

**Santa Ana College: Student Success & Equity Committee Meeting Minutes**  
**May 2, 2017**  
**3:00 PM – 5:00pm**

**Student Success Philosophy**

*Work across Santa Ana College to insure that all courses, academic, and student support service needed are available to all students at critical junctures in their completions journey. This requires coordinated college wide efforts to strategically organize assets.*

**Attendees:** Sara Lundquist and George Sweeney, Co-Chairs; Members Maria Aguilar Beltran, Micki Bryant, Maria Dela Cruz, Ana Diaz, Teresa Hagelbarger, Mary Huebsch, Alicia Kruienza, Mark Liang, Janice Love, Lynn Marecek, , Christina Romero, , Cathie Shaffer, Patty Siguenza, John Steffens, Martha Vargas, Kathy Walczak, Whitney Youngren, Adalberto Zambreno

Handouts: Agenda; Draft minutes from March 17, 2017; Academic Computing Center Transformation; Professional Development update; Student Success Initiative Letter from Chancellor Oakley; Student Success Initiatives EdSource Article; Academic Senate for CA Community Colleges Response to Chancellor Oakley’s Letter; CAI Implementation Steps; CAI MMAP Updates

**I. Welcome; Introductions & Committee Purpose: Sara Lundquist and George Sweeney, Co-Chairs.**

Notify Monica Bustamante of any changes to the meeting minutes from March 16, 2017

- a. Approve the minutes from February 17, 2017.

**II. Action Items from Previous Meetings**

- a. Budget and Integrated Planning update: Student Equity, Basic Skills Initiative, and Student Success and Support Program

- 1. Have between now and Fall 17 semester to integrate plans.
- 2. Opportunity to spotlight SAC work that has had positive results
- 3. Basic Skills budget could triple as of next year
- 4. Forming a team as part of the planning process
- 5. Goal is to have rough draft plan by Summer
- 6. Will need support from Research
- 7. Continuing Education will also be part of the plan

- b. CAI and Multiple Measures Update and Conversation – Maria Aguilar Beltran

- 1. CAI
  - 1. Steps 1 & 2 of the 11 implementations steps based on the Chancellor’s Office have been completed as well as part of Step 5.
  - 2. Task force will be meeting May 3 to discuss the one time \$15,000 funding (Step 3).
  - 3. District is still scheduled to adopt Spring 2018 for new Fall 2018 students. Maria has requested that we stay on schedule or are delayed by no more than one semester.

4. Faculty will submit completed mapping by August 1 2017 (Step 4). They will discuss the mapping September 6 during the first Fall 2017 CAI Implementation Task Force meeting.
2. Multiple Measures
    1. AC, A&R, Research, and George Sweeney working to update information collected and using to make placement recommendations.
    2. Research putting together data that is needed for the updates to waivers and new placement recommendation letters. AC prepping and printing letters and providing Outreach copies for the Early Decision packets.
    3. A&R doing waivers for students.
  3. Question from Nilo – Where do we map curriculum changes?
    1. We should map curriculum that we will be offering
- c. Academic Computing Center – Sara
    1. Handouts have two different versions of proposed layout for A Building (Phase I).
    2. Current lab will be available for instruction, assessment, orientation, etc. More flexible space for students to meet. Portable white boards, IQ Bar, Financial Aid, Counselors, etc. Will be card reader activated with the new Student ID's in order to collect FTES.
    3. Delivery date of the Academic Computing Center is 5 weeks away (June 15 is the target installation date)
    4. A-104 will be available for computer use but will also be available for class use.
  - d. Professional Development Update – Mary
    1. May 30 – PD Advisory Committee Meeting (First Meeting). Flex focused.
    2. Flex Week, August 21-25.
    3. SAC Days, August 21-22. Faculty can get Flex Credit for presenting (double credit) or attending. Faculty can sign up on the SAC Days websites.
  - e. Remington Center – Sara
    1. SAC has obtained long term lease to co-locate 3 areas (New Front Door)
      1. Dual Enrollment
      2. Hybrid Pathway for Adults (flipped classes & Friday/Saturday classes)
      3. Adult Education
    2. IQ Bar
    3. Soft Opening Fall 17 with at least 11 classrooms & new equipment
    4. Integration of credit and non-credit programs at this site. May also serve as incubator for accelerated completion.
  - f. Food Insecurity and Hunger at SAC – Sara
    1. Small team headed up by Alicia.
    2. Providing a laminated card with English/Spanish that shows students where the closest food pantries are

3. Goal is to eventually continue dispersing coupons to students on campus and eventually have an onsite food pantry (nonperishables).
4. Upcoming meeting with a vendor as well as donors through the Foundation office.
5. Email Sara if you are interested in participating in this effort.

### **III. Update/Discussion of Major Student Success & Equity Bodies of Work**

#### a. Review and Assessment of Student Success & Equity's Work

1. Review the charge of the Committee
  1. New Goal? To facilitate college wide integrated student success planning that is guided by disaggregated impact data. To support the clustering programs by zone of impact/classification.
    - Nine more filters:
      - i. Deciding – Pathway to selection
      - ii. Mentoring/F-Up
      - iii. AC Support
      - iv. Tech resources
      - v. Lost on the way – life is intervening
      - vi. Experiential
    - Guided Pathways Cluster Meta Majors
      - i. Having a clear pathway
      - ii. Selecting a pathway
      - iii. Progressing on a pathway
      - iv. Earning stackable credentials
2. To what extent did we fulfill our responsibilities?
3. What evidence do we have that we fulfilled our responsibilities?
4. Are our responsibilities sufficient or are there responsibilities that we should be addressing?
5. Expectation of an individual survey

#### b. Transformational Efforts of the Committee (Oakley Letter)

1. For what do we have evidence of success?
  1. College Promise Scholars/Orientations & other Promise students
  2. Multiple Measures in English & math placement
  3. Math Redesign
  4. Prob workshop interventions
  5. Digital Dons
  6. DLA's
2. What do we have in implementation that has yet to be evaluated?
  1. Embedded tutoring (MESA Program). Can we do this larger scale?
  2. SSTI (Summer Scholars Transfer Institute)
  3. Peer Mentoring: S4S – Students for Students Mentoring (Mentors, Mentees), Champions, IQ Bar, Assessment Center, Early Welcome, Transfer Mentors)
  4. Comprehensive Ed Plan Impact (credit and non-credit)
  5. ESL Int II and III F16, NEAT SP 17 -> ESL III
  6. Probation workshop intervention

7. Let's Decide Program
  8. Embedded counseling (CEC)
  9. On Track to Success counselors & Basic Skills counselors
  10. Impact of experiential learning, e.g. field trips, research, internships, FEP
3. What is on the horizon that has the potential to make impact?
    1. Not yet addressed: Missing Students
      - Leaving behaviors (classroom, counselors, staff) We need to call these students.
    2. Food insecurity
    3. Focus on students after year one without a program affiliation. Need for "student stalkers," i.e. efforts to engage and connect students to SAC.
    4. Texting students
    5. Implementing guided pathways with high touch by counselors
    6. Revising student life policies. Efforts to get more students to opt in to college activities.

**IV. Additional Topics**

1. RARs process for next year will be completed by the end of May

Santa Ana College Mission Statement

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers, and lifelong intellectual pursuits in a global community.