



1530 W. 17th St, Santa Ana, CA 92706

MINUTES
CURRICULUM and INSTRUCTION COUNCIL

Monday, October 3, 2022

2:00 pm

Hybrid

Campus Location: JSC 219 –1, 2 & 3

Via Zoom: <https://cccconfer.zoom.us/j/7145646993>

- Present:** R. Cantoran (Student Representative), P. Canzona, C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, K. Guzman, D. Khalid, J. Lamb, J. Macdonald, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, J. Tolentino, W. Wang
- Absent:** M. Aguilar-Beltran, M. Grant, M. Taylor
- Guest:** D. Benoit, K. Benson, M Buechler, J. Diller, W. Jones, J. Galvan, M. Guerrero-Phlaum, D. Hostetter, C. Lamourelle, A. Macias, C. Pierce, B. Sos, T. Winchell

Meeting was called to order by K. Robinson, CIC Vice Chair, at 2:04 p.m.

I. Approval of Additions or Corrections to Agenda

No corrections and/or additions were made to agenda.

II. Public Comments

R. Cantoran stated that the LGBTQ+ event exclusively for faculty and staff has been cancelled. The event was scheduled for October 28th.

III. Approval of Minutes

The Minutes from September 19, 2022 were approved.

Mover: J. Lamb

Seconded by: D. Dumon

Ayes: R. Cantoran, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, K. Guzman, D. Khalid, J. Lamb, J. Macdonald, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, J. Tolentino, W. Wang

Nays: None

Abstentions: None

IV. Curriculum

See comments and approvals in subsequent pages.

- V. Administrative Regulations (AR)**
- a. AR 4105 – Academic Affairs**
 - b. AR 4230 – Grading and Academic Record Symbols**
 - c. AR 4235 – Credit for Prior Learning**
 - d. AR 4236 – Advanced Placement Credit**

J. Lamb shared copies, of the ARs listed above, which contain minor proposed changes that had been discussed with former SCC Vice President of Academic Affairs M. Flores. Copies, with the suggested changes, will be sent to all CIC representatives after the meeting.

VI. Academic Reorganization (Division & Transfer) – Fashion Design & Merchandising

K. Benson provided a synopsis of Family and Consumer Studies/Home Economics and how it has evolved to Fashion Design Merchandising (FDM). She shared that she is in full support of the proposed move for FDM to the Fine and Performing Arts Division.

Discussion followed.

VII. curriQunet META Best Practices

The Course Purpose/Needs tab was discussed in detail. Faculty requested that all textboxes be removed from headings; however, one textbox should be made available, towards the bottom, as optional.

This topic will be a standing item to address any difficulties faculty may encounter while working with curriQunet META.

VIII. Reports and Announcements

a. Course Enrollment Maximums Taskforce

C. Coyne reported that she sent an email message to faculty about the upcoming meeting for the course enrollment maximums. The meeting is scheduled for October 28th from 9:30 a.m. to 11:30 a.m. She mentioned that she is aware that another event may be happening on the same day, which she was not aware of at the time the meeting was scheduled. A part A and part B meeting may take place as a follow-up to the discussion.

b. Curriculum Handbook Workgroup

K. Robinson stated that the workgroup continues to meet.

c. Faculty Coordinator Positions (3)

No report provided.

d. Quadrennial Reviews Deadline – October 17th

K. Robinson reminded faculty of that quadrennials are due in the Curriculum Office queue by October 17th.

Meeting adjourned at 3:32 p.m.

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

**III.a. CONSENT AGENDA from TECHNICAL COMMITTEE
Items 1 – 13 were approved.**

Mover: D. Khalid

Seconded by: L. Pedroza

Ayes: R. Cantoran, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, K. Guzman, D. Khalid, J. Lamb, J. Macdonald, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, J. Tolentino, W. Wang

