



1530 W. 17th St, Santa Ana, CA 92706

MINUTES
CURRICULUM and INSTRUCTION COUNCIL

Monday, May 16, 2022

2:00 pm

Zoom Meeting: <https://cccconfer.zoom.us/j/7145646993>

Present: P. Canzona, C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, J. Tolentino, W. Wang
Absent: M. Grant, D. Roper, B. Sos, M. Taylor, TBA (Student Representative)
Guest: M. Aguilar- Beltran, S. Bennett, L. Chavez, S. Clark, M. Colunga, J. Ishikawa, C. Kushida, F. Ortiz

Meeting was called to order by C. Coyne, CIC Chair, at 2:05 p.m.

I. Approval of Additions or Corrections to Agenda

Additions to agenda: Motion was made to add Biology 190 and Biology 190L with Distance Education only to first read.

Mover: L. Pedroza
Seconded by: C. Emley
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Motion passed without dissent.

A motion to add Academic Affairs Information pertaining to Board Policies and Administrative Regulations was made following AB 928 Update.

Mover: D. Dumon
Seconded by: D. Khalid
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Motion passed without dissent.

II. Public Comments

C. Kushida stated that a faculty member to review Distance Education Addendums will be needed, after her retirement. This is a concern that the CIC Technical Committee has expressed during meetings.

III. Approval of Minutes

The Minutes from May 2, 2022 were approved.

Mover: C. Emley

Seconded by: D. Khalid

Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, J. Tolentino, W. Wang

Nays: None

Abstentions: None

IV. Curriculum

See comments and approvals in subsequent pages.

V. Families of Courses Statement

Families of Courses Statement was adopted as presented.

Mover: C. Emley

Seconded by: L. Pedroza

Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, J. Tolentino, W. Wang

Nays: None

Abstentions: None

VI. Equity-Minded Teaching and Learning Institute COR Module Preview

S. Clark presented the Equity Institute Module related to curriculum. She briefly spoke about the foundation of the module. She introduced the work-in-progress final module for the Equity Minded Teaching and Learning Institute as well as the learning outcomes and activities covered within the module. The module encompasses Equity and Anti-Racism in Academic Freedom which are thoroughly defined, Moving the Needle: Equity, Cultural Responsiveness, and Anti-Racism in the Course Outline of Record which identifies different areas of the COR where faculty could potentially embed equity minded practices, limitations on enrollment and the Cultural Humility Toolkit.

Discussion followed.

VII. AB 928 Update

P. Canzona reviewed the singular general education (GE) transfer pathway the Special Committee on AB 928 adopted. She explained the recommendations in each area and provided examples of courses that would likely fall within the modified areas. Members were advised that the ASCCC has put together a survey to collect responses to the proposed pathway. The link to the survey can be accessed by following this link https://www.surveymonkey.com/r/AB928_GE_Survey.

Discussion ensued.

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

VIII. Academic Affairs – Board Policies (BP) and Administrative Regulations (AR)

J. Lamb stated that BPs and ARs are periodically reviewed; thus, feedback is requested from affected areas. He mentioned that the language found within BP/AR 4230 - Grading and Academic Record Symbols, BP/AR 4235 – Credit for Prior Learning, and AR 4236 - Advanced Placement Credit were compared with the Community College League of California (CCLC) and therefore, the minor changes found in the documents are being proposed.

C. Coyne asked CIC members to review the documents, share with their individual departments and provide feedback by May 25th. Should a vote be needed to accept the changes and/or add modifications, an electronic vote would follow.

IX. Requisites in META

Curriculum Office staff stated that faculty members from Math and Engineering expressed concern with the statement “Completion with a grade of “C” or better or a Passing grade in” following a corequisite. Different methods to ensure clarity were discussed. Additional conversations will continue.

X. Reports and Announcements

a. Catalog Proof Updates Needed by May 17th

Informational item

b. Quadrennial Reviews Deadline – October 17th

Informational item

XI. Other

S. Bennett shared that her department is interested in changing their prefix from CMSD (Communications and Media Studies) to JAMS (Journalism And Media Studies). She provided a brief history of her department and the confusion amongst students with CMST and CMSD, specifically, Journalism students.

S. Bennett asked for guidance on the process to change her prefix and any additional approvals needed for the transition.

Discussion followed.

Meeting adjourned at 3:38 p.m.

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III.a. CONSENT AGENDA from TECHNICAL COMMITTEE
Items 1 – 18 were approved for 2022-2023 catalog.

