



1530 W. 17th St, Santa Ana, CA 92706

MINUTES
CURRICULUM AND INSTRUCTION COUNCIL
Monday, May 4, 2020
2:00 pm
Zoom Meeting

Present: S. Bautista, P. Canzona, R. Castillo, C. Coyne, M. Grant, D. Khalid, M. Kimmel, J. Macdonald, J. Mathis, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, B. Sos, M. Steckler, D. Vu

Absent: J. Lamb, TBA (Student Representative)

Guest: M. Bustamante, S. Clark, K. Dower, S. Gibson, A. Gonis, H. Huebsch, J. Isbell, C. Kushida, K. Leeds, S. Mathot, D. McKenna-Sallade, C. Miranda, F. Ortiz, N. Rabii-Rakin, K. Sill, H. Stevens, C. Truong, T. Verduzco, B. Virgoe, T. Winchell

I. PUBLIC COMMENTS

No public comments

II. APPROVAL OF MINUTES

The Minutes from April 20, 2020 were approved.

Mover: D. Khalid

Seconded by: M. Kimmel

Ayes: C. Coyne, M. Grant, D. Khalid, M. Kimmel, J. Macdonald, J. Mathis, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, B. Sos, M. Steckler, D. Vu

Nays: None

Abstentions: None

III. CURRICULUM

See comments and approvals in subsequent pages.

IV. READING PROFICIENCY INFORMATION

B. Sos stated that he wanted to ensure that the Reading Proficiency statement submitted to the Board of Trustees for approval was as clear as possible and easy for students to understand.

B. Sos stated that SCC faculty have voiced concerns to the Academic Senate and the District Curriculum and Instruction Council (DCIC). The concerns include a desire for more collaboration on the topic and interest in seeing longitudinal data in support of the decision. He also mentioned that SCC faculty did not support the direction that SAC CIC supported as it operationally eliminates the reading proficiency requirement; because English 101 is mandated for the writing proficiency. SCC faculty believes that both colleges should be as similar as possible. They requested that future policy changes to the Associate Degree be collaborative effort.

P. Canzona mentioned that current board policy allows each college to determine how proficiencies, such as Reading, are met. SAC and SCC are allowed to meet the same proficiency in different ways, as is currently the case with the Math proficiency.

V. EMERGENCY DISTANCE EDUCATION ADDENDUM DISCUSSION

C. Kushida reported that the Distance Education (DE) Emergency Blanket Report is due May 20th for summer courses. She stated that a Fall 2020 plan is needed for courses without approved Distance Education Forms. In addition, all courses must have DE approval by December 30th.

C. Kushida explained that the Fully Online with Mutual Agreement (FOMA) document presented to the council is a way to meet the plan and provide courses with an emergency DE form to be used only during emergency situations such as Covid-19. The form is prepopulated. J. Lamb has stated that he will provide a staff member to the Curriculum Office (similar to the 48 to 54-hour divisor work) to complete the task if it cannot be handled by META in a timely manner. Discussion ensued.

Faculty will submit modifications to FOMA via Curriculum Office. Amendments will be presented at the next CIC Meeting.

CIC membership supported the concept of two (2) DE forms – Traditional DE and FOMA.

V.a. Accreditation Report

F. Ortiz mentioned that the Accreditation Committee Workshop scheduled on April 23rd was well attended. He further stated that committees are busy gathering evidence and identifying where resources are needed. He also explained that Monica Zarske and Young Kim are identifying websites that need to be updated to be in compliance.

The Accreditation Committee meets every other week. Next meeting is scheduled for May 8th. Committee needs evidence-collectors and faculty participation.

V.b. Articulation Report

P. Canzona will email faculty all IGETC and CSU-GE approved/denied proposals for 2020-2021. She will also update the 2020-2021 college catalog.

V.c. curriQūnet META Update

R. Vazquez provided a synopsis of the challenges with the catalog. She also mentioned that once the catalog is completed, our focus will revert back to finalizing many of the requests submitted since the transition.

V.d. Guided Pathways (GP)

F. Ortiz reported on the upcoming GP events. Success Summit will be held on May 8th. GP Forum: Program Map is scheduled for May 13th. A late released GP-themed 2020-2021 catalog is being considered.

Meeting adjourned at 4:10 p.m.

