



1530 W. 17th St, Santa Ana, CA 92706

MINUTES
CURRICULUM AND INSTRUCTION COUNCIL

Monday, March 28, 2022

2:00 pm

Zoom Meeting: <https://cccconfer.zoom.us/j/7145646993>

- Present:** P. Canzona, C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, M. Taylor, J. Tolentino, W. Wang
- Absent:** B. Sos, TBA (Student Representative)
- Guest:** D. Bailey, A. Gonis, C. Kushida, F. Ortiz, M. Steckler

Meeting was called to order by C. Coyne, CIC Chair, at 2:02 p.m.

I. Approval of Additions or Corrections to Agenda

No additions or corrections to Agenda were made.

II. Public Comments

No public comments were made.

III. Approval of Minutes

The Minutes from March 14, 2022 were approved.

Mover: D. Khalid

Seconded by: L. Pedroza

Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, M. Grant, D. Khalid, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, M. Taylor, J. Tolentino, W. Wang

Nays: None

Abstentions: None

IV. Curriculum

See comments and approvals in subsequent pages.

V. Catalog Work Group

D. Dumon shared her concerns with the order of the academic programs in the current catalog. She mentioned that related Associate Degrees and Certificate of Achievements were in different pages rather than next to each other. She said that this translates to students believing that Certificates of Achievements are not available. D. Peraza shared that the Digital Publishing AA is on page 85 and Digital Publishing CA is on page 88, in the current catalog, as an example.

D. Dumon asked for volunteers to form a catalog task force to organize the catalog.

Discussion followed.

VI. Curriculum Proposal Review – Best Practices

C. Coyne shared the number of credit and noncredit courses and programs reviewed by CIC during the 2021 calendar year. She expressed interest in finding a method to ensure all proposals have full reviews by multiple CIC members, becoming more efficient with reviewing proposals.

C. Coyne explained the conditions of enrollment tab within META. She described the requirements needed for each requisite and requested that faculty update any historical versions of courses to active or approved.

C. Coyne reviewed the information needed in the course materials tab in META, which included requirements from the UC Transfer Course Agreement, Guiding Notes for GE Course Reviewers (CSU-GE, and IGETC) as well as IGETC standards.

C. Coyne specified that outside assignments need to be included in the Reading and Writing textboxes and not under other assignments.

VII. Reports and Announcements

a. Academic Senate By-laws Update – Elections

C. Coyne stated that the Academic Senate updated their By-laws. She explained that Curriculum Chair position will no longer be an appointed position but a position that is elected by Academic Senate Officers. C. Coyne shared details of the CIC Chair eligibility criteria, the terms of office, Lecture Hour Equivalency (LHE) compensation and her current and future role in CIC.

Discussion ensued.

b. Department Reorganization Taskforce – Call for Participation

C. Coyne mentioned that a process will be put in place for reorganizations. Anyone interested in joining the task force should contact her.

c. CIC Meetings

C. Coyne stated that as the Governor's exemptions to the Brown Act expire at the end of March, CIC will resume in-person meetings. Arrangements have been made for subsequent meetings to be held in larger spaces to allow social distancing. Two of the three remaining meetings will be held at SAC in the Cesar Chavez Building and the Johnson Center. She further mentioned that as our colleagues at Continuing Education, prior to Covid, regularly made the "trek" to the SAC campus for meeting. In an effort to build stronger connections with our non-credit counterparts, CEC has graciously offered to host the May 2nd Meeting.

C. Coyne commented that the Board of Trustees will be discussing the Adoption of Resolution No. 22-12 Authorizing Continued Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code Section 54953. Members expressed support to continue teleconference meetings through the end

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

of the semester. J. Lamb will contact legal counsel and provide his findings to C. Coyne before next meeting.

d. Assembly Bill 928 – Input Requested

C. Coyne reminded members of the survey sent several weeks ago seeking input on the legislation that was passed to create a common (singular) GE pattern. She stated that the results will go to the Intersegmental Committee of Academic Senates (ICAS) which is the body identified in the legislation that will establish a singular lower-division general education pathway that will meet the academic requirements necessary for transfer admission to the California State University and University of California system. She encouraged members to share their thoughts and/or concerns by completing the survey.

