



1530 W. 17th St, Santa Ana, CA 92706

MINUTES
CURRICULUM and INSTRUCTION COUNCIL

Monday, November 14, 2022

2:00 pm

Hybrid

Campus Location: JSC 219–1, 2 & 3

Via Zoom: <https://cccconfer.zoom.us/j/7145646993>

- Present:** M. Aguilar- Beltran, P. Canzona, C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Macdonald, J. Mathis, L. Pedroza, K. Robinson, D. Roper, M. Taylor, J. Tolentino, W. Wang
- Absent:** M. Grant, K. Guzman, J. Lamb, R. Peralta (Student Representative), D. Peraza
- Guest:** A. Alefhi, H. Arazi, D. Benoit, L. Chavez, W. Jones, A. Macias, T. Naman, P. Traslavina, B. Sos, L. Williams

The meeting was called to order by C. Coyne, CIC Chair, at 2:03 p.m.

I. Approval of Additions or Corrections to Agenda

C. Coyne made a correction to item #11b, Communication Studies 307, Health Communication. It should read Distance Education not General Education.

II. Public Comments (Three-minute time limit)

C. Coyne provided a link to share with others pertaining to Megan Lange husband's recovery efforts from a spinal cord injury. The link is <https://helphopelive.org/campaign/20818/>

III. Approval of Minutes

The Minutes from October 31, 2022 were approved.

Mover: L. Pedroza

Seconded by: C. Emley

Ayes: M. Aguilar-Beltran (for D. Peraza) C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Macdonald, J. Mathis, L. Pedroza, D. Roper, M. Taylor, J. Tolentino, W. Wang

Nays: None

Abstentions: None

IV. Curriculum

See comments and approvals in subsequent pages.

V. OC Community College Faculty Convening Presentation

C. Coyne reported that she, D. Roper, and M. Taylor, along with many other RSCCD faculty, attended the Orange County Community College Faculty Convening Presentation on November 4 – 6th at the South Coast Winery in Temecula. She asked D. Roper and M. Taylor to share some insights.

D. Roper stated that the faculty convening was a good experience. He commented about the meaningful changes focused on equity. He also shared some of the experiences the students in his discipline and Welding face.

M. Taylor mentioned that the convening was very educational, where the needs are the same. Two (2) points he walked away with were (a) equity is a big issue where training for faculty is necessary, this should include classified and management; (b) faculty should look at a way for Workforce Development to offer work experience and/or a transitional path to actual jobs. He also mentioned that a regional proposal for grants should be considered.

Discussion ensued.

VI. Reports and Announcements

a. Course Enrollment Maximums Taskforce Update

C. Coyne reported that an Enrollment Maximum sub-group met to discuss best practices, recommendations, the incorporation within the enrollment management system and the adjustments made to section enrollment maximums. If sections were changed without the faculty's knowledge, contact C. Coyne.

b. Faculty Coordinator Positions (3)

C. Coyne reiterated that faculty coordinator positions are still open. If interested in serving as the Assessment Coordinator, Distance Education Coordinator, or the Guided Pathways Coordinator, contact F. Ortiz.

Discussion followed.

c. Variable Units and Unit Maximums

No report.

VII. Other

C. Coyne reported that there's a Dual Enrollment Meeting tomorrow, November 15th and invited all to attend. She stated that updating the faculty handbook has been difficult because there are questions that need to be answered (i.e., why students are not on rosters or canvas, faculty being asked to attend assemblies which are activities that do not fall within the Course Outline of Record).

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

C. Emley stated that she attended an Institutional Effectiveness Committee Meeting earlier today. The committee shared a document from the California Community College Institutional Effectiveness Office where it proposes that the Curriculum and Instruction Council (CIC) be responsible for creating and updating program maps, including technology and sustainability.

Discussion followed.

Meeting adjourned at 3:28 p.m.

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III.a. CONSENT AGENDA from TECHNICAL COMMITTEE

Revised Courses without Catalog Changes

None to review

Revised Courses with Minor Catalog Changes

None to review

Course Deactivations

None to review

Removal of Deactivated Courses from General Education Plans

None to review

Removal of Deactivated Courses from Programs

None to review

Course Student Learning Outcomes (SLOs) Revisions Only

None to review

Course Materials Revisions Only

None to review

Revised programs

None to review

Program Deletion

None to review

Program SLO Revisions

None to review

10+1

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III.b. CURRICULUM ITEMS
DISCUSSION ITEMS (1st READINGS)
Items 1 – 82 were discussed.