Mission Statement

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Vision Statement

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III.a. CONSENT AGENDA from TECHNICAL COMMITTEE
Items 1 – 49 were approved.

Mover: D. Khalid
Seconded by: C. Coyne
Ayes: C. Coyne, M. Grant, D. Khalid, M. Kimmel, J. Macdonald, J. Mathis, K. Patterson,
D. Peraza, C. Pierce, K. Robinson, D. Roper, B. Sos, M. Steckler, D. Vu
Nays: None
Abstentions: None

Revised Course without Catalog Changes

None to review

Revised Courses with Minor Catalog Changes

None to review

Course Deactivations

1. English 198-02, Technical Writing
2. Welding 098-11, Beginning Robotic Welding

Removal of Deactivated Courses from General Education Plans

None to review

Removal of Deactivated Courses from Programs

None to review

Revised programs

None to review

Program Deletion

None to review

Course Student Learning Outcomes (SLOs) Revisions Only

3. Counseling 100, Lifelong Understanding and Self-Development
4. Counseling 107, The Freshman Experience
5. *Counseling 116, Career/Life Planning and Personal Exploration
6. Counseling 144, Reasoning and Problem Solving
7. *Counseling 150, Introduction to Human Services
8. Counseling 155, Skills for the Helping Professions
9. Engineering 130B, CATIA Intermediate Solid Modeling
10. English 104, Language and Culture
11. English 104H, Honors Language and Culture
12. English for Multilingual Students N49, Introduction to Academic Speaking Skills
13. English for Multilingual Students N52A, Beginning American English Pronunciation Skills
14. English for Multilingual Students N52B, Intermediate American English Pronunciation Skills
15. English for Multilingual Students 055, Writing, Grammar and Reading I
16. English for Multilingual Students 103, Grammar for Better Writing I
17. English for Multilingual Students 104, College Reading and Writing I

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18. English for Multilingual Students 105, Grammar for Better Writing II
19. English for Multilingual Students 106, College Reading and Writing II
20. English for Multilingual Students 107, Writing, Grammar and Reading II
21. English for Multilingual Students 109, Writing, Grammar and Reading III
22. English for Multilingual Students 110, Introduction to the Essay
23. English for Multilingual Students 112, Advanced Composition
24. Manufacturing Technology 105, Solidworks Advanced Solid Modeling
25. Manufacturing Technology 106, Solidworks Drawings
26. Manufacturing Technology 107, CSWA Exam Prep
27. Manufacturing Technology 111, Basic Mechanical Blueprint Reading
28. Manufacturing Technology 115, QC1 Quality Inspection
29. Manufacturing Technology 117, QC Operations with PC-DMIS CMM-1
30. Manufacturing Technology 118, QC Operations with PC-DMIS CMM-2
31. Manufacturing Technology 120, Introduction to Medical Device Quality
32. Manufacturing Technology 121, Quality Control for Medical Devices
33. Manufacturing Technology 128, Basic Metals Technology
34. Manufacturing Technology 130A, CATIA Beginning Solid Modeling
35. Manufacturing Technology 130B, CATIA Intermediate Solid Modeling
36. Manufacturing Technology 158, Basic Machining Concepts and Operations
37. Manufacturing Technology 159, Advanced Turning Concepts and Operations
38. Manufacturing Technology 168, Advanced Milling Concepts and Operations
39. Manufacturing Technology 169, Job Shop Skills
40. *Mathematics 170, Pre-Calculus Mathematics
41. Medical Assistant 001, Cooperative Work Experience Education – Occupational
42. Medical Assistant 020, Bloodborne and Airborne Pathogen Standards
43. Medical Assistant 030, Phlebotomy
44. Medical Assistant 051A, Beginning Medical Terminology
45. Medical Assistant 051B, Advanced Medical Terminology
46. Medical Assistant 053, Medical Assistant - Administrative Front Office
47. Medical Assistant 054, Medical Insurance and Billing Forms
48. Medical Assistant 055, Medical Assistant - Clinical Back Office
49. Medical Assistant 056, Computer Applications for the Medical Office

Program SLO Revisions

None to review

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III.b. CURRICULUM ITEMS

DISCUSSION ITEMS (1st READINGS)

Items 50 – 95 were presented and discussed.

New Courses

- 50. Mathematics 082, Pre-Statistics and Problem Solving
 - a. Distance Education
 - b. General Education (Plan A: Mathematics Proficiency; E2)

Revised Courses

- 51. *Art 130, Introduction to Drawing
 - a. Distance Education – **ONLY**
- 52. *Art 230, Intermediate Drawing
 - a. Distance Education – **ONLY**
- 53. *Art 233, Advanced Drawing
 - a. Distance Education – **ONLY**
- 54. *Chinese 101, Elementary Chinese I
 - a. Distance Education – **ONLY**
- 55. *Chinese 102, Elementary Chinese II
 - a. Prerequisite
 - b. Distance Education – **ONLY**
- 56. Communication Studies 140, Argumentation and Debate
 - a. Recommended Preparation
 - b. Distance Education – **ONLY**
- 57. Communication Studies 145, Group Dynamics
 - a. Distance Education – **ONLY**
- 58. Communication Studies 307, Health Communication
 - a. Prerequisite
 - b. Distance Education – **ONLY**
- 59. Criminal Justice Academies 010, Pre-Employment Preparation for Law Enforcement
- 60. Criminal Justice Academies 010D, Explorer Training Academy
 - a. Prerequisite
- 61. Environmental Studies 140, Environmental Geology
- 62. Fire Academy 007, Strength and Conditioning for the Fire Service
 - a. Corequisite
- 63. Fire Academy 060A, Basic Fire Academy- Fire Fighter 1A Structure
 - a. Prerequisite
 - b. Corequisite
 - c. Distance Education – **ONLY**
- 64. Fire Academy 060B, Firefighter 1B - Hazardous Materials / WMD
 - a. Distance Education – **ONLY**
- 65. Fire Academy 060C, Firefighter 1C - Wildland Firefighter 1
 - a. Corequisite
 - b. Distance Education – **ONLY**
- 66. Fire Academy 080D, S-290 Intermediate Wildland Fire Behavior
 - a. Prerequisite
- 67. Fire Officer Training 130A, Fire Inspector 1A: Duties and Administration
 - a. Prerequisite

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68. Fire Officer Training 130C, Fire Inspector 1C: Field Inspection
 - a. Prerequisite
 - b. Recommended Preparation
69. *French 101, Elementary French I
 - a. Distance Education – **ONLY**
70. *French 102, Elementary French II
 - a. Prerequisite
 - b. Distance Education – **ONLY**
71. *French 201, Intermediate French I
 - a. Prerequisite
 - b. Distance Education – **ONLY**
72. French 211, Intermediate Conversation and Composition I
 - a. Prerequisite
 - b. Distance Education – **ONLY**
73. French 214, Intermediate Conversation and Composition II
 - a. Prerequisite
 - b. Distance Education – **ONLY**
74. *History 102H, Honors World Civilizations Since the 16th Century
 - a. Prerequisite
75. Interdisciplinary Studies 121, Humanities Through the Arts
 - a. Distance Education
76. Information Studies 100, Library Research Fundamentals
 - a. Distance Education
77. Italian 121, Elementary Italian II
 - a. Prerequisite
 - b. Distance Education – **ONLY**
78. Japanese 101, Elementary Japanese I
 - a. Distance Education – **ONLY**
79. Music 145, Jazz Improvisation and Performance Workshop
 - a. Distance Education – **ONLY**
80. Photography 150, History of Photography
 - a. Distance Education – **ONLY**
81. *Spanish 101, Elementary Spanish I
 - a. Distance Education – **ONLY**
82. *Spanish 101H, Honors Elementary Spanish I
 - a. Prerequisite
 - b. Distance Education – **ONLY**
83. *Spanish 102, Elementary Spanish II
 - a. Prerequisite
 - b. Distance Education – **ONLY**
84. Spanish 102H, Honors Elementary Spanish II
 - a. Prerequisite
 - b. Distance Education – **ONLY**
85. *Spanish 195A, Advanced Conversational Spanish
 - a. Prerequisite
 - b. Distance Education – **ONLY**

