



1530 W. 17th St, Santa Ana, CA 92706

MINUTES
CURRICULUM and INSTRUCTION COUNCIL
Monday, February 13, 2023
2:00 pm
Campus Location: JSC 219–1, 2 & 3

Present: M. Aguilar- Beltran, P. Canzona, C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, G. Gonzales, K. Guzman, D. Khalid, J. Lamb, D. Peraza, K. Robinson, B. Sos, M. Taylor, J. Tolentino, W. Wang
Absent: M. Grant, J. Mathis, L. Pedroza, R. Peralta (Student Representative)
Guest: L. Chavez, M. Gabut, J. Galvan, E. Gomez, D. Jones, A. Macias

The meeting was called to order by C. Coyne, CIC Chair, at 2:02 p.m.

I. Approval of Additions or Corrections to Agenda

No corrections and/or additions were made to the agenda.

II. Public Comments

No public comments were made.

III. Approval of Minutes

The Minutes from November 28, 2022 were approved.

Mover: K. Guzman

Seconded by: D. Khalid

Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, G. Gonzalez, K. Guzman, D. Khalid, D. Peraza, B. Sos, M. Taylor, J. Tolentino, W. Wang

Nays: None

Abstentions: None

IV. Curriculum

See comments and approvals in subsequent pages.

V. AB 928 (CalGETC) Course Considerations

P. Canzona once again presented the CalGETC pathway, proposed by the Intersegmental Committee of the Academic Senate (ICAS) which is scheduled to be effective Fall 2025. She mentioned that a more concrete proposal will be established by the end of Spring 2023. She also shared the correspondence from ICAS dated February 2, 2023 which provides a timeframe and framework for the proposal.

P. Canzona shared a course consideration report of courses that do not currently match GE (general education) approvals for CSU-GE and IGETC. She also stated that this curriculum year affords disciplines an

opportunity to review courses that are not CSU-GE and IGETC approved and suggested that faculty consider revising their courses for potential approval.

P. Canzona cautioned that courses with C-ID approvals could not change drastically; otherwise, they could lose their C-ID designation.

Discussion ensued.

VI. Reports and Announcements

a. 2023-2024 Catalog Update

C. Coyne reported that the 2022-2023 digital catalog link has been disabled due to discrepancies in courses. She also mentioned that the 2022-2023 catalog addendum had been uploaded to the sac.edu/catalog website.

C. Coyne stated that the white pages for the 2023-2024 catalog will be distributed before the end of this week.

b. Culturally Responsive Curriculum Opportunities

J. Lamb referenced the culturally responsible curriculum presentation from last semester and stated the importance of linking Guided Pathways with equity work. He mentioned that a 70K grant is available for faculty work and training. He suggested that a cultural competency and equity tab be included in META; thus, translating into the Course Outline of Record (COR). He suggested that faculty consider holistic ways to implement strategies and ideas supplementing the current processes that are in place. He recommended that a speaker from Long Beach City College (LBCC) could be invited to present on the culturally responsible curriculum that LBCC has implemented as a staff development opportunity for SAC faculty.

Discussion followed.

c. Curriculum Office Program Review

C. Coyne shared the Annual Program Review submitted by the office of the Dean of Academic Affairs to the committee. She stated that T. Verduzco had been afforded some time to assist the Curriculum Office; however, that was coming to an end. She mentioned that K. Robinson, along with her, had submitted – through the program review, a request for another Curriculum Specialist and additional office space. C. Coyne iterated that the request for another specialist stemmed from the new digital catalog, creation, and maintenance, as well as the fact that noncredit has been increasing and will continue to increase their curriculum submissions.

Discussion followed.

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

d. COR Reminders: Program Narratives and Grading Methods

R. Vazquez reminded faculty to fully complete all areas of the program narrative before submission. She also asked faculty to be cautious about the grading methods option in META when revising curriculum, especially the letter grade only option versus the letter grade or pass/no pass option.

