to the college prior to taking COLLEGE courses including application, assessment, and orientation.
- 5.6. Dual enrollment students will have access to COLLEGE services such as the library, tutoring, student I.D. cards etc.
- 5.7. Student identification, recruitment, and selection into the dual enrollment program will be the responsibility of both the COLLEGE and SCHOOL DISTRICT

6. CCAP AGREEMENT COURSES

- 6.1. A COLLEGE may limit enrollment in a community college course solely to eligible high school students if the course is offered at a high school campus during the regular school day and the community college course is offered pursuant to a CCAP Agreement. Sec. 2 (o)(I)
- 6.2. The COLLEGE is responsible for all courses and educational programs offered as part of CCAP Agreement regardless of whether the course and educational program is offered on site at the SCHOOL DISTRICT or at the COLLEGE.
- 6.3. The scope, nature, time, location, and listing of courses offered by a COLLEGE shall be determined by COLLEGE in consultation with the SCHOOL DISTRICT and with the approval of the COLLEGE Governing Board and will be recorded in the Appendix to this Agreement. Sec. 2 (c)(I)

- 6.4. Courses offered as part of a CCAP Agreement either at the COLLEGE or SCHOOL DISTRICT shall be jointly selected and approved.
- 6.5. COLLEGE courses offered at SCHOOL DISTRICT sites will adhere to COLLEGE scheduling practices and the annual academic calendar. Exceptions may be made with approval of the SAC Vice President of Academic Affairs.
- 6.6. Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be of the same quality and rigor as those offered on COLLEGE campus and shall be in compliance with RSCCD academic standards.
- 6.7. Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be listed in the COLLEGE catalog with the same department designations course descriptions, numbers, titles, and credits. Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall adhere to the official course outline of record and the student learning outcomes established by the associated COLLEGE academic department. Courses offered as part of this CCAP Agreement and taught by SCHOOL DISTRICT instructor are part of an approved Instructional Service Agreement as required by RSCCD Business Procedure.
- 6.8. Courses offered as part of this CCAP Agreement will comply with all applicable regulations, policies, procedures, prerequisites, and standards applicable to the COLLEGE as well as any corresponding policies, practices, and requirements of the SCHOOL DISTRICT. In the event of a conflict between the COLLEGE course related regulations, policies, procedures, prerequisites and standards and SCHOOL DISTRICT policies, practices and requirements, the COLLEGE regulations, policies, procedures, prerequisites, and standards, shall prevail.
- 6.9. A student's withdrawal prior to completion of a course offered as part of this CCAP Agreement shall be in accordance with COLLEGE guidelines, policies, pertinent statutes and regulations.
- 6.10. Supervision and evaluation of students enrolled in courses offered as part of this CCAP Agreement shall be in accordance with RSCCD guidelines, policies, pertinent statutes, and regulations.
- 6.11. COLLEGE has the sole right to control and direct the instructional activities for all dual enrollment courses of all instructors, including those who are SCHOOL DISTRICT employees.
- 6.12. This CCAP Agreement certifies that any remedial course taught by community college faculty at a partnering high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11 , as determined by the partnering SCHOOL DISTRICT, and shall involve collaborative effort between the SCHOOL DISTRICT and the COLLEGE faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon graduation. Sec. 2 (n)

- 6.13. Degree and certificate programs that are included in the CCAP agreement must have been approved by the California Community College Chancellor's Office and courses that make up the programs must be part of the approved programs, or the college must have received delegated authority to separately approve those courses locally.

7. INSTRUCTOR(S)

- 7.1. All instructors teaching COLLEGE courses offered as part of this CCAP Agreement must meet the minimum qualifications for instruction in a California community college as set forth in Title 5 California Code of Regulations, Sections 53410 and 58060 or as amended and be hired by the COLLEGE.
- 7.2. The CCAP Agreement Appendix shall specify which participating SCHOOL DISTRICT or COLLEGE will be the employer of record for purposes of assignment monitoring and reporting to the county office of education. Sec. 2 (m)(l)
- 7.3. This CCAP Agreement specifies the SCHOOL DISTRICT will assume reporting responsibilities pursuant to applicable federal teacher quality mandates. Sec. 2 (m)(2)
- 7.4. Instructors who teach COLLEGE courses offered as part of this CCAP Agreement must provide the supervision and control reasonably necessary for the protection of the health and safety of students and may not have any other assigned duty during the instructional activity.
- 7.5. Instructors who teach COLLEGE courses shall comply with the fingerprinting requirements set forth in Ed Code § 45125 or as amended and the tuberculosis testing and risk assessment requirements of California Health and Safety Code § 121525 or as amended. In addition to any other prohibition or provision, no person who has been convicted of a violent or serious felony shall be eligible to teach any courses offered as part of this CCAP Agreement or otherwise provide services on a SCHOOL DISTRICT site.
- 7.6. Prior to teaching, faculty provided by the SCHOOL DISTRICT shall receive discipline-specific training and orientation from COLLEGE regarding, but not limited to, course curriculum, assessment criteria, pedagogy, course philosophy, testing and grading procedures record keeping, and other instructional responsibilities. Said training shall be approved by and provided by the COLLEGE.
- 7.7. Faculty provided by the SCHOOL DISTRICT will participate in professional development activities sponsored by the COLLEGE as required by the terms and condition of the contract and shall be encouraged to participate in ongoing collegial interaction to include, but not limited to, addressing course content, course delivery, assessment, evaluation, and/or research and development in the field.
- 7.8. Faculty performance shall be evaluated by the COLLEGE for the college courses using the adopted evaluation of process and standards for faculty of the COLLEGE, subject to the approval of RSCCD.
- 7.9. The COLLEGE and SCHOOL DISTRICT will work jointly to recruit and select instructors from SCHOOL DISTRICT personnel. SCHOOL DISTRICT personnel selected to be instructors remain employees of the SCHOOL DISTRICT, subject to the authority of the SCHOOL DISTRICT, but will also be subject to the authority of RSCCD

specifically with regard to their duties as instructors.

- 7.10. The appropriate COLLEGE administrator, in consultation with the appropriate SCHOOL DISTRICT administrator, will grant final approval to SCHOOL DISTRICT teachers eligible to teach dual enrollment courses. RSCCD /SAC will orient the approved faculty member.
- 7.11. COLLEGE instructors will notify SCHOOL DISTRICT school counselors or higher education coordinators when a student enrolled in a college course provided under this CCAP agreement begins to struggle and will refer the student for additional support.
- 7.12. COLLEGE and SCHOOL DISTRICT instructors for dual enrollment courses will take attendance and notify the designated high school administrator/counselor of any attendance issues.
- 7.13. Instructors teaching dual enrollment courses will coordinate with and notify the designated high school administrator/counselor prior to dropping a student from their course.
- 7.14. SCHOOL DISTRICT instructors teaching dual enrollment college courses must submit grades to both the COLLEGE and SCHOOL DISTRICT.

8. MATERIALS and TEXTBOOKS

- 8.1. The COLLEGE and the SCHOOL DISTRICT will furnish all course materials, specialized equipment, books and other necessary equipment for all SCHOOL DISTRICT students if courses are taught outside of the regular high school bell schedule. The cost of such materials will be borne by the party collecting apportionment or ADA for the course. The parties understand that such equipment and materials are the purchaser's sole property.
- 8.2. The COLLEGE and the DISTRICT shall determine type, make, and model of all equipment, books and materials to be used during each course offered as part of this CCAP Agreement. Textbooks, equipment, and materials purchased by the school district shall be adopted for a term no less than five years.
- 8.3. The COLLEGE and the DISTRICT agree to store textbooks and physical course materials purchased by either party at DISTRICT school sites and facilities and utilize DISTRICT library and logistic systems to catalog and distribute textbooks and materials.
- 8.4. Textbooks purchased by the COLLEGE will be transferred to the DISTRICT for cataloging and distribution to school sites.

9. ASSESSMENT OF LEARNING AND CONDUCT

- 9.1. Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same standards of achievement as students in courses taught on the COLLEGE campus.
- 9.2. Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same grading standards as those expected of students in courses taught on the COLLEGE campus.

- 9.3. Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be assessed using the same methods (e.g., papers, portfolios, quizzes, labs, etc.) as students in courses taught on the COLLEGE campus.
- 9.4. Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same behavioral standards as those expected of students in courses taught on the COLLEGE campus.

10. LIAISON AND COORDINATION OF RESPONSIBILITIES

- 10.1. The COLLEGE shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement; who will serve as point of contact to facilitate coordination and cooperation between COLLEGE and SCHOOL DISTRICT in conformity with RSCCD policies and standards. Sec. 2 (c)(2)
- 10.2. The SCHOOL DISTRICT shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between SCHOOL DISTRICT and COLLEGE in conformity with SCHOOL DISTRICT policies and standards. Sec. 2(c)(2)
- 10.3. The COLLEGE shall designate a dual enrollment coordinator, to be specified in the Appendix to this CCAP Agreement; who will serve as point of contact to facilitate coordination and cooperation between COLLEGE and SCHOOL DISTRICT in conformity with RSCCD policies and standards. Sec. 2 (c)(2)
- 10.4. The SCHOOL DISTRICT shall designate a dual enrollment coordinator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between SCHOOL DISTRICT and COLLEGE in conformity with SCHOOL DISTRICT policies and standards. Sec. 2(c)(2)
- 10.5. The dual enrollment coordinators from the COLLEGE and the SCHOOL DISTRICT will work collaboratively to perform services specified in I 0.8 as part of their regular assignments.
- 10.6. The SCHOOL DISTRICT shall designate a dual enrollment coordinator access to student information system and allow for data sharing agreement. The dual enrollment coordinator will follow protocol and data sharing agreement guidelines provided by the SCHOOL DISTRICT.
- 10.7. The COLLEGE and SCHOOL DISTRICT dual enrollment coordinators will work together on the processes, procedures, and tracking mechanisms that will ensure compliance with dual enrollment course policies, regulations, and standards, including the necessary qualifications and student documentation prior to students taking courses.
- 10.8. The COLLEGE and SCHOOL DISTRICT dual enrollment administrators and coordinators will ensure that SAUSD teachers adhere to course requirements, standards, learning materials, course logistics (including developing a schedule that adapts the COLLEGE course schedule to the student's regular high school schedule), and COLLEGE standards, policies, expectations, and systems. The COLLEGE and SCHOOL DISTRICT will maintain the existing coordination arrangement for MCHS,

which is co-led by the MCHS principal and a Vice President from the COLLEGE

- 10.9. This CCAP Agreement requires an annual report as specified in the Appendix, to the office of the Chancellor of the California Community Colleges by each participating COLLEGE and SCHOOL DISTRICT on all the following information: Sec. 2 (t)(I) (A-D)
- a. The total number of high school students by school site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws. Sec. 2(t)(1)(A)
 - b. The total number of community college courses by course category and type and by school site enrolled in by CCAP partnership participants. Sec. 2 (t)(I)(B)
 - c. The total number and percentage of successful course completions, by course category and type and by school site, of CCAP partnership participants. Sec. 2 (t)(C)
 - d. The total number of full-time equivalent students generated by CCAP partnership community college district participants. Sec.2 (t)(1)(D)

11. APPORTIONMENT

- 11.1 COLLEGE shall include the students enrolled in a CCAP Agreement course in its report of full-time equivalent students (FTES) for purposes of receiving state apportionments when the course(s) complies with current requirements for dual enrollment under applicable California law.
- 11.2 For purposes of allowances and apportionments from Section B of the State School Fund, a community college district conducting a closed course on a high school campus shall be credited with those units of full-time equivalent students attributable to the attendance of eligible high school pupils. Sec. 2 (o)(2)
- 11.3 When the COLLEGE pays for instructors, the COLLEGE will collect apportionment. When SCHOOL DISTRICT pays for instructors, SCHOOL DISTRICT will collect ADA unless the instruction extends beyond the state mandated 240 instructional minutes per day for students attending comprehensive high schools and 180 minutes per day for students attending Educational Options schools and programs. When SCHOOL DISTRICT instruction exceeds the minimum number of minutes required by the SCHOOL DISTRICT, the COLLEGE will also collect apportionment, in addition to the SCHOOL DISTRICT receiving ADA.
- 11.4 The attendance of a high school pupil at a community college as a special part-time or full-time student pursuant to this section is authorized attendance for which the community college shall be credited or reimbursed pursuant to Section 48802 or 76002, provided that no school district has received reimbursement for the same instructional activity. Sec. 2 (s) Standard FTES computation rules, support documentation, course selection tabulations, and record retention requirement continue to apply, including as prescribed by Cal. Code Regs. and tit.5.

12. CERTIFICATIONS

- 12.1. The SCHOOL DISTRICT certifies that the direct education costs of the courses offered as part of this CCAP Agreement are not being fully funded through other sources.
- 12.2. RSCCD certifies that it has not received full compensation for the direct education costs for the conduct of the courses offered as part of this CCAP Agreement from other sources.
- 12.3. The SCHOOL DISTRICT agrees and acknowledges that RSCCD will claim apportionment for the SCHOOL DISTRICT students enrolled in community college course(s) under this CCAP Agreement, as outlined in I 0.3A and I 0.3B.
- 12.4. This CCAP Agreement certifies that any COLLEGE instructor teaching a course on a SCHOOL DISTRICT campus has not been convicted of any sex offense as defined in Ed Code § 87010 or as amended, or any controlled substance offense as defined in Ed Code § 87011 or as amended. Sec. 2 (h)
- 12.5. This CCAP Agreement certifies that any community college instructor teaching a course at the partnering high school campus has not displaced or resulted in the termination of an existing high school teacher teaching the same course on that high school campus. Sec. 2 (i)
- 12.6. This CCAP Agreement certifies that a qualified high school teacher teaching a course offered for college credit at a high school campus has not displaced or resulted in the termination of an existing community college faculty member teaching the same course at the partnering community college campus. Sec. 2 (j)
- 12.7. The COLLEGE certifies that:
 - a. A community college course offered for college credit at the participating SCHOOL DISTRICT does not reduce access to the same course offered at the partnering COLLEGE. Sec. 2 (k)(I)
 - b. A community college course that is oversubscribed or has a waiting list shall not be offered or included in this Agreement. Sec. 2 (k)(2)
 - c. The Agreement is consistent with the core mission of the COLLEGE pursuant to Section 660 I 0.4, and that students participating in this Agreement will not lead displacement of otherwise eligible adults at the COLLEGE. Sec. 2 (k)(3)
- 12.8. This Agreement certifies that the SCHOOL DISTRICT and COLLEGE comply with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a CCAP Agreement course offered for high school credit. Sec. 2 (I)

13. PROGRAM IMPROVEMENT

- 13.1. A joint COLLEGE and SCHOOL DISTRICT Dual Enrollment Committee will meet regularly to review the program and develop suggestions for improvement.

- 13.2. The COLLEGE and the SCHOOL DISTRICT may annually conduct surveys of participating SCHOOL DISTRICT pupils, instructors, principals, and school counselors for the purpose of informing practice, making adjustments, and improving the quality of courses offered as part of this CCAP Agreement.

14. RECORDS

- 14.1. Permanent records of student attendance, grades and achievement will be maintained by both the SCHOOL DISTRICT and COLLEGE for SCHOOL DISTRICT students who enroll in course(s) offered as part of this CCAP Agreement. Permanent records of student enrollment, grades, and achievement for COLLEGE students shall be maintained by COLLEGE.
- 14.2. Each party shall maintain records pertaining to this CCAP Agreement as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.
- 14.3. SCHOOL DISTRICT instructors will submit grades to the COLLEGE when due according to the COLLEGE schedule. The SCHOOL DISTRICT will include all criteria identified by the COLLEGE for grading purposes. Upon completion of the SCHOOL DISTRICT semester, dual enrollment teachers will submit change of grade forms, when applicable, for students whose grades have changed since the end of the COLLEGE's semester.
- 14.4. Dual enrollment courses completed by SCHOOL DISTRICT students will be identified on both the COLLEGE and high school transcripts in the standard format and will not be identified as dual enrollment.

15. CCAP AGREEMENT DATA MATCH AND REPORTING

- 15.1. COLLEGE and SCHOOL DISTRICT shall ensure operational protocols consistent with the collection of participating student data and the timely submission of the data.
- 15.2. COLLEGE shall report all program and participating student data to the office of the Chancellor of the California Community Colleges.

16. PRIVACY OF STUDENT RECORD

- 16.1. COLLEGE and SCHOOL DISTRICT understand and agree that education records of students enrolled in a CCAP course and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as set forth in Education Code §§ 49064 and 49076). COLLEGE and SCHOOL DISTRICT agree to hold all student education records generated pursuant to this CCAP Agreement in strict confidence, and further agrees not to re-disclose such records except as authorized by applicable law or regulation or by the parent or guardian's prior written consent. (34 C.F.R. § 99.33 (a), (b); 34 C.F.R. § 99.34(b) and Education Code §§ 49064 and 49076.)
- 16.2. Limitation on Use. COLLEGE and SCHOOL DISTRICT shall use each student education record that he or she may receive pursuant to this CCAP Agreement solely for a purpose(s) consistent with his or her authority to access that information pursuant to

Federal and State law, as may be as applicable. (34 C.F.R. § 99.31, 34 C.F.R. § 99.34, and Education Code § 49076.)

- 16.3. Recordkeeping Requirements. COLLEGE and SCHOOL DISTRICT shall comply with the requirements governing maintenance of records of each request for access to and each disclosure of, student education records set forth under Title 34, Code of Federal Regulations § 99.32 and under Education Code § 49064 as applicable.
- 16.4. Acknowledgement of Receipt of Notice of FERPA Regulations. By signature of its authorized representative or agent on this Agreement, COLLEGE and SCHOOL DISTRICT hereby acknowledges that it has been provided with the notice required under 34 C.F.R. § 99.33(d) that it is strictly prohibited from re-disclosing student education records to any other person or entity except as authorized by applicable law or regulation.

17. REIMBURSEMENT

- 17.1. The financial arrangements implied herein may be adjusted annually by a duly adopted written Appendix to this CCAP Agreement.

18. FACILITIES

- 18.1 The SCHOOL DISTRICT will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the instruction and do so without charge to RSCCD or students. SCHOOL DISTRICT agrees to clean, maintain, and safeguard SCHOOL DISTRICT's premises. SCHOOL DISTRICT warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- 18.2 The COLLEGE facilities may be used subject to mutually agreement by the parties as expressed in the Appendix to this Agreement.

19. INDEMNIFICATION AND INSURANCE

- 19.1. **Liability.** The Parties agree to allocate potential liability between themselves with the intent that the SCHOOL DISTRICT shall generally be responsible for the acts and omissions of its own employees, and RSCCD shall generally be responsible for the acts and omissions of its own employees, as specifically set forth below in Section B, Mutual Indemnification.
- 19.2. **Mutual Indemnification**
 - a. **RSCCD Indemnity.** RSCCD agrees to defend, indemnify and hold the SCHOOL DISTRICT its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees) or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of RSCCD, its officers, agents or employees. RSCCD shall not defend, indemnify or hold harmless the SCHOOL DISTRICT from any liability, loss, expense, attorneys' fees, or claims for injury or damages caused by or resulting from the negligent or intentional acts or omissions of any student(s) or other third parties that may come on the SAC campus.

- b. **SCHOOL DISTRICT Indemnity.** the SCHOOL DISTRICT agrees to defend, indemnify and hold The RSCCD, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the SCHOOL DISTRICT its officers, agents or employees. the SCHOOL DISTRICT shall not defend, indemnify or hold harmless the SCHOOL DISTRICT from any liability, loss, expense, attorneys' fees, or claims for injury or damages caused by or resulting from the negligent or intentional acts or omissions of any student(s) or other third parties that may come on the SAC campus.

20. INSURANCE. Each Party, at its sole cost and expense, shall insure its activities in connection with this Agreement by maintaining programs of self-insurance as follows:

20.1. **General Liability.** General Liability Insurance (including broad form property damage and contractual liability) with limits of liability not less than two million dollars (\$2,000,000) each occurrence, and five million dollars (\$5,000,000) annual aggregate. Insurance afforded by the SCHOOL DISTRICT commercial general liability policy shall be endorsed to provide coverage to RSCCD as an additional insured.

