



Santa Ana College

1530 W. 17th St, Santa Ana, CA 92706

**MINUTES
CURRICULUM AND INSTRUCTION COUNCIL**

Monday, August 26, 2019

2:00 pm

S-215

Present: M. Aguilar-Beltran, P. Canzona, C. Coyne, R. Castillo, M. Grant, D. Khalid, J. Lamb, J. Macdonald, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, J. Ross, B. Sos, M. Steckler, D. Vu

Absent: TBA (Student Representative)

Guest: M. Colunga, D. Dumon, S. Eidgahy, J. Galvan, C. Kushida, M. Liang, J. Mathis, B. Miller, F. Ortiz, B. Rocke, L. Sergeyeva, G. Shweiri, A. Soto, C. Truong

I. PUBLIC COMMENTS

No public comments

II. APPROVAL OF MINUTES

The Minutes of May 20, 2019 were approved.

Mover: K. Patterson

Seconded by: D. Khalid

Ayes: C. Coyne, R. Castillo, M. Grant, D. Khalid, J. Lamb, J. Macdonald, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, J. Ross, B. Sos, M. Steckler, D. Vu

Nays: None

Abstentions: None

III. CURRICULUM

See comments and approvals in subsequent pages.

IV. ADMINISTRATIVE REGULATION (AR) 4110 – HONORARY & POSTHUMOUS DEGREES

M. Liang requested that the council move forward with the policy. He stated that this was a good policy and a great way to honor the student's memory. If approved, Admissions and Records will work out the process/procedure, including addressing any potential requirements and issues related to awarding the honorary degrees to students.

K. Patterson found typographical errors in the document.

V. READING PROFICIENCY POLICY – First Reading

M. Colunga explained that the proposed Reading Policy change is a means to comply with AB705 requirements. She described the new reading modules and the benefits to courses such as Mathematics 219, Statistics and Probability. Discussion ensued.

Policy will be placed on next meeting's agenda as information to allow council members to fully understand any implications and for further discussion.

VI. PROGRAM and COURSE APPROVAL HANDBOOK (PCAH) LANGUAGE for DEGREE CLASSIFYING: Associate in Arts vs. Associate in Science

The Program and Course Approval Handbook (PCAH) and SAC's Degrees, Certificate and Transfer Planning Associate Degrees policy were reviewed. B. Sos and R. Vazquez explained that the Digital Publishing Degree was changed from A.A. to A.S. to align with the code used in the Chancellor's Office Curriculum Inventory (COCI). Discussion followed.

VII. COURSE OBJECTIVES and STUDENT LEARNING OUTCOMES TRAINING

Item was tabled.

VIII.a. Accreditation Report

No report provided.

VIII.b. Articulation Report

P. Canzona stated that typically minimal corrections should be made to courses that are C-ID approved. Revised courses should continue to match the statewide descriptors. Descriptors can be found on the c-id website: <https://c-id.net/descriptors/final>. She also mentioned that www.assist.org next generation is now live. Assit.org and c-id.net both work best with Chrome.

VIII.c. curriQūnet META Update

Item was tabled.

VIII.d. Guided Pathways (GP)

No report provided.

IX. OTHER

M. Liang asked for guidance with procedure for courses that have prerequisites that allow concurrent enrollment when students drop the prerequisite course(s). Council members advised M. Liang to drop students registered in that type of course(s) if they fail to maintain synchronized enrollment.

Meeting adjourned at 4:07 p.m.

Mission Statement

Santa Ana College inspires, transforms and empowers a diverse community of learners.

Vision Statement

I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community

**Course is shared with SCC*

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III.a. CONSENT AGENDA from TECHNICAL COMMITTEE
Items 1 – 5 were approved.

Mover: D. Khalid

Seconded by: D. Roper

Ayes: C. Coyne, R. Castillo, M. Grant, D. Khalid, J. Lamb, J. Macdonald, K. Patterson, D. Peraza,
C. Pierce, K. Robinson, D. Roper, J. Ross, B. Sos, M. Steckler, D. Vu

Nays: None

Abstentions: None

Revised Course without Catalog Changes

None to review

Revised Courses with Minor Catalog Changes

None to review

Course Deactivations

1. Child Development 070, Early Childhood Education: Introductory Principles and Practices (DS3)
2. Criminal Justice Academies 068A, Investigations and Report Writing
3. Criminal Justice Academies 083A, Instructor Skills
4. Fashion Design Merchandising 070, New York Study Tour
5. Pharmacy Technology 084L, Pharmacy Technology Skills Lab

Removal of Deactivated Courses from General Education Plans

None to review

Removal of Deactivated Courses from Programs

None to review

Revised program with Catalog Changes

None to review

Program Deletion

None to review

Course SLO Revisions

None to review

Program SLO Revisions

None to review

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III.b. CURRICULUM ITEMS

DISCUSSION ITEMS (1st READINGS)

Items 6 – 48 were presented and discussed.