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- 86. *Spanish 195B, Advanced Conversational Spanish
 - a. Prerequisite
 - b. Distance Education – **ONLY**
- 87. *Spanish 201, Intermediate Spanish I
 - a. Prerequisite
 - b. Distance Education – **ONLY**
- 88. Spanish 201H, Honors Intermediate Spanish I
 - a. Prerequisite
 - b. Distance Education – **ONLY**
- 89. *Spanish 202, Intermediate Spanish II
 - a. Prerequisite
 - b. Distance Education – **ONLY**
- 90. Spanish 202H, Honors Intermediate Spanish II
 - a. Prerequisite
 - b. Distance Education – **ONLY**
- 91. *Spanish 213, College Spanish Composition
 - a. Prerequisite
 - b. Distance Education – **ONLY**
- 92. *Theatre Arts 110, Acting Fundamentals
 - a. Distance Education – **ONLY**
- 93. Vietnamese 101, Elementary Vietnamese I
 - a. Distance Education – **ONLY**
- 94. Vietnamese 102, Elementary Vietnamese II
 - a. Prerequisite
 - b. Distance Education – **ONLY**

New Programs

None to review

Revised Programs

95. Associate of Arts in Ethnic Studies

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III.c. CURRICULUM ITEMS

ACTION ITEMS (2nd READINGS)

Items 96, 98 and 101 – 105 were approved.

Items 97, 99 – 100 were tabled.

Mover: D. Khalid
Seconded by: M. Kimmel
Ayes: C. Coyne, M. Grant, D. Khalid, M. Kimmel, J. Macdonald, J. Mathis, K. Patterson,
D. Peraza, C. Pierce, K. Robinson, D. Roper, B. Sos, M. Steckler, D. Vu
Nays: None
Abstentions: None

Item 105 with prerequisite was approved.

Mover: D. Khalid
Seconded by: C. Coyne
Ayes: C. Coyne, M. Grant, D. Khalid, M. Kimmel, J. Macdonald, J. Mathis, K. Patterson,
D. Peraza, C. Pierce, K. Robinson, D. Roper, B. Sos, M. Steckler, D. Vu
Nays: None
Abstentions: None

Items 96, 98 and 101 – 105 with Distance Education were approved.

Mover: D. Khalid
Seconded by: C. Coyne
Ayes: C. Coyne, M. Grant, D. Khalid, M. Kimmel, J. Macdonald, J. Mathis, K. Patterson,
D. Peraza, C. Pierce, K. Robinson, D. Roper, B. Sos, M. Steckler, D. Vu
Nays: None
Abstentions: None

Items 106 – 149 were approved.

Mover: D. Khalid
Seconded by: C. Coyne
Ayes: R. Castillo, C. Coyne, M. Grant, D. Khalid, M. Kimmel, J. Macdonald, J. Mathis, K. Patterson,
D. Peraza, C. Pierce, K. Robinson, D. Roper, B. Sos, M. Steckler, D. Vu
Nays: None
Abstentions: None

Items 106 – 149 with prerequisites, corequisites and recommended preparation were approved.

Mover: D. Khalid
Seconded by: M. Kimmel
Ayes: R. Castillo, C. Coyne, M. Grant, D. Khalid, M. Kimmel, J. Macdonald, J. Mathis, K. Patterson,
D. Peraza, C. Pierce, K. Robinson, D. Roper, B. Sos, M. Steckler, D. Vu
Nays: None
Abstentions: None

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Items 106 – 149 with Distance Education were approved.

Mover: D. Khalid
Seconded by: D. Roper
Ayes: R. Castillo, C. Coyne, M. Grant, D. Khalid, M. Kimmel, J. Macdonald, J. Mathis, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, B. Sos, M. Steckler, D. Vu
Nays: None
Abstentions: None

New Courses

- 96. Criminal Justice Academies 083D, Physical Training Instructor Course
- 97. Culinary Arts 101, Introduction to Hospitality Management – **Tabled**
 - a. Distance Education
- 98. Culinary Arts 202, Hospitality Cost Control
 - a. Distance Education
- 99. Culinary Arts 203, Introduction to Food & Beverage Management – **Tabled**
 - a. Distance Education
- 100. Culinary Arts 205, Hospitality Law – **Tabled**
 - a. Distance Education
- 101. Culinary Arts 220, Advanced Culinary Skills & Principles
- 102. Culinary Arts 230, Healthy American Cuisine
- 103. Culinary Arts 240, Vegetarian Cuisine
- 104. Culinary Arts 250, Modern Food: Style, Design, Theory and Production
- 105. Music 180C, Advanced String Methods
 - a. Prerequisite