Nays: None

Abstentions: None

Revised Courses without Catalog Changes

None to review

Revised Courses with Minor Catalog Changes

None to review

Course Deactivations

1. Accounting 036, QuickBooks II
2. Automotive Technology 185, Bureau of Automotive Repair (BAR) Smog Inspector Training I
3. Automotive Technology 186, Bureau of Automotive Repair (BAR) Smog Inspector Training II
4. Automotive Technology 187, BAR Specified Diagnostic and Repair
5. Automotive Technology 285, Hybrid Vehicles
6. Automotive Technology 287, Alternative Fuels
7. Diesel 113, Allison Transmission Service
8. Diesel 125, Medium/Heavy Duty Diesel Engine: Top End Service
9. Diesel 126, Medium/Heavy Duty Diesel Engine: Bottom End Service
10. Diesel 204, Transit Vehicle Air Systems
11. Diesel 287, Compressed Natural Gas Engines

Removal of Deactivated Courses from General Education Plans

None to review

Course Student Learning Outcomes (SLOs) Revisions Only

None to review

Course Materials Revisions Only

None to review

Revised programs

None to review

10+1

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Program Deletion

12. Heavy Duty Diesel Engine Service Certificate of Proficiency
13. Smog and Emissions Diagnosis Certificate of Achievement

Program SLO Revisions

None to review

10+1

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III.b. CURRICULUM ITEMS
DISCUSSION ITEMS (1st READINGS)
Items 14 – 23 were discussed.

New Courses

14. Mathematics 087, Support for Calculus I
 - a. Corequisite
 - b. Distance Education

Revised Courses

15. Art 190, Introduction to Mural Painting and Design
 - a. Recommended Preparation
 - b. Distance Education
16. Biology 217, Pathophysiology
 - a. Prerequisite
17. High School Subjects – Math 152, Pre-Algebra – Noncredit
 - a. Distance Education
18. High School Subjects – Math 173, Basic Consumer Math 1B – Noncredit
 - a. Distance Education
19. Paralegal 136, Landlord Tenant Law and Procedure
 - a. Distance Education

New Programs

None to review

Revised Programs

20. Associate of Arts in Black Studies
21. Associate of Arts in Chicana/Chicano Studies
22. Associate of Arts in Ethnic Studies
23. QuickBooks Accounting Certificate of Achievement

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

III.c. CURRICULUM ITEMS

ACTION ITEMS (2nd READINGS)

Items 37 and 41 were tabled.

Items 24 – 25 were approved.

Mover: D. Khalid

Seconded by: W. Wang

Ayes: R. Cantoran, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, K. Guzman, D. Khalid, J. Lamb, J. Macdonald, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, J. Tolentino, W. Wang

Nays: None

Abstentions: None

Items 24 with prerequisite was approved.

Mover: D. Khalid

Seconded by: D. Roper

Ayes: R. Cantoran, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, K. Guzman, D. Khalid, J. Lamb, J. Macdonald, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, J. Tolentino, W. Wang

Nays: None

Abstentions: None

Items 24 – 25 with Distance Education were approved.

Mover: D. Khalid

Seconded by: D. Roper

Ayes: R. Cantoran, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, K. Guzman, D. Khalid, J. Lamb, J. Macdonald, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, J. Tolentino, W. Wang

Nays: None

Abstentions: None

Items 26 – 36, 38 – 40, and 42 – 60 were approved.

Mover: D. Khalid

Seconded by: D. Peraza

Ayes: R. Cantoran, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, K. Guzman, D. Khalid, J. Lamb, J. Macdonald, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, J. Tolentino, W. Wang

Nays: None

Abstentions: None

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

Items 26 – 36, 38 – 40, and 42 – 60 with prerequisites and corequisites were approved.

Mover: D. Khalid
Seconded by: D. Roper
Ayes: R. Cantoran, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, K. Guzman, D. Khalid, J. Lamb, J. Macdonald, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 26 – 36, 38 – 40, and 42 – 60 with honors were approved.

Mover: D. Khalid
Seconded by: D. Peraza
Ayes: R. Cantoran, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, K. Guzman, D. Khalid, J. Lamb, J. Macdonald, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 26 – 36, 38 – 40, and 42 – 60 with prerequisites and corequisites were approved.

Mover: D. Khalid
Seconded by: D. Roper
Ayes: R. Cantoran, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, K. Guzman, D. Khalid, J. Lamb, J. Macdonald, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 61 – 62 were approved.