New Courses

1. Art 019, Mural Art Lab
 - a. Corequisite
2. Art 127, Drawing for Non-Art Majors
 - a. Distance Education
 - b. General Education: Plan A: F1; ~~B: C1; C: 3A~~

Revised Courses

3. *Art 110, Two-Dimensional Design
 - a. Distance Education
 - b. General Education: Plan: A: F1, ~~B: C1; C: 3A~~
4. *Art 130, Introduction to Drawing
 - a. Distance Education
 - b. General Education: Plan A: F1; ~~B: C1; C: 3A~~
5. *Art 230, Intermediate Drawing
 - a. Prerequisite
 - b. Distance Education
 - c. General Education: Plan A: F1; ~~B: C1; C: 3A~~
6. *Art 233, Advanced Drawing
 - a. Prerequisite
 - b. Distance Education
 - c. General Education: Plan A: F1; ~~B: C1; C: 3A~~
7. *Biology 193, Biotech C: Nucleic Acids
 - a. Prerequisite
 - b. Distance Education
8. *Business 130, Personal Finance
 - a. Prerequisite
 - b. Distance Education
9. Communication Studies 100, Introduction to Communication Studies
 - a. Distance Education
 - b. General Education: Plan B: A1: C: 1C
10. Communication Studies 103H, Honors Introduction to Intercultural Communication
 - a. Honors
 - b. Prerequisite
 - c. Distance Education
11. Communication Studies 307, Health Communication
 - a. Prerequisite
 - b. General Education
12. *Dance 108B, Introduction to Ballet
 - a. Distance Education

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13. Dance 110, Beginning Mexican Folk Dance
 - a. Distance Education
14. Dance 111, Intermediate Mexican Folk Dance I
 - a. Recommended Preparation
 - b. Distance Education
15. Dance 112A, Introduction to Ethnic Dance Forms
 - a. Distance Education
16. Dance 113A, Introduction to Flamenco Dance
 - a. Distance Education
17. Dance 113B, Introduction to Flamenco Dance
 - a. Recommended Preparation
 - b. Distance Education
18. Dance 119A, Introduction to Jazz Dance
 - a. Distance Education
19. Dance 119B, Introduction to Jazz Dance
 - a. Distance Education
20. Dance 120A, Introduction to Hip-Hop Dance
 - a. Distance Education
21. Dance 124A, Salsa Dance I
 - a. Distance Education
22. *Dance 250A, Hip-Hop Dance I
 - a. Distance Education
23. *Dance 250B, Hip-Hop Dance II
 - a. Recommended Preparation
 - b. Distance Education
24. *Dance 251, Hip-Hop Dance III
 - a. Recommended Preparation
 - b. Distance Education
25. Dance 290, Choreography for the Camera
 - a. Prerequisite
 - b. Recommended Preparation
 - c. Distance Education
26. Dance 291, Dance Film Production
 - a. Prerequisite
 - b. Distance Education
27. Dance 296, Special Studies in Modern Dance
 - a. Recommended Preparation
 - b. Distance Education
28. Dance 298, Special Studies in Ballet Dance
 - a. Recommended Preparation
 - b. Distance Education
29. Digital Media 171, Drone Pilot Training
 - a. Distance Education – **ONLY**

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30. English For Multilingual Students 110, Introduction to the Essay
 - a. Distance Education
31. English For Multilingual Students 112, Advanced Composition
 - a. Distance Education
32. Journalism and Media Studies 102, Multimedia Storytelling
 - a. Distance Education
33. Journalism and Media Studies 103, Introduction to Visual Communications
 - a. Distance Education
34. Journalism and Media Studies 105, Mass Media and Society
 - a. Distance Education
35. Journalism and Media Studies 110, Introduction to Creative Nonfiction
 - a. Prerequisite
 - b. Distance Education
36. Journalism and Media Studies 111, Media, Race and Gender
 - a. Distance Education
37. Journalism and Media Studies 121, Reporting and Writing the News
 - a. Distance Education
 - ~~b. General Education: Plan A: E2~~
38. Journalism and Media Studies 123A, Multimedia News Production
 - a. Distance Education
39. Journalism and Media Studies 123B, Intermediate Multimedia News Production
 - a. Prerequisite
 - b. Distance Education
40. Journalism and Media Studies 123C, Advanced Intermediate Multimedia News Production
 - a. Prerequisite
 - b. Distance Education
41. Journalism and Media Studies 123D, Advanced Multimedia News Production
 - a. Prerequisite
 - b. Distance Education
42. Journalism and Media Studies 150, Introduction to Public Relations
 - a. Distance Education
43. Journalism and Media Studies 160, Introduction to Photojournalism
 - a. Distance Education
 - b. Cross Listing: PHOT 160
44. Journalism and Media Studies 201, Visual Reporting
 - a. Distance Education
45. Journalism and Media Studies 210, Intermediate Reporting and Newswriting
 - a. Prerequisite
 - b. Distance Education
46. Journalism and Media Studies 222, Writing Across Media
 - a. Prerequisite
 - b. Distance Education
 - ~~c. General Education: Plan A: E2~~

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47. Library Technology 053, Library Internship
 - a. Prerequisite
 - b. Recommended Preparation
 - c. Distance Education
48. Library Technology 054, Children's Library Services
 - a. Distance Education
49. Library Technology 101, Introduction to Library Technology
 - a. Distance Education
50. Library Technology 102, Information Sources for Paraprofessionals: Tools and Techniques
 - a. Distance Education
51. Library Technology 110, Library Technical Services
 - a. Distance Education
52. Library Technology 122, Library Public Services
 - a. Distance Education
53. Music 142, Creating Music on the Digital Audio Workstation
 - a. Distance Education
54. Music 143, Intermediate Techniques on the Digital Audio Workstation
 - a. Prerequisite
 - b. Distance Education
55. Music 144, Projects in Electronic Music
 - a. Prerequisite
 - b. Distance Education
56. Music 168, Stylistic Interpretation of Piano Repertoire
 - a. Prerequisite
 - b. Distance Education
57. Music 178, Mariachi
 - a. Distance Education
58. Music 245, Intermediate Jazz Improvisation and Performance Workshop
 - a. Prerequisite
 - b. Distance Education
59. Photography 160, Introduction to Photojournalism
 - a. Distance Education
 - b. Cross Listing: JAMS 160
60. Photography 180, Beginning Photography
 - a. Distance Education
61. *Psychology 240, Introduction to Social Psychology
 - a. Distance Education
 - b. Cross Listing: SOC 240
62. *Sociology 240, Introduction to Social Psychology
 - a. Distance Education
 - b. Cross Listing: PSYC 240
63. Theatre Arts 131, Stagecraft
 - a. Distance Education

10+1

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- 64. Theatre Arts 140A, Theatre Performance
 - a. Distance Education
- 65. Theatre Arts 140B, Theatre Performance II
 - a. Prerequisite
 - b. Distance Education
- 66. Theatre Arts 140C, Theatre Performance III
 - a. Prerequisite
 - b. Distance Education
- 67. Theatre Arts 140D, Theatre Performance IV
 - a. Prerequisite
 - b. Distance Education
- 68. Theatre Arts 150A, Rehearsal and Performance in Production
 - a. Distance Education
- 69. Theatre Arts 153, Introduction to Directing
 - a. Distance Education
- 70. Theatre Arts 169, Cooperative Work Experience-Entertainment
 - a. Distance Education

New Programs

- 71. Costume Design and Technology Certificate of Achievement

Revised Programs

- 72. Associate of Arts in Entrepreneurship and Innovation
- 73. Associate of Arts in Theatre Arts - Technical Theatre
- 74. Associate of Science in Heavy Equipment Technology
- 75. Associate of Science in Medium/Heavy Truck Technology
- 76. Drone Cinematography Certificate of Achievement
- 77. Entrepreneurship and Innovation Certificate of Achievement
- 78. Heavy Equipment Service Certificate of Achievement
- 79. Lighting Design and Technology Certificate of Achievement
- 80. Medium/Heavy Truck Service Certificate of Achievement
- 81. Narrative Film Production Certificate of Achievement
- 82. Transit Bus Maintenance Certificate of Proficiency

10+1

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III.c. CURRICULUM ITEMS

ACTION ITEMS (2nd READINGS)

Items 83 – 89 were approved.

Mover: W. Wang

Seconded by: D. Dumon

Ayes: M. Aguilar-Beltran (for D. Peraza) C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Macdonald, J. Mathis, L. Pedroza, D. Roper, M. Taylor, J. Tolentino, W. Wang

Nays: None

Abstentions: None

Items 83 – 89 with prerequisites were approved.

Mover: J. Macdonald

Seconded by: W. Wang

Ayes: M. Aguilar-Beltran (for D. Peraza) C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Macdonald, J. Mathis, L. Pedroza, D. Roper, M. Taylor, J. Tolentino, W. Wang

Nays: None

Abstentions: None

Items 83 – 89 with Distance Education were approved.

Mover: D. Roper

Seconded by: J. Macdonald

Ayes: M. Aguilar-Beltran (for D. Peraza) C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Macdonald, J. Mathis, L. Pedroza, D. Roper, M. Taylor, J. Tolentino, W. Wang

Nays: None

Abstentions: None

Items 90 – 133 were approved.

Mover: J. Macdonald

Seconded by: D. Dumon

Ayes: M. Aguilar-Beltran (for D. Peraza) C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Macdonald, J. Mathis, L. Pedroza, D. Roper, M. Taylor, J. Tolentino, W. Wang

Nays: None

Abstentions: None

10+1

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Items 90 – 133 with prerequisites, corequisites and recommended preparation were approved.

Mover: D. Roper
Seconded by: W. Wang
Ayes: M. Aguilar-Beltran (for D. Peraza) C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Macdonald, J. Mathis, L. Pedroza, D. Roper, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 90 – 133 with Distance Education were approved.

Mover: W. Wang
Seconded by: D. Dumon
Ayes: M. Aguilar-Beltran (for D. Peraza) C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Macdonald, J. Mathis, L. Pedroza, D. Roper, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Item 133 with Honors was approved.

Mover: D. Roper
Seconded by: J. Macdonald
Ayes: M. Aguilar-Beltran (for D. Peraza) C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Macdonald, J. Mathis, L. Pedroza, D. Roper, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 134 – 135 were approved.

Mover: J. Mathis
Seconded by: D. Dumon
Ayes: M. Aguilar-Beltran (for D. Peraza) C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Macdonald, J. Mathis, L. Pedroza, D. Roper, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

10+1

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Items 136 – 143 were approved.

Mover: D. Roper

Seconded by: D. Dumon

Ayes: M. Aguilar-Beltran (for D. Peraza) C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Macdonald, J. Mathis, L. Pedroza, D. Roper, M. Taylor, J. Tolentino, W. Wang

Nays: None

Abstentions: None

New Courses

- 83. American Sign Language 112, Deaf Culture
 - a. Distance Education
- 84. American Sign Language 223, Beginning Interpreting and Ethics 2
 - a. Prerequisite
 - b. Distance Education
- 85. Criminal Justice Academies 011B, Jail Training Officer
 - a. Prerequisite
 - b. Distance Education
- 86. Criminal Justice Academies 036B, Mobile Field Force Instructor Course
 - a. Prerequisite
 - b. Distance Education
- 87. Culinary Arts 116, Principles of Food Preparation
 - a. FOMA
 - b. Cross Listing: NUTR 116
- 88. Entrepreneurship 130, Business Writing for Social Media
 - a. Distance Education
 - b. Cross Listing: MKTG 130
- 89. Marketing 130, Business Writing for Social Media
 - a. Distance Education
 - b. Cross Listing: ENTR 130

Revised Courses

- 90. Accounting 010, Accounting Procedures
 - a. Distance Education
- 91. Accounting 120, QuickBooks Online
 - a. Distance Education
- 92. *Accounting 205, Intermediate Accounting I
 - a. Prerequisite
 - b. Distance Education
- 93. Accounting 206, Intermediate Accounting II
 - a. Prerequisite
 - b. Distance Education

10+1

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94. Accounting 211, Auditing
 - a. Prerequisite
 - b. Distance Education
95. Accounting 212, Accountants' Ethics and Responsibilities
 - a. Distance Education
96. American Sign Language 113, Introduction to Interpreting for the Deaf
 - a. Prerequisite
 - b. Distance Education
97. Business Applications 110, Computer Keyboarding Skills
 - a. Distance Education
98. Business Applications 115, Computer Keyboarding Speed and Accuracy Development
 - a. Distance Education
99. Business Applications 155, WordPress
 - a. Distance Education
100. Business Applications 163, Adobe Acrobat
 - a. Distance Education
101. Business Applications 164, Adobe Photoshop
 - a. Distance Education
102. Business Applications 166, Adobe Illustrator
 - a. Distance Education
103. Business Applications 169, Adobe Dreamweaver
 - a. Distance Education
104. Business Applications 170, Adobe InDesign
 - a. Distance Education
105. Business Applications 181, Everyone Can Code with Apple
 - a. Distance Education
106. Chemistry 229, General Chemistry and Qualitative Analysis
 - a. Prerequisite
 - b. FOMA
107. Computer Science 113, Advanced Java
 - a. Prerequisite
 - b. Distance Education
108. Counseling 103, Educational Planning
 - a. FOMA
109. Counseling 107, The Freshman Experience
 - a. FOMA
110. *Counseling 110, University Transfer Research
 - a. FOMA
111. Counseling 144, Reasoning and Problem Solving
 - a. Distance Education
112. Criminal Justice Academies 099, OCSJ Basic Pre-Academy
 - a. Prerequisite
 - b. Distance Education

10+1

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113. Critical And Academic Reading 101, Introduction to Academic Reading
 - a. Distance Education
114. Critical And Academic Reading 102, Academic Reading
 - a. Distance Education
115. Critical And Academic Reading 150, Critical Reading
 - a. Recommended Preparation
 - b. Distance Education
116. *Dance 204A, Dance Production I
 - a. Prerequisite
 - b. Distance Education
117. Engineering 131, Introduction to Mechatronics
118. Engineering 133, Mechatronics I
 - a. Distance Education
119. Engineering 134, Mechatronics II
 - a. Prerequisite
 - b. Distance Education
120. English 066, Route to Writing Success: Freshman Composition Laboratory
 - a. Corequisite
 - b. Distance Education
121. *English 231, Survey of English Literature I
 - a. Prerequisite
 - b. Distance Education
122. *English 232, Survey of English Literature II
 - a. Prerequisite
 - b. Distance Education
123. *English 242, Survey of American Literature, 1865-Present
 - a. Prerequisite
 - b. Distance Education
124. English As a Second Language 720, ESL Transition to College Class – Noncredit
 - a. Distance Education
125. English For Multilingual Students N49, Introduction to Academic Speaking Skills
126. English For Multilingual Students N52A, Beginning American English Pronunciation Skills
127. English For Multilingual Students N52B, Intermediate American English Pronunciation Skills
 - a. Recommended Preparation
128. English For Multilingual Students 103, Grammar for Better Writing I
 - a. Recommended Preparation
 - b. FOMA
129. English For Multilingual Students 104, College Reading and Writing I
 - a. Recommended Preparation
 - b. FOMA
130. *History 127, Women in U.S. History
 - a. Distance Education
131. History 153, History of Mexico
 - a. Distance Education

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- 132. Nutrition and Food 116, Principles of Food Preparation
 - a. Distance Education
 - b. Cross Listing: CULN 116
- 133. Sociology 140H, Honors Social Problems
 - a. Prerequisite
 - b. Honors
 - c. Distance Education

New Programs

- 134. Associate of Arts in Introduction to ASL-English Interpreting
- 135. Digital Marketing Specialist Certificate of Achievement

Revised Programs

- 136. Associate of Arts in Law, Public Policy and Society for Transfer
- 137. Associate of Arts in Theatre Arts – Theatre Performance
- 138. Associate of Science in Management
- 139. Associate of Science in Nutrition and Dietetics
- 140. Associate of Science in Nutrition for Transfer
- 141. Associate of Science in Welding Technology
- 142. Musical Theatre Teaching - Acting Emphasis Certificate of Achievement
- 143. Screen Performance Certificate of Achievement

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