



1530 W. 17th St, Santa Ana, CA 92706

MINUTES
CURRICULUM AND INSTRUCTION COUNCIL
Monday, October 18, 2021
2:00 pm
Zoom Meeting

Present: P. Canzona, C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Lamb, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, B. Sos, M. Taylor, J. Tolentino

Absent: P. Andrade, TBA (Student Representative)

Guest: M. Aguilar- Beltran, H. Arazi, E. Brambila, J.L. Bru, L. Chavez, S. Clark, A. Gonis, H. Kim, C. Kushida, J. Seshie, L. Oropeza, F. Ortiz, W. Reardon, K. Ross, L. Sergeyeva

I. Public Comments

R. Vazquez reported that virtual office hours are available for faculty for curriculum questions via Canvas.

II. Approval of Minutes

The Minutes from September 27, 2021 were approved.

Mover: D. Khalid
Seconded by: L. Pedroza
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Lamb, J. Mathis, L. Pedroza, D. Peraza, D. Roper, M. Taylor, J. Tolentino
Nays: None
Abstentions: None

III. Curriculum

See comments and approvals in subsequent pages.

IV. Cooperative Work Experience Education (CWE) Plan

A motion was made to approve the Cooperative Work Experience Education (CWE) Plan as presented.

Mover: C. Emley
Seconded by: D. Dumon
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino
Nays: None
Abstentions: None

Motion was adopted.

V. Guided Pathways (GP) and Student Equity and Achievement (SEA)

M. Aguilar-Beltran shared a PowerPoint Presentation related to the USC Equity Leadership Alliance. She described it as an alliance that unites community colleges across the state which include high quality professional learning experiences on an assortment of topics pertaining to racial equity. She shared that V. Hubbard had been responsible for the collaboration/partnership. She expressed her gratitude to all who participated.

M. Aguilar-Beltran described the CIC specific sessions, containing content related to classroom, which included meaningfully integrating race across the curriculum, fostering, and sustaining inclusive classrooms for students of color, opposing the erasure of Asian Americans, Pacific Islanders, and Native Americans as well as understanding the confronting Anti-Black Racism. She also mentioned that the sessions were recorded and can be found in the public H drive. She asked that the link not be share with anyone outside of the college.

M. Aguilar-Beltran outlined that the next steps should be to schedule a meeting to review all the recommendations, prioritize them and create an action plan by reviewing and sharing the student campus climate data with the college. The data will be used to for future planning related to Guided Pathways and Equity.

M. Aguilar-Beltran mentioned that the second equity minded workshop is this coming Friday. She also stated that an on-going allocation, for monetary support, as part of the structure is actively being sought.

Discussion followed.

VI. Distance Education – DE Addendum

C. Kushida stated that the goal is to make the Distance Education Addendum as easy and simple as possible for all DE changes. She described the new DE modalities and types of delivery modalities. As modalities were reviewed for auditing, it was decided to include 2 modalities – Asynchronous and Synchronous – which will encompass all modalities and the Fully Online with Mutual Agreement (FOMA). She explained that all options – Online, Remote Live, Hybrid, Virtual Hybrid and FOMA – are still appearing in the DE tab within META. She explained that she and the Curriculum Office are diligently working with Governet to ensure updates on the tab are made. The goal is to have the DE tab, with the 2 modalities and FOMA, updated within the next couple of weeks.

C. Kushida mentioned that courses that will be taught in Intersession 2022 and beyond that have FOMA only, will need to have a DE form approved by CIC before the modality can be used. She reminded faculty that FOMA ends December 31, 2021. She encouraged faculty to reached out to their constituents to ensure that the information reaches everyone who may be impacted.

Discussion ensued.

VII. ASCCC's Resources for Proposed Reorganization

C. Coyne explained that ASCCC Resolution Number 01.06 Department Organization was presented SAC Academic Senate at their last meeting. The Academic Senate moved to affirm this resolution with next steps to be discussed at upcoming Senate Meeting. She inquired if there had been feedback from Division faculty on this resolution and if CIC should take a stance on the resolution. She also asked if CIC supports ASCCC's affirmation of the resolution. If in support or not, should the decision made by this committee be presented to the SAC Academic Senate? She opened the floor for discussion.

