

Distance Education Advisory Group Meeting Agenda/Summary

December 1, 2021

Meeting Modality for Spring

- Voted to continue virtually

Educational Multimedia Studies

- DE Advisory Group – made public comment at Academic Senate and Curriculum and Instruction Council
 - *The Distance Education Advisory Group is concerned about the reorganization of Educational Multimedia Services (EMS) from Academic Affairs to the Public Affairs. EMS provides direct support services for Santa Ana College faculty and staff in the development of media projects. Their job includes essential hands on support of faculty in the training and support of software and hardware for video creation. EMS' role is key to effective video creation from which our students directly benefit. The Distance Education Advisory Group strongly believes that EMS should remain in Academic Affairs, with continued support of Public Affairs and other campus areas.*
 - Provided [EMS Mission and Goals link](#)

Training Requirements for Synchronous Modalities

- Update from Academic Senate Meeting
 - AS President mentioned wanted to form a workgroup around training needs
 - Faculty concerns expressed:
 - OTC Time requirements
 - Necessity
 - Compensation
 - Understanding of modalities
- Discussed next steps and best way to discuss
 - SCC will let MOU expire at end of summer and require OTC for all DE
 - MOU
 - Defines Distance Education and includes Remote Live
 - Extends RIC for RL through summer, then reverts to DE training requirements
 - [Resolution: S13-01 Includes Distance Education definition](#)
 - Discuss requirement of training with AS President
 - Invite all to DE Advisory Group meetings for discussion

“Live Online Teaching” Course

- Discussed when to make available. Determined in January, before flexweek for spring faculty usage.

CVC-OEI Quality Review

- Santa Ana College has a “Fully Certified” CVC-OEI Status. @ONE will no longer review our courses after our Local POCR process.
- SAC currently has 61 courses that are Quality Reviewed with ~ 10 in-process.
- Strategically asking faculty/departments and taking interested faculty

PD Week

- What is FERPA? Why Should I Care?
- What is the CVC? How Does the Quality Reviewed Badge Improve Enrollment?
- Captioning – Don't Pull Your Hair Out
- Canva – Easy & Free Design Tool
- Reducing Cognitive Overload

- Examining Proctorio & It's Alternatives
- Discussion Board Topics – Making Interesting

Regular Effective

- [Changes were approved](#) but still could be 3-4 months away
- I'll update for our review in spring so that we're ready to go

DE Strategic Plan

- Need to update for our updated PLOs
- Volunteers to begin review in January: Michelle, Jodi, Christa, Jose
- Review with Advisory Group – completion in spring!