New Courses

6. Criminal Justice Academies 083B, Arrest and Control Techniques (ACT) Instructor Training
 - a. Prerequisite
7. Criminal Justice Academies 083C, First Aid/ Cardio-Pulmonary Resuscitation (CPR) Instructor Training
8. Manufacturing Technology 122, Autonomous Control and Piloting of Drones
9. Manufacturing Technology 123, Payload and Sensors for the Manufacturing of Autonomous Drones
10. Manufacturing Technology 124, Repair and Troubleshooting of Autonomous Drones

Revised Courses

11. Automotive Technology 102, Auto Essentials
 - a. Distance Education
12. Automotive Technology 106, Automotive Maintenance
 - a. Distance Education - **ONLY**
13. Automotive Technology 122, Electronics Fundamentals
 - a. Distance Education - **ONLY**
14. Automotive Technology 124, Electrical Systems
 - a. Distance Education - **ONLY**
15. Automotive Technology 132, Engine Performance
 - a. Distance Education - **ONLY**
16. Automotive Technology 145, Advanced Drive Train Systems
 - a. Distance Education - **ONLY**
17. Automotive Technology 153, Brakes
 - a. Distance Education - **ONLY**
18. Automotive Technology 154, Steering and Suspension Service
 - a. Distance Education - **ONLY**
19. Automotive Technology 161, Automotive Air Conditioning, Heating and Ventilation Systems
 - a. Distance Education - **ONLY**
20. Automotive Technology 172, Engine Diagnosis and Maintenance
 - a. Distance Education - **ONLY**
21. Automotive Technology 176, Engine Repair
 - a. Distance Education- **ONLY**
22. Automotive Technology 185, Bureau of Automotive Repair (BAR) Smog Inspector Training I
23. Automotive Technology 186, Bureau of Automotive Repair (BAR) Smog Inspector Training II
24. Automotive Technology 187, BAR Specified Diagnostic and Repair
25. Automotive Technology 280, Computer Control and OBD-2 Foundations
 - a. Distance Education
26. Automotive Technology 281, Fuel Injection Systems
 - a. Distance Education
27. Automotive Technology 282, Automotive Sensors
 - a. Distance Education
28. Automotive Technology 283, Diagnostic Test Equipment
 - a. Distance Education
29. Automotive Technology 284, OBD-2 Diagnosis and Networks
 - a. Distance Education

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30. Automotive Technology 285, Hybrid Vehicles
 - a. Distance Education
31. Automotive Technology 287, Alternative Fuels
 - a. Distance Education
32. Criminal Justice Academies 009B, Fitness for Law Enforcement
33. Criminal Justice Academies 021A, PC 832 Firearms
 - a. Prerequisite
34. Criminal Justice Academies 038A, Tactical/Weapons Training
 - a. Prerequisite
35. Criminal Justice Academies 039A, First Aid/CPR Refresher
 - a. Prerequisite
36. Criminal Justice Academies 055A, Driver Training/Force Option II
 - a. Prerequisite
37. Criminal Justice Academies 055B, Correctional Services Assistant Academy
 - a. Prerequisite
38. Criminal Justice Academies 055E, Sheriff Special Officer Transition Course
 - a. Prerequisite
39. Criminal Justice Academies 090, Academy Tactical Officer Training
 - a. Prerequisite
40. Fashion Design Merchandising 100, Introduction to the Fashion Industry
 - a. Distance Education
41. Fashion Design Merchandising 103, Fashion Selection
 - a. Distance Education
 - b. General Education Policy Change (**Plan A and Plan B**)
42. Fashion Design Merchandising 105A, Beginning Sewing
 - a. Distance Education
43. Fashion Design Merchandising 108, RTW Apparel Quality and Construction Analysis
 - a. Distance Education
44. Fashion Design Merchandising 216, Computerized Garment Pattern Drafting
 - a. Recommended Preparation
 - b. Distance Education

New Programs

None to review

Revised Programs

45. Advanced Engine Performance Option Certificate of Achievement
46. Chassis Service Option Certificate of Achievement
47. Drive Train Service Option Certificate of Achievement
48. Engine Service Option Certificate of Achievement

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III.c. **CURRICULUM ITEMS**
ACTION ITEMS (2nd READINGS)

New Courses

None to review

Revised Courses

None to review

New Programs

None to review

Revised Programs

None to review

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