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J. Lamb mentioned that the proposed reorganization is to support overall efficiencies and create a workload balance of for Division Deans and Department Chairs, emphasizing Guided Pathways and to support growth. He further stated that although a formal presentation has not been given to this committee, he is looking for the best possible outcome. He stated that he has been trying to get as much feedback as possible.

C. Coyne commented that all faculty should have the opportunity to raise concerns; thus, she created an email account, not tied to the district, where faculty may provide input.

Discussion ensued.

C. Coyne invited J. Lamb to do a formal presentation on the proposed reorganization to CIC.

VIII. Curriculum and Instruction Council (CIC) Handbook – TABLED
a. Second Read: Mission Statement and Statement of Purpose
b. First Read: Roles and Responsibilities

IX. Reports and Updates – TABLED
a. Accreditation

Meeting adjourned at 4:04 p.m.

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III.a. CONSENT AGENDA from TECHNICAL COMMITTEE
Items 1 – 26 were approved.

Mover: D. Khalid
Seconded by: D. Dumon
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Lamb, J. Mathis, L. Pedroza, D. Peraza, D. Roper, M. Taylor, J. Tolentino
Nays: None
Abstentions: None

Revised Courses without Catalog Changes

None to review

Program Deletion

None to review

Revised Courses with Minor Catalog Changes

None to review

Course Deactivations

1. Art 198-011, Intro to 3D Modeling & Animation
2. Automotive Technology 280, Computer Control and OBD-2 Foundations
3. Automotive Technology 281, Fuel Injection Systems
4. Automotive Technology 282, Automotive Sensors
5. Criminal Justice Academies 014, Immigration and Customs Enforcement Correctional Training
6. Criminal Justice Academies 015, Patrol School
7. Engineering 110, Advanced Laboratory Skills
8. Engineering 124, Advanced Mechanical Drafting and Design
9. Engineering 130A, CATIA I
10. Engineering 130B, CATIA II
11. Engineering 135, Advanced Mechatronics
12. Engineering 281, Properties of Engineering Materials
13. Entrepreneurship 104, Business Models
14. Entrepreneurship 106, Building an Entrepreneurial Team
15. Entrepreneurship 147, Acting for the Non-Actor
16. Entrepreneurship 148, The Business of Entertainment
17. High School Subjects 032, HS Subjects Individualized Instruction
18. High School Subjects – English 070, The Short Story
19. High School Subjects – English 076, The Novel
20. Paralegal 130, Legal Transactions
21. Paralegal 137, Tort and Insurance Law
22. Paralegal 143, Civil Litigation Overview
23. Paralegal 147, International Commercial Agreements and Distribution Law
24. Paralegal 148, International Intellectual Property Law
25. Paralegal 149, The Law of Global Commerce
26. Theatre Arts 168A, Computer Applications for Entertainment Technology

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Removal of Deactivated Courses from General Education Plans

None to review

Removal of Deactivated Courses from Programs

None to review

Revised programs

None to review

Program Deletion

None to review

Course Student Learning Outcomes (SLOs) Revisions Only

None to review

Program SLO Revisions

None to review

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III.b. CURRICULUM ITEMS

DISCUSSION ITEMS (1st READINGS)

Items 27 – 143 were presented and discussed.

New Courses

27. Automotive Technology 299, Automotive Cooperative Work Experience
 - a. Prerequisite
 - b. Distance Education
28. Theatre Arts 128, Introduction to Sound Design
 - a. Distance Education

Revised Courses

29. Adult Basic Education 046, Attitudes for Success – Noncredit
 - a. Distance Education
 - b. Correspondence Education
30. Automotive Technology 283, Automotive Diagnostic Skills
 - a. Recommended Preparation
 - b. Distance Education
31. Automotive Technology 284, Automotive Emerging Technologies
 - a. Distance Education
32. Chemistry 210, General, Organic and Biochemistry
 - a. Prerequisite
 - b. Distance Education
33. Chemistry 249, Organic Chemistry I
 - a. Prerequisite
 - b. FOMA
34. Chemistry 259, Organic Chemistry II
 - a. Prerequisite
 - b. FOMA
35. *Child Development 107, Child Growth and Development (DS1)
 - a. Distance Education
36. *Child Development 108, Observation and Assessment for Early Learning and Development (DS3)
 - a. Prerequisite
 - b. Distance Education
37. *Child Development 110, Child, Family, and Community (DS2)
 - a. Distance Education
38. *Child Development 111B, Introduction to Curriculum for Young Children
 - a. Prerequisite
 - b. Distance Education
39. *Child Development 112, Health, Safety, and Nutrition for Children
 - a. Prerequisite
 - b. Recommended Preparation
 - c. Distance Education
40. *Child Development 120A, Development of the School-Age Child (DS5)
 - a. Distance Education
 - b. Cross Listing: EDUC 120A
41. *Child Development 200, Introduction to Technology in Early Childhood Education
 - a. Distance Education

