



Santa Ana College
Distance Education Advisory Group
Minutes – October 25, 2016

To: Distribution

From: Cherylee Kushida, Chair, Distance Education Advisory Group

District Mission: The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

College Mission: The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Distance Education Mission: Our mission in Distance Education at Santa Ana College is to provide our students and faculty with the highest quality distance education program. We accomplish this mission by assuring that coursework for our students provides the depth and breadth of a quality post-secondary degree education while insuring the use of leading edge technology and excellence in teaching.

Members Present: Kyle Bradley, Jodi Coffman, Zach Fish, Mary Funaoka, Jaki King, Crystal Jenkins, Annie Knight, Cherylee Kushida, Rick Manzano, John Ross, Jr.

Topics:

- **Canvas Recommendation**
 - The LMS Taskforce recommendation was brought to SACTAC on September 22, 2016.
 - SACTAC unanimously approved the recommendation and created resolutions for Academic Senate.
 - Academic Senate approved the attached resolutions on October 25, 2016 and will present at the next President's Cabinet meeting.
 - Cherylee will move to create the joint Canvas Migration Taskforce with SCC.
- **Distance Education Plan**
 - We need to update and include needs for:
 - Faculty training and migration support for technology
 - Need for on-going professional development for classroom faculty and students as well as expected online course growth support.
 - Use of the LMS for all students is important for
 - Retention, Success and Completion
 - Necessary for accreditation compliance and material accessibility
 - We will move on this item quickly. Cherylee will email suggested goal and criteria changes.
- **Online Teaching Certification (OTC)**
 - Create Mentor program for OTC graduates
 - Mentors will:
 - Be available for consultation
 - Provide a cursory review of the online course before the course offering
 - It is expected that an Instructional Designer will provide a complete course review with faculty when this position procured.
 - Cherylee will look at new graduate list and reach out to online faculty in the same department or division.
- **Canvas "Checklist" for online faculty**
 - Discussion was that online courses need to be approved for Canvas, similar to Coastline's approach.
 - Course review is for format, not content, logical flow and organization and accessibility
 - Best practice would include regular effective contact

Next Meeting: November 23, 2016, 8:00 – 9:30am, A-101

Members:

Kyle Bradley

Jodi Coffman

Zachary Fish

Mary Funaoka

Crystal Jenkins

Elliott Jones

Jaki King

Annie Knight

Cherylee Kushida

Rick Manzano

John Ross Jr.

Dennis Sadler

Roy Shahbazian

cc: Carlos Lopez



ACADEMIC SENATE

SANTA ANA COLLEGE MISSION STATEMENT

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community. Vision Themes of Santa Ana College: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community

Resolution: F16-01

Proposed: October 11, 2016

Approved Date:

Subject: **Recommendation for the Adoption of Canvas as Santa Ana College's Learning Management System**

Moved:

Seconded:

Whereas, The Online Education Initiative (OEI) is a collaborative effort among California Community Colleges (CCC) to ensure that significantly more students are able to complete their educational goals by increasing both access to and success in high-quality online courses;

Whereas, The OEI has committed to providing Canvas, a learning management system (LMS) that can offer high-quality online classes, support our traditional on-campus classes, and have a potential cost savings to RSCCD, to the CCC system for free through the 2018 school year and have committed to paying approximately two-thirds of the cost of Canvas going forward;

Whereas, a LMS task force was created by the Technology Committees of both SAC and SCC to evaluate and determine if Canvas would meet our needs and after the evaluation process, members voted unanimously to recommend that RSCCD adopt Canvas (19-0 in favor of the adoption);

Resolved, That the Academic Senate of Santa Ana College recommend the adoption of Canvas for our campus learning management system.



ACADEMIC SENATE

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Resolution: F16-02

Proposed: October 11, 2016

Approved Date:

Subject: **Recommendations Regarding Implementation of Canvas as Santa Ana College's Learning Management System**

Moved:

Seconded:

Whereas, It is necessary to have discussions on the potential issues with converting from our current Learning Management System (LMS) Blackboard to the new LMS Canvas;

Whereas, Discussions will include, but are not limited to, resources for faculty and staff, instructional design support, a plan for budgeting the cost savings, a timeline for the transition, and Informational Technology Systems (ITS) support;

Resolved, That the Academic Senate of Santa Ana College, in collaboration with the Academic Senate of Santiago Canyon College, create a joint Learning Management System Transition Task Force to facilitate the conversion from Blackboard to Canvas.

Resolved, that the Academic Senate of Santa Ana College recommends that the savings incurred by RSCCD in moving from Blackboard to Canvas be used for implementation, support and ongoing improvement of our online educational offerings, so long as such savings exist.