

Santa Ana College:

Student Success & Equity Committee Meeting Minutes

Thursday, November 12, 2015

3:00 PM – 4:30 PM

Student Success Philosophy

Work across Santa Ana College to insure that all courses, academic, and student support service needed are available to all students at critical junctures in their completions journey. This requires coordinated college wide efforts to strategically organize assets.

Attendees: Sara Lundquist, Co-Chair; George Sweeney, Co-Chair; Members Micki Bryant, Jeffrey Burke, Micki Bryant, Josh Dorman, Mary Huebsch, Annie Knight, Nilo Lipiz, Lynn Marecek, Christopher Muniz, Elaine Pham, Martin Romero, Sarah Salas, Cathie Shaffer, Lilia Tanakeyowma, Jinhee Trone, Martha Vargas

Handouts: agenda; Student Success & Equity Committee roster; draft minutes from October 13th meeting; Peer Mentor Program November 2015 updates; Winter 2016 Convocation Planning Notes.

I. Welcome: Sara Lundquist & George Sweeney, Co-Chairs.

Minutes from October 13th were approved with changes.

II. Update/Discussion of Major Student Success & Equity Bodies of Work

- a. BSI (Basic Skills Initiative): Strand A will discuss integration with 3SP and Student Equity at next week's meeting.
- b. 3SP (The Student Success & Support Program):
 1. 3SP plan due date changed to November 20th. Allocation is \$1 million more than last year (\$4.5 million+).
 2. Student input incorporated into 3SP plan
- c. Student Equity:
 1. Plan submitted to Academic Senate for 1st reading November 10th. Second reading November 24th. Allocation \$2.38 million (just under double from last year).
 2. Timeline: After Equity plan is approved by Academic Senate and SAC signatories, it will be submitted to Board of Trustees by November 25th for their approval at December 7 meeting. December 18 submittal to Chancellor's Office.
- d. Subcommittee Structure (University Transfer, Scholarship Committee, BSI, Student Success, Assessment, etc.)
 1. Transfer Center: Students are being recruited for spring and summer college tours.
 2. Assessment: Jennifer Coleman, Director of the Common Assessment Initiative (CAI) spoke at the recent Region 8 meeting. There is some interest in establishing regional cut

scores for the assessments. Suggestion that Josh contact Maryanne Anthony regarding how cut scores are generated.

III. Special Topic: Early Intervention/Alert: Peer Mentoring

- a. Inclusion of Service Academies in Student Success and Equity Reporting: Racial composition (largely white, non-Latino) and high course completion rate/low degree and certificate completion rate of service academy student population differ greatly from these elements in the general SAC student population. Recommendation to include data for service academies in our reporting but also separately provide data for SAC's non-service academy students.
- b. Planning process for 2016-17 Equity Plan:
 1. Suggested timing for next year's plans is completion of plan draft by mid-May 2016 with writing to take place in summer. Assumption of level funding as final allocation will not be available until fall 2016.
 2. The Student Equity Taskforce is looking at all issues relating to student equity. 5 subgroups for the 5 areas (Access, etc.) have been providing overviews/suggested activities for each area. Suggestion: provide cross pollination by having some individuals attend all subgroup meetings. Some SAC departments may not have been well-represented during this year's process.
 3. Future Student Equity Plans will be more data driven in an attempt to maximize impacts on student success & equity. Current plan passes the "reasonable person" test. We may consider alternative ways to look at Student Equity in future plans, e.g. Chaffey College is requesting interventions from departments when equity in course completions drops below a certain threshold.
- c. Your Grades Matter/Peer Mentors:
 1. 15 paid SAC peer mentors received initial training/scripts and are receiving ongoing training/scripts as needed.
 2. 2 contact points with students: Phone Blast #1--mentors contacted incoming students. Phone Blast #2--mentors contacted students identified in Early Alert.
 3. Academic Senate has requested a presentation about current SAC students' needs & obstacles. Peer mentors could provide this perspective. Lilia & Mary will follow up on this.
 4. Drop study needed but cannot be conducted with peer mentors.
 5. Intrusive messaging needed from Admissions and Records regarding deadlines, reasons for dropping, etc.

IV. Additional/Future Topics

- Student Success Convocation: Draft plan incorporating RP Group's 6 student support factors briefly discussed. Important to include both credit and non-credit student

voice. Sub-committee volunteers: Sara, Mary, George, Lilia, Rob Jenkins, Julia Vercelli, Sarah Salas, Rocio.

V. **Committee Meeting Dates**

Sept. 17, 2015	Feb 18, 2016
Tues. Oct. 13, 2015	March 17, 2016
Nov. 12, 2015	April 14, 2016

Santa Ana College Mission Statement

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers, and lifelong intellectual pursuits in a global community.