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42. *Child Development 205, Introduction to Children with Special Needs
 - a. Distance Education
 - b. Cross Listing: EDUC 203
43. *Child Development 206, Curriculum and Intervention Strategies for Children with Special Needs
 - a. Prerequisite
 - b. Distance Education
44. *Child Development 221, Living and Teaching in a Diverse Society
 - a. Distance Education
45. *Child Development 230, Child Guidance and Classroom Management
 - a. Distance Education
46. *Child Development 297, Analyzing and Applying Teacher Strategies in the Classroom
 - a. Prerequisite
 - b. Recommended Preparation
 - c. Distance Education
47. Communication Studies 150, Organizational Communication
 - a. Distance Education
48. Communication Studies 151, Voice and Diction for Effective Communication
 - a. Distance Education
49. Communication Studies 307, Health Communication
 - a. Prerequisite
 - b. Distance Education
50. *Criminal Justice 101, Introduction to Criminal Justice
 - a. Distance Education – **ONLY**
51. Criminal Justice 103, Concepts of Criminal Law
 - a. Distance Education – **ONLY**
52. Criminal Justice 105, Legal Aspects of Evidence
 - a. Distance Education – **ONLY**
53. Criminal Justice 109, Community Interaction
 - a. Distance Education – **ONLY**
54. Criminal Justice 148, Report Writing for Criminal Justice Personnel
 - a. Distance Education – **ONLY**
55. Criminal Justice 205, Criminal Investigation Principles
 - a. Distance Education – **ONLY**
56. Digital Media 168, Agency Graphic Design Production
 - a. Recommended Preparation
 - b. Distance Education
57. Education 114, Tutoring Reading in Elementary Schools
 - a. Distance Education
58. Education 120A, Development of the School-Age Child
 - a. Distance Education
 - b. Cross Listing: CDEV 120A
59. Education 203, Introduction to Children with Special Needs
 - a. Distance Education
 - b. Cross Listing: CDEV 205
60. Education 210, The Teaching Experience: Secondary Education
 - a. Distance Education

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61. Fire Academy 029, Public Safety Wellness and Fitness-Operation and Safety Training
 - a. FOMA
62. Fire Academy 031, Fire Specialist Academy, Vehicle Rescue and Extrication
 - a. Prerequisite
 - b. FOMA
63. Fire Academy 050, Fire Suppression Training Academy
 - a. Prerequisite
 - b. FOMA
64. Mathematics 162, Trigonometry
 - a. Prerequisite
 - b. Distance Education
65. Mathematics 204, Mathematical Concepts for Elementary School Teachers
 - a. Prerequisite
 - b. Distance Education
66. *Mathematics 219, Statistics and Probability
 - a. Prerequisite
 - b. Distance Education
67. *Mathematics 219H, Honors Statistics and Probability
 - a. Honors
 - b. Prerequisite
 - c. Distance Education
68. Music 112, Music Theory and Musicianship II
 - a. Prerequisite
 - b. Distance Education
69. Music 113A, Basic Musicianship Skills
 - a. Distance Education – **ONLY**
70. Music 113B, Musicianship Skills
 - a. Distance Education – **ONLY**
71. Music 115A, Applied Music (Private Instruction)
 - a. Prerequisite
 - b. FOMA
72. Music 115B, Applied Music (Private Instruction)
 - a. Prerequisite
 - b. FOMA
73. Music 115C, Applied Music (Private Instruction)
 - a. Prerequisite
 - b. FOMA
74. Music 115D, Applied Music (Private Instruction)
 - a. Prerequisite
 - b. FOMA
75. Music 145, Jazz Improvisation and Performance Workshop
 - a. Distance Education
76. Music 216, Advanced Harmony and Composition I
 - a. Prerequisite
77. Pharmacy Technology 056L, Pharmacy Technology Skills Lab
 - a. Corequisite
78. Pharmacy Technology 057L, Pharmacy Technology Skills Lab
 - a. Corequisite

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79. Pharmacy Technology 060L, Pharmacy Technology Skills Lab
 - a. Corequisite
80. Pharmacy Technology 072L-1, Pharmacy Technology Skills Lab
 - a. Corequisite
81. Pharmacy Technology 072L-2, Pharmacy Technology Skills Lab
 - a. Corequisite
82. Pharmacy Technology 072L-3, Pharmacy Technology Skills Lab
 - a. Corequisite
83. *Political Science 101, American Government and Politics
 - a. Distance Education
84. *Political Science 101H, Honors American Government and Politics
 - a. Honors
 - b. Prerequisite
85. *Theatre Arts 100, Introduction to Theatre
 - a. Distance Education
86. *Theatre Arts 110, Acting Fundamentals
 - a. Distance Education
87. Theatre Arts 130, Introduction to Lighting Design
 - a. Distance Education
88. Theatre Arts 135, Technical Production
 - a. Distance Education
89. Theatre Arts 150B, Technical Theatre in Production
 - a. FOMA
90. Theatre Arts 152, Tour Ensemble
 - a. FOMA
91. Theatre Arts 161, Tour Ensemble II
 - a. Prerequisite
 - b. FOMA
92. Theatre Arts 162, Tour Ensemble III
 - a. Prerequisite
 - b. FOMA
93. Theatre Arts 163, Tour Ensemble IV
 - a. Prerequisite
 - b. FOMA
94. Theatre Arts 167, Automated Lighting Instruments
 - a. Distance Education
95. Theatre Arts 171, Showcase II
 - a. Prerequisite
 - b. FOMA
96. Theatre Arts 172, Showcase III
 - a. Prerequisite
 - b. FOMA
97. Theatre Arts 173, Showcase IV
 - a. Prerequisite
 - b. FOMA
98. Theatre Arts 178, Musical Theatre Techniques
 - a. Distance Education

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- 99. Theatre Arts 186, Voice for the Actor
 - a. FOMA
- 100. Theatre Arts 190, Improvisation for Stage and Screen
 - a. FOMA
- 101. Theatre Arts 257, Motion Picture Performance Production III
 - a. Prerequisite
 - b. FOMA
- 102. Theatre Arts 258, Motion Picture Performance Production IV
 - a. Prerequisite
 - b. FOMA

New Programs

- 103. Developmentally Appropriate Discipline & Behavior Guidance for Young Children Certificate of Achievement
- 104. Early Childcare Administration and Leadership Certificate of Achievement
- 105. Introduction to Fashion Design & Merchandising Certificate of Completion – Noncredit
- 106. Screendance Certificate of Achievement
- 107. Welding Technology – Pipe Welding Certificate of Achievement

Revised Programs

- 108. Advanced Engine Performance Option Certificate of Achievement
- 109. After School Program Assistant Certificate of Achievement
- 110. After School Program Associate Teacher Certificate of Achievement
- 111. Associate of Arts in Child Development - Emphasis in Infant/Toddler Care and Development
- 112. Associate of Arts in Child Development - Emphasis in Preschool Age Care and Development
- 113. Associate of Arts in Child Development - Emphasis in School-Age Care and Recreation
- 114. Associate of Science in Automotive Technology
- 115. Associate of Science in Administration of Justice for Transfer
- 116. Automotive Business Technology Certificate of Achievement
- 117. Chassis Service Option Certificate of Achievement
- 118. Digital Literacy for Academic and Professional Success I Certificate of Competency – Noncredit
- 119. Digital Literacy for Academic and Professional Success II Certificate of Competency – Noncredit
- 120. Early Childhood Assistant Teacher Certificate of Achievement
- 121. Early Childhood Teacher Certificate of Achievement
- 122. Engine Service Option Certificate of Achievement
- 123. ESL Core Advanced Certificate of Competency – Noncredit
- 124. ESL Core Beginning Certificate of Competency – Noncredit
- 125. ESL Core Capstone Certificate of Competency – Noncredit
- 126. ESL Core Intermediate Certificate of Competency – Noncredit
- 127. ESL Core Literacy Certificate of Competency – Noncredit
- 128. ESL: English for Work Certificate of Competency – Noncredit
- 129. ESL Enhanced Civics Certificate of Competency – Noncredit
- 130. ESL Enhanced English for Work Certificate of Competency – Noncredit
- 131. ESL Enhanced Speaking Capstone Certificate of Competency – Noncredit
- 132. ESL Enhanced Writing Capstone Certificate of Competency – Noncredit
- 133. ESL Transition to Adult Secondary Education (ASE) Certificate of Competency – Noncredit
- 134. Infant/Toddler Teacher Certificate of Achievement