20.2. **Automobile Liability Insurance** with a limit liability of not less than \$1 million for each accident. Such insurance shall include coverage for all "owned," "hired," and "non-owned" vehicles, or coverage for "any auto."

20.3. **Workers Compensation.** Workers' Compensation coverage limits shall be as required under California State law.

20.4. **Additional Insurance.** Such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of the SCHOOL DISTRICT and RSCCD against other insurable risks relating to performance of this Agreement. The SCHOOL DISTRICT and RSCCD may, in their own respective discretion obtain such other insurance or self-insurance as shall be necessary to insure it against any claim or claims for damages arising under the Agreement.

a. **Abuse-Molestation Insurance.** A policy of abuse-molestation insurance ("Abuse Policy") that:

- i. Is written on an "occurrence" basis;
- ii. Has coverage limits of not less than \$1,000,000 per occurrence and \$1,000,000 aggregate;
- iii. Provides coverage for direct and vicarious liability associated with sexual misconduct and other physical abuse, and for verbal, emotional, mental, and other non-physical abuse;
- iv. Covers acts and omissions by, among others, the RSCCD staff;
- v. Provides coverage for the District prior to any determination that an accused abuser is guilty; and

20.5. **Insurance and Limits of Liability.** It should be expressly understood, however, that the

insurance coverages and limits required under this Section shall not in any way limit the liability of either Party.

20.6. Additional Insureds. Each of the General Liability Policy, the Vehicle Liability Policy, and the Abuse Policy shall name (or be endorsed to name) as additional insureds in connection with this Agreement and the Consultants Services:

- a. the District, the District Board and each individual member thereof, and the District's other officers, employees, and agents (collectively, but not including the District, the "District Agents"). The additional insured endorsements must be ISO form CG 2010 11/85 or alternative approved in advance by the District, in its reasonable discretion. For purposes of this Section, and without otherwise limiting the District's discretion to determine an alternative to form CG 2010 11/85, a combination of ISO forms CG 2010 10/01 and CG 2037 10/01 shall be deemed an acceptable alternative to ISO form CG 2010 11/85.

21 NON-DISCRIMINATION

21.1 Neither the SCHOOL DISTRICT nor the COLLEGE shall discriminate on the basis of race or ethnicity, gender, nationality, physical or mental disability, sexual orientation, religion, or any other protected class under California State or federal law.

22 TERMINATION

22.1 This Agreement may be terminated upon written notice by either Party as provided below. Such termination shall not be deemed to be a breach of this Agreement, nor shall it be deemed to be tortious conduct. Notification of termination must be submitted six (6) months prior to the beginning of the semester for which it will be in effect. The effective date of termination shall be the end of the then current academic year to avoid unreasonable disruption to both Parties and its students.

23 MODIFICATION AND AMENDMENT

23.1 This Agreement may be amended only with the mutual consent of the Parties. All amendments must be in writing and must be approved by the Parties' respective governing Boards.

24 GOVERNING LAWS

24.1 This agreement shall be interpreted according to the laws of the State of California.

25 COMMUNITY COLLEGE DISTRICT BOUNDARIES

25.1 For locations outside the geographical boundaries of RSCCD, COLLEGE will comply with the requirements of Title 5 of the California Code of Regulations, Sections 55300 et seq. or as amended, concerning approval by adjoining high school or community college districts and use of non-district facilities.

26 SEVERABILITY

26.1 This CCAP Agreement shall be considered severable, such that if any provision or part of the CCAP Agreement is ever held invalid under any law or ruling, that provision or part of the CCAP Agreement shall remain in force and effect to the extent allowed by law, and all other provisions or parts shall remain in full force and effect.

27 COUNTERPARTS

27.1 This CCAP Agreement may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

28 FORCE MAJEURE

28.1 Neither party shall be responsible for delays or failure in performance resulting from acts beyond the control of such parties. Such acts shall include, but not be limited to, Acts of God, labor disputes, civil disruptions, acts of war, epidemics, fire, electrical power outages, earthquakes, or other natural disasters.

Executed on: -

Agency: Santa Ana Unified School District

District: Rancho Santiago Community College District

Signature _____

Signature: _____

Name: _____

Name: Adam O'Connor

Title: _____

Title: Interim Vice Chancellor,
Business Operations/Fiscal Services

Date: _____

Date: _____

**APPENDIX
COLLEGE AND CAREER ACCESS PATHWAYS (CCAP) A DUAL ENROLLMENT
PARTNERSHIP AGREEMENT**

WHEREAS, the COLLEGE and the SCHOOL DISTRICT agree to record COLLEGE and SCHOOL

DISTRICT specific components of the CCAP Agreement using the Appendix for purposes of addressing mandated reporting requirements to include, but not limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses; and Sec. 2 (c)(I)

WHEREAS, the CCAP Agreement Appendix shall also be used to record protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses; and Sec. 2 (c)(I)

NOW THEREFORE the COLLEGE and SCHOOL DISTRICT agree as follows:

1. COLLEGE AND SCHOOL DISTRICT POINT OF CONTACT

LOCATION	NAME AND TITLE	TELEPHONE	EMAIL
College	Dr. Fernando Ortiz Dean of Academic Affairs	(714) 564-5230	Ortiz_fernando@sac.edu
School District	Dr. Lorraine Perez Director, Secondary Education	(714) 558-5724	Lorraine.Perez@sausd.us

2. **Notices.** Any notices to be given hereunder by either party to the other may be effectuated only in writing and delivered either by personal deliver, or by U.S. mail. Mailed notices shall be addressed to the persons at the address set forth below, but each party may change the address by written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of five (5) days after mailing.

If to District:
 Rancho Santiago Community College District
 Attn: Peter Hardash, Vice Chancellor,
 Business Operations/Fiscal Services
 2323 North Broadway
 Santa Ana, California 92706

With a copy to:
 Santa Ana College
 Attn: Dr. Fernando Ortiz, Dean of
 Academic Affairs
 1530 W. 17th Street
 Santa Ana, CA

92706

If to Agency:

Santa Ana Unified School District
 Attn: Dr. Lorraine Perez
 1601 East Chestnut Ave.
 Santa Ana, CA 92701

3. **CCAP AGREEMENT EDUCATIONAL PROGRAM(S) AND COURSE(S)**
 - a. Scheduling. No later than March of each year, the COLLEGE and the DISTRICT shall each designate a representative to review the availability of facilities for the following academic year and begin planning potential course offerings.
 - b. COLLEGE is responsible for all educational program(s) and course(s) and offered as part of this CCAP Agreement whether the educational program(s) and course(s) are offered at the SCHOOL DISTRICT or the COLLEGE

CCAP AGREEMENT PROGRAM YEAR FALL 2021- SPRING 2026

THE COLLEGE has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor and employer of record.

- PROGRAM YEAR: 2021-2026 COLLEGE: Santa Ana College SCHOOL DISTRICT: Santa Ana Unified School District

HIGH SCHOOL: Advanced Learning Academy
EDUCATIONAL PROGRAM: IGETC Pathways

**Expected plan for the academic year subject to change .Number of cap students varies per course division.*

TOTAL NUMBER OF STUDENTS TO BE SERVED: 700 | TOTAL PROJECTED FTES:

COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS/ HOURS	Estimate #of Students	INSTRUC TOR	EMPL OYER OF RECO RD	LOCATION
Study Skills: College Learning Skills	STDY-109	FALL & SPRING	1:30-3:11	M-Th	25*-45	SAC FACULTY	SAC	Advanced Learning Academy Secondary Campus
Theatre Arts	THEA-100	FALL & SPRING	ONLINE	ONLINE	25*-45	SAC FACULTY	SAC	Advanced Learning Academy Secondary Campus
Career/ Life Planning and Personal Exploration	CNSL-116	FALL & SPRING	10:19 am-11:15am and after school	M/W /HYBRID	25*-45	SAC FACULTY	SAC	Advanced Learning Academy Secondary Campus
Ethnic Studies	ETHN-101	SPRING	after school	M/W	25*-45	SAC FACULTY	SAC	Advanced Learning Academy Secondary Campus
Elementary Spanish I	SPAN-101	FALL	10:19 am-11:15am and after school	MTWThF	25*-45	SAC FACULTY	SAC	Advanced Learning Academy Secondary Campus
Elementary Spanish II	SPAN-102	SPRING	10:19 am-11:15am and after school	MTWThF	25*-45	SAC FACULTY	SAC	Advanced Learning Academy Secondary Campus
Communication Studies: Public Speaking	CMST-102	SPRING	AFTER SCHOOL	MW	25*-45	SAC FACULTY	SAC	Advanced Learning Academy Secondary Campus

HIGH SCHOOL: Century High School

EDUCATIONAL PROGRAM: IGETC PATHWAY, CHILD DEVELOPMENT, & ENTREPRENEURSHIP

**Expected plan for the academic year subject to change .Number of cap students varies per course division.*

TOTAL NUMBER OF STUDENTS TO BE SERVED: 700 | TOTAL PROJECTED FTES:

COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS/HOURS	Estimate #of Students	INSTRUCTOR	EMPLOYER OF RECORD	LOCATION
Study Skills: College Learning Skills	STDY-109	SUMMER	8:00am -8:56am	MTWThF	25*-45	Mireya Vazquez	SAUSD	Century High School
Career/ Life Planning and Personal Exploration	CNSL-116	FALL & SPRING	8:00am -8:56am	MTWThF	25*-45	Mireya Vazquez	SAUSD	Century High School
Elementary Spanish I	SPAN-101	FALL	10:19 am-11:15am and after school	MTWThF	25*-45	SAC FACULTY	SAC	Century High School
Elementary Spanish II	SPAN-102	SPRING	10:19 am-11:15am and after school	MTWThF	25*-45	SAC FACULTY	SAC	Century High School
Introduction to Microsoft Office	BA-179	FALL & SPRING	8:00am -8:56am	MTWThF	25*-45	C. LEE	SAUSD	Century High School
Theatre Arts	THEA-100	SUMMER	ONLINE	ONLINE	25*-45	SAC FACULTY	SAC	Century High School
Personal Fitness Training	KNAC-123	FALL & SPRING	ONLINE	ONLINE	25*-45	SAC FACULTY	SAC	Century High School
Introduction to Art Concepts	ART-100	SUMMER	ONLINE	ONLINE	25*-45	SAC FACULTY	SAC	Century High School
Introduction to Psychology	PSCY-100	FALL	AFTERSCHOOL	M/W	25*-45	SAC FACULTY	SAC	Century High School
Communication Studies: Public Speaking	CMST-102	SPRING	AFTERSCHOOL	MW	25*-45	SAC FACULTY	SAC	Century High School
Statistics and Probability	MATH-219	FALL	7:00am-8:00am	MTWThF	25*-45	G.CHEN	SAC	Century High School
Math for Liberal Arts Students	MATH-105	SPRING	7:00am-8:00am	MTWThF	25*-45	G.CHEN	SAC	Century High School
Freshman Composition	ENGL-101	FALL	ONLINE	M/W	25*-45	SAC FACULTY	SAC	Century High School
Freshman Composition	ENGL-101	FALL	ONLINE	M/W	25*-45	SAC FACULTY	SAC	Century High School
Freshman Composition	ENGL-101	FALL	ONLINE	M/W	25*-45	SAC FACULTY	SAC	Century High School
Freshman Composition	ENGL-101	FALL	ONLINE	M/W	25*-45	SAC FACULTY	SAC	Century High School
Introduction to Psychology of Adulthood and Aging	PSCY-140	SPRING	10:19 am-11:15am	MTW	25*-45	SAC FACULTY	SAC	Century High School
School-Age Child Care...	CDEV-120A	FALL	08:00AM - 08:56AM	Online W/Some on Campus Mtg(s) HYBRID	25*-45	SAC FACULTY	SAC	Century High School
School-Age Child Care...	CDEV-120B	SPRING	08:00AM - 08:56AM	Online W/Some on Campus Mtg(s) HYBRID	25*-45	SAC FACULTY	SAC	Century High School
Introduction to Innovation	ENTR-100	SPRING	10:19 am-11:15am	MTWThF	25*-45	A.GERSTEN	SAUSD	Century High School
Introduction to Innovation	ENTR-100	SPRING	09:15AM - 10:10AM	MTWThF	25*-45	A.GERSTEN	SAUSD	Century High School
Introduction to Biotechnology	BIOL-190	FALL	ONLINE	ONLINE	25*-45	SAC FACULTY	SAC	Century High School
Biotechnology Lab	BIOL-190L	SUMMER	ONLINE	ONLINE	25*-45	SAC FACULTY	SAC	Century High School

HIGH SCHOOL: Lorin Griset High SchoolEDUCATIONAL PROGRAM: College Bridge Pathway

TOTAL NUMBER OF STUDENTS TO BE SERVED: 60 | TOTAL PROJECTED FTES:

**Expected plan for the academic year subject to change .Number of cap students varies per course division.*

COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS/ HOURS	Estimate #of Students	INSTRUCTOR	EMPLOYER OF RECORD	LOCATION
Lifelong Understanding and Self-Development	CNSL 100	Spring LGS A Quarter 3	9:18am - 10:08am	MTWThF	25*-45	Adrian Rios	SAUSD	Lorin Griset Academy
Effective Study Techniques	STDY- 109	Spring LGS A Quarter 4	9:18am - 10:08am	MTWThF	25*-45	Adrian Rios	SAUSD	Lorin Griset Academy

HIGH SCHOOL: Godinez High School

EDUCATIONAL PROGRAM: IGETC PATHWAY

**Expected plan for the academic year subject to
change number of cap students varies per course division*

TOTAL NUMBER OF STUDENTS TO BE SERVED: 700

TOTAL PROJECTED FTES:

COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS / HOURS	Estimate #of Students	INSTRUCTOR	EMPLOYER OF RECORD	LOCATION
Mathematics for Liberal Arts Students	MATH 105	FALL	8:00am-9:00am	MTWThF	25*-45	Chi Tran	SAUSD	Godinez High School
Mathematics for Liberal Arts Students	MATH 140	FALL	1:50am - 2:47am	MTWThF	25*-45	Chi Tran	SAUSD	Godinez High School
Statistics and Probability	MATH 219	SPRING	8:00am - 9:00am	MTWThF	25*-45	Chi Tran	SAUSD	Godinez High School
Statistics and Probability	MATH 180	SPRING	1: 50am-2:47am	MTWThF	25*-45	Chi Tran	SAUSD	Godinez High School
Freshman Composition	ENGL-101	FALL	ONLINE	M/W	25*-45	SAC FACULTY	SAC	Godinez High School
Freshman Composition	ENGL-101	FALL	ONLINE	M/W	25*-45	SAC FACULTY	SAC	Godinez High School
Freshman Composition	ENGL-101	FALL	ONLINE	M/W	25*-45	SAC FACULTY	SAC	Godinez High School
Elementary Spanish I	SPAN-101	FALL	10:19 am-11:15am and after school	MTWThF	25*-45	SAC FACULTY	SAC	Godinez High School
Elementary Spanish II	SPAN-102	SPRING	10:19 am-11:15am and after school	MTWThF	25*-45	SAC FACULTY	SAC	Godinez High School
Introduction to Psychology	PSCY-100	FALL	AFTERSCHOOL	M/W	25*-45	SAC FACULTY	SAC	Godinez High School

Required: Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (Sec. 2 (c)(J)):

SCHOOL DISTRICT counselors selected students based on academic readiness and the alignment of the course content to students; educational and career goals. SCHOOL DISTRICT and COLLEGE faculty identified CCAP courses using the following criteria: 1) alignment with high school pathways and college program of study; 2) the potential for course completion to accelerate students' time to completion of a postsecondary degree or certificate.