Discussion followed.

e. Meeting Announcements

C. Coyne mentioned that CIC Meeting on April 10th will be held at the Digital Media Center Room, 103 and April 24th will be held at Centennial Education Center, Rooms F-101 and F-102.

She asked that CIC members make note of the location changes.

VII. Other

The quadrennial list will be distributed to the academic division offices by the end of February.

Meeting adjourned at 3:37 p.m.

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(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

**III.a. CONSENT AGENDA from TECHNICAL COMMITTEE
Item 1 was approved.**

Mover: K. Guzman

Seconded by: D. Khalid

Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, G. Gonzalez, K. Guzman, D. Khalid,
D. Peraza, B. Sos, M. Taylor, J. Tolentino, W. Wang

Nays: None

Abstentions: None

Revised Courses without Catalog Changes

None to review

Revised Courses with Minor Catalog Changes

None to review

Course Deactivations

1. Fire Academy 098-61, BFA Physical Training Preparation

Removal of Deactivated Courses from General Education Plans

None to review

Course Student Learning Outcomes (SLOs) Revisions Only

None to review

Course Materials Revisions Only

None to review

Revised programs

None to review

Program Deletion

None to review

Program SLO Revisions

None to review

10+1

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III.b. CURRICULUM ITEMS
DISCUSSION ITEMS (1st READINGS)
Items 2 – 12 were discussed.

New Courses

2. Older Adults 521, Nutrition to Optimize Mind and Body Functions – Noncredit
 - a. Distance Education
 - b. Correspondence Education
3. Older Adults 522, Sustainable Cooking in the Southwest and Selected Regions – Noncredit
 - a. Distance Education
 - b. Correspondence Education
4. Vocational – Digital Media Arts 320, Introduction to Drone Pilot Training – Noncredit
 - a. Distance Education

Revised Courses

5. Criminal Justice Academies 034D, Courthouse Operations
 - a. Prerequisite
 - b. Distance Education
6. Criminal Justice Academies 040A, Basic Peer Support Training
 - a. Distance Education
7. Criminal Justice Academies 068E, Criminal Investigations
 - a. Prerequisite
 - b. Recommended Preparation
 - c. Distance Education
8. Criminal Justice Academies 069B, Corrections Officer CORE Course Enforcement
 - a. Prerequisite
 - b. Distance Education
9. Criminal Justice Academies 098-00, Topic Course
 - a. Distance Education
10. Criminal Justice Academies 099A, Basic Police Academy
 - a. Prerequisite
 - b. Distance Education

New Programs

11. Introduction to Drone Pilot Certificate of Completion – Noncredit
12. Professional Communication Certificate of Achievement

Revised Programs

None to review

10+1

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III.c. CURRICULUM ITEMS
ACTION ITEMS (2nd READINGS)

Items 13 – 15 were approved.

Mover: D. Khalid
Seconded by: M. Taylor
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, G. Gonzalez, K. Guzman, D. Khalid, J. Lamb, D. Peraza, B. Sos, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 13 – 15 with Distance Education were approved.

Mover: D. Khalid
Seconded by: M. Taylor
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, G. Gonzalez, K. Guzman, D. Khalid, J. Lamb, D. Peraza, B. Sos, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 16 – 17 were approved.

Mover: D. Khalid
Seconded by: M. Taylor
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, G. Gonzalez, K. Guzman, D. Khalid, J. Lamb, D. Peraza, B. Sos, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

New Courses

None to review

Revised Courses

13. Communication Studies 101, Introduction to Interpersonal Communication
 - a. Distance Education
14. Counseling 305, Orientation to College – Noncredit
 - a. Distance Education
15. *High School Subjects 770, Orientation to College – Noncredit
 - a. Distance Education

New Programs

None to review

10+1

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Revised Programs

16. Associate of Arts in Dance

17. Dance Certificate of Achievement

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(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate