



Santa Ana College
Distance Education Advisory Group
Minutes – March 19, 2015

To: Distribution

From: Cherylee Kushida, Chair, Distance Education Advisory Group

District Mission: The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

College Mission: The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Distance Education Mission: Our mission in Distance Education at Santa Ana College is to provide our students and faculty with the highest quality distance education program. We accomplish this mission by assuring that coursework for our students provides the depth and breadth of a quality post-secondary degree education while insuring the use of leading edge technology and excellence in teaching.

Members Present: Crystal Jenkins, Elliott Jones, Cherylee Kushida, John Ross, Jr., Roy Shahbazian

Topics:

- **LMS – Canvas evaluation**
 - Taskforce
 - ITS requested, at TAG, for faculty to assist in evaluation of Canvas and Blackboard for a potential move to Canvas
 - George Sweeney will be requesting faculty and a student representative at Tuesday's (3/24) Academic Senate Meeting.
 - Thus far from the DE Advisory Group the following members have offered to participate in the LMS evaluation: Jodi Coffman, Crystal Jenkins, Elliott Jones, Cherylee Kushida, John Ross Jr., Roy Shahbazian.
 - It is expected that evaluation will begin soon.
 - Canvas testing
 - It is likely that there will be a sandbox and a production Canvas system that can be used this summer for testing and for a few actual courses in fall 2015. Please consider the possibility of testing the new system with one of your courses. There will be a limit to the number of users (approx. 400)
- **DE Faculty Handbook**
 - Approved
 - Cherylee will send to Louise and Academic Senate for the 4/14 agenda approval
- **DE Advisory Group webpage**
 - Linked from the DE Website (<http://sac.edu/disted>). "Faculty Information" page
 - Look this over and we can make adjustments at our next meeting\
 - Program Level Outcomes and Objectives discussed and reviewed
 - Members will review and make suggestions to this draft at the next meeting, or email Cherylee prior to the meeting with suggestions.

Distance Education Program Level Outcomes (PLOs)

DRAFT

- 1. Distance Education students will be able to demonstrate knowledge of the successful online learner skill-set.**
 - All Online Degree Pathway students will demonstrate knowledge of the online readiness skill-set with a required completion of the “SAC Student Online Orientation”.
 - Measurement: Successful completion of the SAC Student Online Orientation
 - Distance Education students will be able to demonstrate knowledge of the online readiness skill-set by completion of the “SAC Student Online Orientation” when required by their instructor.
 - Measurement: Successful completion of the SAC Student Online Orientation
- 2. Distance Education students will experience engaging and dynamic online instruction.**
 - Distance Education courses will have comparable course retention/success to that of our classroom instruction.
 - Measurement: District Research report – Online and Traditional course comparisons
 - Distance Education faculty will be required to complete and maintain the Online Teaching Certification requirements of the college.
 - Measurement: Successful completion of the Online Teaching Certification prior to online/hybrid instruction
 - Students utilize effective learning tools to assist them in completion of their coursework.
 - Measurement: DE Student survey results and district research report

Next Meeting: April 16, 2015, 1:30 – 3:00pm, A-101

Members:

Matt Beyersdorf

Jodi Coffman

Ray Hicks

Crystal Jenkins

Elliott Jones

Cherylee Kushida

Rick Manzano

John Ross Jr.

Dennis Sadler

Roy Shahbazian

cc: Omar Torres