Revised Courses

- 106. *Art 102, Survey of Western Art History II: Renaissance to Today
 - a. Recommended Preparation
- 107. Art 103, Arts of Africa, Oceania, and Indigenous North America
- 108. Automotive Technology 111, Engine Repair
 - a. Recommended Preparation
 - b. Distance Education
- 109. Automotive Technology 112, Automatic Transmissions and Transaxles
 - a. Recommended Preparation
- 110. Automotive Technology 113, Manual Drive Train and Axles
 - a. Recommended Preparation
- 111. Automotive Technology 114, Suspension and Steering
 - a. Recommended Preparation
 - b. Distance Education
- 112. Automotive Technology 115, Brakes
 - a. Recommended Preparation
 - b. Distance Education
- 113. Automotive Technology 116, Electrical Fundamentals
 - a. Recommended Preparation
 - b. Distance Education

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114. Automotive Technology 117, Air Conditioning and Heating
 - a. Recommended Preparation
 - b. Distance Education
115. Automotive Technology 118, Engine Performance
 - a. Recommended Preparation
 - b. Distance Education
116. Automotive Technology 216, Electrical Systems
 - a. Recommended Preparation
 - b. Distance Education
117. Biology 111, Marine Biology
 - a. Distance Education
118. *Biology 239, General Human Anatomy
 - a. Distance Education
119. *Biology 249, Human Physiology
 - a. Prerequisite
 - b. Distance Education
120. *Biology 290, Biochemistry and Molecular Biology
 - a. Prerequisite
121. Communication Studies 102, Public Speaking
 - a. Distance Education
122. Communication Studies 103, Introduction to Intercultural Communication
 - a. Distance Education
123. Communication Studies 206, Gender Communication
 - a. Recommended Preparation
124. Communication Studies 206H, Honors Gender Communication
 - a. Prerequisite
125. Earth Science 110, Introduction to Earth Science
 - a. Distance Education
126. Geology 169, Geologic Field Studies of San Diego County
127. Geology 201, Introduction to Historical Geology
128. Information Studies 103, Researching in the Digital Age
 - a. Distance Education
129. *Music 101, Music Appreciation
 - a. Distance Education
130. *Music 101H, Honors Music Appreciation
 - a. Prerequisite
 - b. Distance Education
131. *Music 102, World Music
 - a. Distance Education
132. Music 102H, Honors World Music
 - a. Prerequisite
 - b. Distance Education
133. Music 105, Film Music Appreciation
 - a. Distance Education
134. Music 146, Digital Recording Studio Techniques I
135. Music 169, Harmonization at the Keyboard
 - a. Recommended Preparation
136. Music 173, Beginning Rhythms in Percussion and Drums

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137. Music 269, Intermediate Harmonization at the Keyboard
 - a. Prerequisite
138. Occupational Therapy Assistant 101, Foundations of Occupation and Occupational Therapy
 - a. Distance Education
139. Occupational Therapy Assistant 101L, Exploration of Occupation Through Activity
 - a. Prerequisite
 - b. Distance Education
140. Occupational Therapy Assistant 102, Psychosocial Function and Dysfunction
 - a. Prerequisite
 - b. Distance Education
141. Occupational Therapy Assistant 102L, Psychosocial Components of Occupation
 - a. Prerequisite
142. Occupational Therapy Assistant 103, Physical Function and Dysfunction
 - a. Prerequisite
 - b. Distance Education
143. Occupational Therapy Assistant 103L, Physical Components of Occupation
 - a. Prerequisite
144. Occupational Therapy Assistant 110, Human Occupation Across Lifespan
 - a. Distance Education
145. Occupational Therapy Assistant 111, Applied Kinesiology
 - a. Prerequisite
 - b. Distance Education
146. Occupational Therapy Assistant 115, Human Disease and Occupation
 - a. Prerequisite
 - b. Distance Education
147. Occupational Therapy Assistant 201, Contemporary Models of Occupational Therapy Practice
 - a. Prerequisite
148. Occupational Therapy Assistant 202, Level II Fieldwork - Part I
 - a. Prerequisite
149. Occupational Therapy Assistant 203, Level II Fieldwork - Part II
 - a. Prerequisite

Revised Programs

None to review

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