Mover: D. Dumon

Seconded by: D. Khalid

Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Lamb, M. Lange,
J. Mathis, L. Pedroza, D. Peraza, J. Tolentino, W. Wang

Nays: None

Abstentions: None

Revised Courses without Catalog Changes

None to review

Program Deletion

None to review

Revised Courses with Minor Catalog Changes

None to review

Course Deactivations

1. Home Economics 520, HSS Consumer Education – Noncredit
2. Nursing-Registered 160, Introduction to Pharmacology
3. Nursing-Registered 161, Principles of Nursing Practice
4. Nursing-Registered 162, Pharmacological Concepts
5. Nursing-Registered 163, Simple Concepts
6. Nursing-Registered 163L, Simple Concepts Lab
7. Nursing-Registered 164, Family Health Concepts
8. Nursing-Registered 164L, Family Health Concepts Lab
9. Nursing-Registered 165, Health Illness Concepts
10. Nursing-Registered 165L, Health Illness Concepts Lab
11. Nursing-Registered 261, Mental Health Concepts
12. Nursing-Registered 261L, Mental Health Concepts Lab
13. Nursing-Registered 262, Acute Concepts
14. Nursing-Registered 262L, Acute Concepts Lab
15. Nursing-Registered 263, Complex Concepts
16. Nursing-Registered 263L, Complex Concepts Lab
17. Nursing-Registered 264L, Preceptorship Lab
18. Welding 153A, Math/Blue Print Reading for Welders

Removal of Deactivated Courses from General Education Plans

None to review

Removal of Deactivated Courses from Programs

None to review

10+1

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Course Student Learning Outcomes (SLOs) Revisions Only

None to review

Course Materials Revisions Only

None to review

Revised programs

None to review

Program Deletion

None to review

Program SLO Revisions

None to review

10+1

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III.b. CURRICULUM ITEMS

DISCUSSION ITEMS (1st READINGS)

Motion to waive second read for items 19 – 20 was approved.

Mover: M. Dinh-Mahavongtrakul

Seconded by: D. Khalid

Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, J. Tolentino, W. Wang

Nays: None

Abstentions: None

Items 19 – 20 with Distance Education were approved.

Mover: D. Khalid

Seconded by: C. Emley

Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, J. Tolentino, W. Wang

Nays: None

Abstentions: None

New Courses

None to review

Revised Courses

19. Biology 190, Introduction to Biotechnology

a. Distance Education – **ONLY**

20. Biology 190L, Introductory Biotech Lab

a. Distance Education – **ONLY**

New Programs

None to review

Revised Programs

None to review

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

III.c. CURRICULUM ITEMS
ACTION ITEMS (2nd READINGS)
Items 21 – 33 were approved.

Mover: D. Khalid
Seconded by: M. Lange
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 21 – 33 with Distance Education were approved.

Mover: D. Khalid
Seconded by: M. Lange
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 21 – 33 with Correspondence Education were approved.

Mover: D. Khalid
Seconded by: M. Lange
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 34 was approved.

Mover: D. Khalid
Seconded by: W. Wang
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, J. Tolentino, W. Wang
Nays: None
Abstentions: None

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

Items 35 was approved.

Mover: D. Khalid

Seconded by: W. Wang

Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, J. Tolentino, W. Wang

Nays: None

Abstentions: None

New Courses

None to review

Revised Courses

21. Adult Basic Education 018, Leadership Basics, Part 2
 - a. Distance Education
 - b. Correspondence Education
22. Adult Basic Education 044, Leadership Basics Part 1
 - a. Distance Education
 - b. Correspondence Education
23. Adult Basic Education 111, Spanish Literacy for Adults
 - a. Distance Education
 - b. Correspondence Education
24. Adult Basic Education 112, Beginning Spanish Literacy
 - a. Distance Education
 - b. Correspondence Education
25. Adult Basic Education 113, Intermediate Spanish Literacy
 - a. Distance Education
 - b. Correspondence Education
26. Adult Basic Education 114, Advanced Spanish Literacy
 - a. Distance Education
 - b. Correspondence Education
27. Communication Studies 145, Group Dynamics
 - a. Distance Education
28. Digital Media 125, Cooperative Work Experience- Occupational
 - a. Distance Education – **ONLY**
29. High School Subjects - Natural Sciences 185, Earth Science 2
 - a. Distance Education
30. High School Subjects - Natural Sciences 188, Earth Science 1
 - a. Distance Education
 - b. Correspondence Education
31. *High School Subjects - Natural Sciences 196, Health Science
 - a. Distance Education
 - b. Correspondence Education

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

- 32. High School Subjects - Social Sciences 228, World History
 - a. Distance Education
 - b. Correspondence Education
- 33. Music 111, Music Theory and Musicianship I
 - a. Distance Education

New Programs

- 34. Musical Theatre Teaching - Dance Emphasis Certificate of Achievement

Revised Programs

- 35. Musical Theatre Teaching Certificate of Achievement

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate