

Santa Ana College: Student Success & Equity Committee Meeting Minutes
Thursday, November 17, 2016
3:00 PM – 4:30 PM

Student Success Philosophy

Work across Santa Ana College to insure that all courses, academic, and student support service needed are available to all students at critical junctures in their completions journey. This requires coordinated college wide efforts to strategically organize assets.

Attendees: Sara Lundquist, Co-Chair (via Conference Call); George Sweeney, Co-Chair; Members Maria Aguilar Beltran, Judy Benavidez, Angela Brown, Micki Bryant, Monica Bustamante, Peggy Card Govea, Christine Cha, Xinyi Angela Cheng, Janet Cruz-Teposte, Maria Dela Cruz, Ana Diaz, Mary Huebsch, Annie Knight, Mark Liang, Nilo Lipiz, Basti Lopez De La Luz, Michelle Priest, Christina Romero, Luisa Ruiz, John Steffens, Adalberto Zambreno

Handouts: Agenda; Student Success & Equity Committee roster; Draft minutes from October 20th, 2016 Student Success & Equity Committee meeting; 2016 Strengthening Student Success Conference Notes from November 10th, 2016 meeting; Assessment and Placement Workflow; On Time and Late Financial Aid Awards Information; SAC Integrated Planning Lifecycle of the student by Student Success Indicators; SAC Integrated Planning Lifecycle of the student; SAC Student Success and Equity – Stage II Organization and Theory of Change; Student Success and Equity 3SP Report November 17, 2016; Student Success and Equity BSI Report November 17, 2016; The State of Higher Education Infograph, May 2016.

I. Welcome: George Sweeney, Co-Chair.

Notify Monica Bustamante of any changes to the meeting minutes from October 20, 2016.

- a. Approve the minutes from October 20, 2016 meeting.
- b. UMOJA Conference Discussion
 1. Sara - There will be two Administrators (Academic Affairs and Student Services) that will work with faculty member to support team (faculty member will be assigned LHE). Email will go out in order to see which faculty members are interested.
 2. Basti Lopez De La Luz – Conference theme was unity. Speakers discussed Afrocentric community and educational development (mentoring programs etc.). Language was geared towards students attending the conference. Outreach had a SAC table and was able to communicate with students who were interested in SAC.
 1. Core UMOJA Model
 - College & Career Readiness
 - Social & Emotional Learning
 - Restorative Justice
 3. Luisa Ruiz – Conference was very team spirit oriented. Emphasis on accountability for students and motivational messages.
 1. ‘High School Here We Come’ emphasized college students reaching out to high school students.
 4. Angela Brown – The workshops she attended were centered around the historical aspect related to UMOJA and emphasized that students

should seek support early on (counseling, student services, etc.) so students feel welcome early on. 'Integrated Student Support' – students can go to a one stop shop in order to get everything they need. Students seemed very connected to the program.

1. UMOJA in the classroom – working to make sure that faculty understand the students that they are teaching (Can you relate to your students, what is the environment like for students?). Live learning – instead of just lecturing to the students. You have them act out actual concepts in the class. Did role playing and showed how to be a caring professor (professors introduced themselves and disclosed information about themselves and had the students also share information about themselves).
5. George – What should the UMOJA program look like if we had it at SAC? What can we do to foster the growth of the program?
 1. Angela – Need to create a sense of community. Create a cohort and link a class together with the program (similar to Freshman Experience). Have a center for UMOJA. Have activities.
 2. Luisa – Need to ensure it's an individualized program and make students feel comfortable. Need to emphasize unity and bonding, not just the pathway for students, but outside of the classroom. Focus on semester to semester, not year to year.
 - El Camino College helps UMOJA students with books, tuition, etc. El Camino College's program appeared very successful. Similar to Adelante model (contract, student has to attend orientation, etc.)
 - Sara: Equity budget could help support something similar.
 3. Janet – Have a parent night and include them in the student's experience. Familiarize parents with the obstacles that students face when they're at SAC.
 4. Sara – Can we rebrand UMOJA and work with Afrocentric and intercultural organizations in the community? Perhaps a Friends and Family night versus a parent night in order to build support system. What is an UMOJA student? How do we reach out to students? We have freedom to define what the program would be. One place for us to start is by amplifying the work that Equity has begun and take a look at the subset of student success data and see who is coming and look at the proportion of the community that is African American. We can also consider focus groups. We could go live in Fall 2017.
 - Social Justice meta major/program?
 5. Maria Aguilar Beltran – How can we work together in order to create integrated student support?
 6. George – How can we keep people as members of this community? What benefits can we create in order to retain the community?
 7. Judy - End of the year celebration for students? Recognize students and give them a stronger identity on campus.
 8. Planning team for UMOJA? Planning discussion 11/18 at 10AMA.
 - Maria Aguilar Beltran, Annie Knight

- c. Post-Election Student Forum
 - 1. Teresa Mercado Cota is creating a summary of the first Forum in order to ensure student voices are being heard.
 - 2. Maria Aguilar Beltran – Students are inquiring about SAC being a sanctuary college. What will SAC be doing?
 - 1. Sara – Students are asking faculty to reach further into the way they teach to authentically engage these issues. Students are fearful. Need to rebrand what we think of a Safe Space for students and have it include immigration status. Can we come up with banners in order to have them on campus with info?
 - 3. Basti – We need to reach out to students and parents in order to ensure they are clear on the facts.
 - 4. Annie – Can we have signage on campus and a presence on the website with information regarding Student Rights? Suggestion: large pull-up signs welcoming students and affirming their right to be at SAC.
 - 5. Sara - Continue to have forums in order to maintain critical dialogue with students.
 - 6. George – After the Orlando incident last summer a group met and discussed making SAC a safe campus. It's impossible for a student to learn when in fear. This also stops our being able to do our mission as a college.
 - 7. Martha – Need to also emphasize safety for students. AB 540 Ally Training will take place 11/18 and during flex week.
 - 8. Peggy – Can we reach out to students with flyers?
- d. Comments on Mission statement.
 - 1. Mary – include the words 'welcoming' and 'safe'
 - 2. George – include Santa Ana community somewhere in the Mission statement.
 - 3. Lilia – 'needs' has a negative connotation. Can we use 'aspirations' or 'goals'?
 - 1. Do we have a vision statement or just a Mission statement?
 - Nilo: We could split the Mission statement into a Vision and Mission statement.
 - 4. Micki – can we change 'community' to 'environment'?
 - 5. Basti – change learning environment to learning environments (plural)

II. Action Items from Previous Meetings

- a. One stop shop for Student Success. Continue discussion and confirm next steps.
 - 1. Sara met with Carlos regarding this. Carlos is sending out a meeting request in order to get a team of Academic Affairs colleagues to discuss what Academic Support Services would want to relocate to the Academic Computing Center. The concerns and needs of academic programs (Business Division) currently using the space are also being discussed. College Council will get a preliminary report and discuss with Academic Senate and students. The Academic Affairs and Student Services groups discussing the Center will be merged. College Council will receive a preliminary report on this on December 18.
 - 2. Martha Vargas – will it be accessible to all departments?
 - 3. Nilo – can it also include information about noncredit?
 - 4. Annie – will this also offer online support for students?

5. Peggy – can there be a one stop email created?
- b. CAI and Multiple Measures Update and Conversation – Maria Aguilar Beltran
 1. <https://www.cccassess.org/about/introductory-presentation>
 2. Implementation Task Force has met once and will meet again this semester. Going to move forward with the preparation until we find out when it launches. Implementation date will be Fall 2018.
 3. Multiple Measures – SAC is a pilot college. Implementation goal is Fall 2017.
 1. Students will be able to be placed utilizing their high school transcripts and their placement tests. SAC will have to input their transcript based measures and their placement tests and they will be placed based on whichever is highest. CCC apply currently has transcript information. SAC will be validating that data. Workflow is in development.
 2. Nilo - Multiple Measures also being used to place students from non-credit ESL, ABE and High School diploma programs into SAC credit.
- c. Sub-Group for prioritization of funding requests.
 1. Active RAR forms.
 2. Subgroup: Sara Lundquist, George Sweeney, Mary Huebsch, Micki Bryant, Michelle Priest, Janet Cruz Teposte, Jinhee Trone, Steve Bautista, and Monica Bustamante will review RARs for BSI and Student Equity funding.

III. Update/Discussion of Major Student Success & Equity Bodies of Work

- a. Potential Integrated Planning Framework
 1. Ongoing snapshot of the budget performance
 2. Continuing initiatives and impact data
 3. Proposed New Initiatives
 4. Optional vs. Required – What about unaffiliated students?

IV. Additional Topics

- a. Report back from the Student Success Conference – Mary Huebsch
 1. Improving On-Time Financial Aid Awards (400 on time 4 years ago and 2400 on time this year)
 1. Luisa – many students are unfamiliar with the process and not familiar with the paperwork. Need to ensure that Financial Aid staff isn't providing incorrect information to students.
 2. Martha – Counseling is going to start doing financial aid workshops.
 3. George – There is a need for interventions and Financial Aid isn't equipped to assist that many students. Good students need the financial aid or they won't stay enrolled.
 4. Janet Cruz Teposte – make students aware that they can go to various places in order to get assistance with Financial Aid. We need to create awareness with unified information about how students can obtain assistance from our various programs and resources that they may qualify for. By using Posters and other Visuals with information about ALL of SAC programs such as: EOPS, UMOJA, PUENTE, ADELANTE, etc. Someone brought up the idea that this can also be done through the on-line application

process. Based from students answers a window will pop-up and prompt them to a program that they qualify for based from the information they're inputting when they are filling out the application.

2. Prospective Registration

V. **Closing Statements**

a. **Action items**

1. Planning team for UMOJA Conference
2. College Mission Statement
3. Post-Election Student Forums topics (rebranding Safe Space message to be more global).
 1. Banners with welcome and affirmation in S building (have something before final exams)
4. One stop shop for Student Success. Continue discussion.
5. CAI and Multiple Measures Update. Continue discussion.
6. Improving On-time Financial Aid Awards. Continue discussion.

VI. **Committee Meeting Dates**

Sept. 15, 2016

Feb 16, 2017

Oct. 20, 2016

March 16, 2017

Nov. 17, 2016

April 20, 2017

May 18, 2017

Santa Ana College Mission Statement

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers, and lifelong intellectual pursuits in a global community.