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135. Media Theory Certificate of Achievement
136. Medical Device Quality Assurance Certificate of Achievement
137. Quality Control and Inspection Certificate of Achievement
138. School-Age Teacher Certificate of Achievement
139. Screen Printing and Embroidery Certificate of Proficiency
140. STEAM (Science, Technology, Engineering, Arts, Math) Certificate for Early Childhood Educators Certificate of Achievement
141. Support for Students with Special Needs Certificate of Achievement
142. Swimwear Design Certificate of Proficiency
143. Trauma Informed Practices in Education Certificate of Achievement

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III.c. CURRICULUM ITEMS
ACTION ITEMS (2nd READINGS)
Items 144 – 148 were approved.

Mover: D. Khalid
Seconded by: L. Pedroza
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Lamb, J. Mathis, L. Pedroza, D. Peraza, D. Roper, M. Taylor, J. Tolentino
Nays: None
Abstentions: B. Sos

Items 144 – 148 with Distance Education were approved.

Mover: D. Khalid
Seconded by: L. Pedroza
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Lamb, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino
Nays: None
Abstentions: None

Items 144 – 148 with Correspondence Education were approved.

Mover: D. Khalid
Seconded by: L. Pedroza
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Lamb, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino
Nays: None
Abstentions: None

Items 149 – 153 were approved.

Mover: D. Khalid
Seconded by: L. Pedroza
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Lamb, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino
Nays: None
Abstentions: None

Items 149 – 153 were approved.

Mover: D. Khalid
Seconded by: L. Pedroza
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Lamb, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino
Nays: None
Abstentions: None

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Items 149 – 153 with prerequisites and recommended preparation were approved.

Mover: L. Pedroza
Seconded by: D. Khalid
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Lamb, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino
Nays: None
Abstentions: None

Items 149 – 153 with Distance Education were approved.

Mover: D. Khalid
Seconded by: L. Pedroza
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Lamb, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino
Nays: None
Abstentions: None

Items 154 – 155 were approved.

Mover: D. Khalid
Seconded by: C. Emley
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Lamb, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino
Nays: None
Abstentions: None

Items 156 – 158 were approved.

Mover: D. Khalid
Seconded by: C. Emley
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Lamb, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino
Nays: None
Abstentions: None

New Courses

- 144. Fashion Design and Merchandising 114C, 3D Design- Swimwear
 - a. Distance Education
- 145. Fashion Design and Merchandising 114D, 3D Design- Denim
 - a. Distance Education
- 146. Vocational - Fashion Design & Merchandising 100, Introduction to the Fashion Industry – Noncredit
 - a. Distance Education
- 147. Vocational - Fashion Design & Merchandising 105, Beginning Sewing – Noncredit
 - a. Distance Education
- 148. Older Adults 200, Health and Wellness – Noncredit
 - a. Distance Education
 - b. Correspondence Education

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Revised Courses

- 149. Manufacturing Technology 117, QC Operations with PC-DMIS CMM-1
 - a. Prerequisite
 - b. Recommended Preparation
 - c. Distance Education
- 150. Manufacturing Technology 118, QC Operations with PC-DMIS CMM-2
 - a. Prerequisite
 - b. Recommended Preparation
 - c. Distance Education
- 151. Manufacturing Technology 119, QC2: Quality Theory
 - a. Prerequisite
 - b. Recommended Preparation
 - c. Distance Education
- 152. Manufacturing Technology 153, Technical Mathematics
 - a. Distance Education
- 153. Mathematics N06, Essential Mathematics
 - a. FOMA

New Programs

- 154. Introduction to Baking & Pastry Tier 1 Certificate of Completion – Noncredit
- 155. Introduction to Baking & Pastry Tier 2 Certificate of Completion – Noncredit

Revised Programs

- 156. Associate of Arts in Theatre Arts – Technical Theatre
- 157. Associate of Arts in Theatre Arts – Theatre Performance
- 158. Biotechnology Lab Assistant Certificate of Achievement

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