VIII. Other

C. Coyne mentioned that academic freedom is essential to student-centered equity and anti-racism work in the California Community Colleges as identified in the California Community Colleges Chancellor’s Office Call to Action and the ASCCC Mission and Strategic Plan. She further stated that the connection between academic freedom and equity is fundamental. Without the rights of faculty to speak, research, and pursue diverse ideas, equity is not possible. C. Coyne also said that academic freedom allows faculty to academically challenge racist ideology and structures in the context of their subject matter expertise. Thus, she asked faculty to attend the Equity and Anti-racism in Academic Freedom Workshop scheduled for April 25th from 2:00 p.m. - 3:00 p.m. You may register for the free workshop by clicking on this link: <https://us02web.zoom.us/meeting/register/tZcof-igqjlrG92IbNrklADDT-a75MW8V15a>

Discussion followed.

Meeting adjourned at 3:15 p.m.

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

III.a. CONSENT AGENDA from TECHNICAL COMMITTEE
Items 1 – 4 were approved.

Mover: D. Khalid

Seconded by: D. Peraza

Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, M. Grant, D. Khalid, J. Lamb,
M. Lange, J. Mathis, L. Pedroza, D. Peraza, M. Taylor, J. Tolentino, W. Wang

Nays: None

Abstentions: None

Revised Courses without Catalog Changes

None to review

Program Deletion

None to review

Revised Courses with Minor Catalog Changes

None to review

Course Deactivations

1. Art 124, Gallery Production
2. Communication Studies 097, American English Conversational Skills
3. Communication Studies 107, Communication for the Health Care Professional
4. History 163, Introduction to Southeast Asian History

Removal of Deactivated Courses from General Education Plans

None to review

Removal of Deactivated Courses from Programs

None to review

Course Student Learning Outcomes (SLOs) Revisions Only

None to review

Course Materials Revisions Only

None to review

Revised programs

None to review

Program Deletion

None to review

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

Program SLO Revisions

None to review

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

III.b. CURRICULUM ITEMS
DISCUSSION ITEMS (1st READINGS)
Items 5 – 22 were discussed.

New Courses

None to review

Revised Courses

5. Counseling 303, Educational & Career Assessment – Noncredit
 - a. Distance Education
6. Mathematics 319, Quantitative Research Methods for Healthcare Professionals
 - a. Prerequisite
 - b. Distance Education
7. Nursing-Registered 106A, Health Science Skills Laboratory- First Semester
 - a. Prerequisite
 - b. Distance Education
8. Nursing-Registered 106B, Health Science Skills Laboratory- Second Semester
 - a. Prerequisite
 - b. Distance Education
9. Nursing-Registered 106C, Health Science Skills Laboratory- First Year Refresher
 - a. Prerequisite
 - b. Distance Education
10. Nursing-Registered 170, Pharmacological Concepts of Nursing
 - a. Prerequisite
 - b. Corequisite
 - c. Distance Education
11. Nursing-Registered 171, Principles of Nursing Practice and Simple Concepts
 - a. Prerequisite
 - b. Corequisite
 - c. Distance Education
12. Nursing-Registered 171L, Principles of Nursing Practice and Simple Concepts Lab
 - a. Prerequisite
 - b. Corequisite
 - c. Distance Education
13. Nursing-Registered 172, Family Health and Illness Concepts
 - a. Prerequisite
 - b. Corequisite
 - c. Distance Education
14. Nursing-Registered 172L, Family Health and Illness Concepts Lab
 - a. Prerequisite
 - b. Corequisite
 - c. Distance Education

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

15. Nursing-Registered 200, Role Transition
 - a. Corequisite
 - b. Distance Education
16. Nursing-Registered 206A, Health Science Skills Laboratory- Third Semester
 - a. Prerequisite
 - b. Distance Education
17. Nursing-Registered 206B, Health Science Skills Laboratory- Fourth Semester
 - a. Prerequisite
 - b. Distance Education
18. Nursing-Registered 206C, Health Science Skills Laboratory- Second Year Transition
 - a. Prerequisite
 - b. Distance Education
19. Nursing-Registered 271, Mental Health and Acute Concepts
 - a. Prerequisite
 - b. Corequisite
 - c. Distance Education
20. Nursing-Registered 271L, Mental Health and Acute Concepts Lab
 - a. Prerequisite
 - b. Corequisite
 - c. Distance Education
21. Nursing-Registered 272, Complex Concepts
 - a. Prerequisite
 - b. Corequisite
 - c. Distance Education
22. Nursing-Registered 272L, Complex Concepts and Preceptorship Lab
 - a. Prerequisite
 - b. Corequisite
 - c. Distance Education