HIGH SCHOOL: Valley High School

EDUCATIONAL PROGRAM: CULINARY PATHWAY, BUSINESS PATHWAY

**Expected plan for the academic year subject to change. Number of cap students varies per course division.*

TOTAL NUMBER OF STUDENTS TO BE SERVED: 200 | TOTAL PROJECTED FTES:

COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS / HOURS	Estimate #of Students	INSTRUCTOR	EMPLOYER OF RECORD	LOCATION
Fundamentals of Business	BUS-100	FALL	8:55AM - 9:50AM	MTWThF	25*-45	B.Scanlon	SAUSD	Valley High School
Fundamentals of Business	BUS-100	FALL	7:55AM - 8:50AM,	MTWThF	25*-45	B.Scanlon	SAUSD	Valley High School
Introduction to International	BUS-125	SPRING	11:20AM - 12:15PM	MTWThF	25*-45	B.Scanlon	SAUSD	Valley High School
Introduction to International	BUS-125	SPRING	1: 50am- 2:47am	MTWThF	25*-45	B.Scanlon	SAUSD	Valley High School
Intro to Baking & Pastry	CULN-140	FALL	1:50PM - 3:55PM	M/T	25*-45	T.Hermans	SAC	Valley High School
Adv. Culinary Restaurant Mgmt	CULN-130	SPRING	1:50PM - 3:55PM	M/T	25*-45	T.Hermans	SAC	Valley High School

HIGH SCHOOL: Segerstrom High School

EDUCATIONAL PROGRAM: Computer Science & IGETC

**Expected plan for the academic year subject to change .Number of cap students varies per course division.*

TOTAL NUMBER OF STUDENTS TO BE SERVED: 200 | TOTAL PROJECTED FTES:

COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS / HOURS	Estimate #of Students	INSTRUCTOR	EMPLOYER OF RECORD	LOCATION
Java Programming	CMPR-112	FALL	7:00AM - 7:50AM	T/TH/FR	25*-45	N.Quach	SAC	Segerstrom High School
Introduction to Programming	CMPR-120	SPRING	7:00AM - 7:50AM	T/TH/FR	25*-45	N.Quach	SAC	Segerstrom High School
Freshman Composition	ENGL-101	FALL	7:00AM - 7:50AM	M/W	25*-45	SAC FACULTY	SAC	Segerstrom High School
Freshman Composition	ENGL-101	SPRING	7:00AM - 7:50AM	M/W	25*-45	SAC FACULTY	SAC	Segerstrom High School
Career/ Life Planning and Personal Exploration	CNSL-116	SUMMER	7:45AM - 12:20PM	T/TH	25*-45	SAC FACULTY	SAC	Segerstrom High School
Lifelong Understanding...	CNSL-100	SUMMER	7:45AM - 12:20PM	T/TH	25*-45	SAC FACULTY	SAC	Segerstrom High School

2. **BOOKS AND INSTRUCTIONAL MATERIALS** - The cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district when a course is offered during the school day. The cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by the college when a course is offered before or after the school day.

COURSE NAME	TEXT	COST	OTHER INSTR UCTIONAL MAT ERIALS	COST

3. FACILITIES USE

- a. COLLEGE and SCHOOL DISTRICT shall adhere to the terms outlined in Section 15, Facilities, of this CCAP Agreement.

BUILDING	CLASSROOM	DAYS	HOURS
Advanced Learning Academy	Determined by course taught and site availability	Determined by course taught and site and instructor availability	Determined by student need and master schedule flexibility
Century High School	Determined by course taught and site availability	Determined by course taught and site and instructor availability	Determined by student need and master schedule flexibility
Cesar Chavez High School	Determined by course taught and site availability	Determined by course taught and site and instructor availability	Determined by student need and master schedule flexibility
Godinez High School	Determined by course taught and site availability	Determined by course taught and site and instructor availability	Determined by student need and master schedule flexibility
Lorin Grisct Academy	Determined by course taught and site availability	Determined by course taught and site and instructor availability	Determined by student need and master schedule flexibility
Middle College High School	Determined by course taught and site availability	Determined by course taught and site and instructor availability	Determined by student need and master schedule flexibility
Saddleback High School	Determined by course taught and site availability	Determined by course taught and site and instructor availability	Determined by student need and master schedule flexibility
Santa Ana High School	Determined by course taught and site availability	Determined by course taught and site and instructor availability	Determined by student need and master schedule flexibility
Seegerstrom High School	Determined by course taught and site availability	Determined by course taught and site and instructor availability	Determined by student need and master schedule flexibility
Valley High School	Determined by course taught and site availability	Determined by course taught and site and instructor availability	Determined by student need and master schedule flexibility