Mover: D. Peraza
Seconded by: D. Roper
Ayes: R. Cantoran, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, K. Guzman, D. Khalid, J. Lamb, J. Macdonald, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, J. Tolentino, W. Wang
Nays: None
Abstentions: None

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

New Courses

24. Criminal Justice Academies 043A, Crisis Intervention Awareness
 - a. Prerequisite
 - b. Distance Education
25. Vocational – Digital Media Arts 310, Introduction to Digital Media Arts – Noncredit
 - a. Distance Education

Revised Courses

26. *Accounting 102, Managerial Accounting
 - a. Prerequisite
 - b. Distance Education
27. *Accounting 204, Managerial Cost Accounting
 - a. Prerequisite
 - b. Distance Education
28. *Anthropology 100H, Honors Introduction to Cultural Anthropology
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
29. *Anthropology 101, Introduction to Biological Anthropology
 - a. Distance Education
30. *Anthropology 103, Introduction to Archaeology
 - a. Distance Education
31. Art 291, Mural Painting and Design II
 - a. Prerequisite
 - b. Distance Education
32. *Biology 202, Cell Culture Techniques
 - a. Distance Education **ONLY**
33. *Chinese 101, Elementary Chinese I
 - a. Distance Education
34. *Chinese 102, Elementary Chinese II
 - a. Prerequisite
 - b. Distance Education
35. Communication Studies 103, Introduction to Intercultural Communication
 - a. Distance Education
36. Computer Science 101, Programming Survey
 - a. Distance Education
 - b. Cross Listing: ENGR 101
37. *Computer Science 120, Introduction to Programming – **TABLED**
 - a. Distance Education
38. *Computer Science 131, Data Structures Concepts
 - a. Prerequisite
 - b. Distance Education

10+1

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39. Engineering 101, Programming Survey
 - a. Distance Education
 - b. Cross Listing: CMPR 101
40. Engineering 122, Engineering Drawing
 - a. Distance Education
41. Engineering 125, Engineering Graphics – **TABLED**
 - a. Prerequisite
 - b. Distance Education
42. English As a Second Language 398, ESL Lab – Noncredit
 - a. Distance Education
43. *French 101, Elementary French I
 - a. Distance Education
44. *French 102, Elementary French II
 - a. Prerequisite
 - b. Distance Education
45. *French 201, Intermediate French I
 - a. Prerequisite
 - b. Distance Education
46. History 181, Survey of Chicana/Latina Women's History
 - a. Distance Education
47. Italian 121, Elementary Italian II
 - a. Prerequisite
 - b. Distance Education
48. Mathematics 019, Support for Math 219 Probability and Statistics
 - a. Corequisite
 - b. Distance Education
49. Mathematics 040, Support for College Algebra
 - a. Corequisite
 - b. Distance Education
50. *Mathematics 150, Calculus for Biological, Management and Social Sciences
 - a. Prerequisite
 - b. Distance Education
51. *Spanish 101, Elementary Spanish I
 - a. Distance Education
52. *Spanish 101H, Honors Elementary Spanish I
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
53. *Spanish 102, Elementary Spanish II
 - a. Prerequisite
 - b. Distance Education

10+1

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- 54. Spanish 102H, Honors Elementary Spanish II
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
- 55. *Spanish 201, Intermediate Spanish I
 - a. Prerequisite
 - b. Distance Education
- 56. Spanish 201H, Honors Intermediate Spanish I
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
- 57. *Spanish 202, Intermediate Spanish II
 - a. Prerequisite
 - b. Distance Education
- 58. Vietnamese 101, Elementary Vietnamese I
 - a. Distance Education
- 59. Vietnamese 102, Elementary Vietnamese II
 - a. Prerequisite
 - b. Distance Education
- 60. Vocational – Digital Media Arts 302, Web Design – Noncredit
 - a. Distance Education

New Programs

None to review

Revised Programs

- 61. IT Desktop and Server Operations Certificate of Achievement
- 62. IT Support Specialist Certificate of Achievement

10+1

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