New Programs

None to review

Revised Programs

None to review

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

III.c. CURRICULUM ITEMS
ACTION ITEMS (2nd READINGS)

Items 23 – 49 were approved.

Mover: D. Khalid
Seconded by: J. Tolentino
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, D. Roper, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 23 – 49 with Distance Education were approved.

Mover: D. Khalid
Seconded by: J. Tolentino
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, D. Roper, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 23 – 49 with Correspondence Education were approved.

Mover: D. Khalid
Seconded by: J. Tolentino
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, D. Roper, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Item 50 was approved.

Mover: D. Khalid
Seconded by: C. Emley
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, D. Roper, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

New Courses

None to review

Revised Courses

23. Criminal Justice 102, Introduction to Corrections
 - a. Distance Education – **ONLY**
24. Criminal Justice 104, Prison Experience
 - a. Distance Education – **ONLY**
25. Criminal Justice 106, Coroner Death Investigations
 - a. Distance Education – **ONLY**
26. Criminal Justice 108, Crime Scene Investigation
 - a. Distance Education – **ONLY**
27. Criminal Justice 110, Street Gangs
 - a. Distance Education – **ONLY**
28. Criminal Justice 209, Organized Crime
 - a. Distance Education – **ONLY**
29. Criminal Justice 210, Drug Abuse and Criminal Justice
 - a. Distance Education – **ONLY**
30. Criminal Justice 220, Juvenile Delinquency and Control
 - a. Distance Education – **ONLY**
31. High School Subjects – English 701, English 1 – Noncredit
 - a. FOMA
32. High School Subjects – English 702, English 2 – Noncredit
 - a. FOMA
33. High School Subjects – English 703, English 3 – Noncredit
 - a. FOMA
34. High School Subjects – English 704, English 4 – Noncredit
 - a. FOMA
35. High School Subjects – English 705, English 5 – Noncredit
 - a. FOMA
36. High School Subjects – English 706, English 6 – Noncredit
 - a. FOMA
37. High School Subjects – English 707, English 7 – Noncredit
 - a. FOMA
38. High School Subjects – English 708, English 8 – Noncredit
 - a. FOMA
39. *High School Subjects - Natural Sciences 192, Basic Science 1 – Noncredit
 - a. Distance Education
 - b. Correspondence Education
40. High School Subjects - Social Sciences 215, Introduction to Economics – Noncredit
 - a. Distance Education
 - b. Correspondence Education

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

41. *High School Subjects - Social Sciences 222, Government 1: U.S. Federal Government and Politics – Noncredit
 - a. Distance Education
 - b. Correspondence Education
42. High School Subjects - Social Sciences 231, Modern World History 1 – Noncredit
 - a. FOMA
43. High School Subjects - Social Sciences 232, Modern World History 2 – Noncredit
 - a. FOMA
44. Vocational – Business 340, Career Exploration – Noncredit
 - a. Distance Education
45. Vocational – Fashion Design & Merchandising 100, Introduction to the Fashion Industry – Noncredit
 - a. Distance Education
46. Vocational – Fashion Design & Merchandising 105, Beginning Sewing – Noncredit
 - a. Distance Education
47. Vocational – Food 210, ServSafe® Food Protection Manager Certification Exam Preparation, Review, & Practice – Noncredit
 - a. Distance Education
48. Vocational – Health 101, Overview of the Nursing Assistant Training Program – Noncredit
 - a. Distance Education
49. Vocational – Health 799, Introduction to Pharmacy Technology – Noncredit
 - a. Distance Education

New Programs

None to review

Revised Programs

50. Introduction to Automotive Technology Certificate of Completion – Noncredit

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate