



**Santa Ana College**

1530 W. 17<sup>th</sup> St, Santa Ana, CA 92706

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**MINUTES**  
**CURRICULUM AND INSTRUCTION COUNCIL**

**Monday, October 1, 2018**

**2:00 pm**

**S-215**

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**Present:** P. Canzona, I. Hernandez, K. Khalid, J. Lamb, J. Macdonald, S. Mathot, K. Patterson, C. Pierce, M. Pineda, K. Robinson, B. Sos, M. Steckler, D. Vu

**Absent:** M. Aguilar-Beltran, C. Coyne, N. English, S. Jaffray, L. Pedroza

**Guest:** B. Kehlenbach

**I. PUBLIC COMMENTS**

K. Patterson encouraged faculty to create Honor courses. She stated that departments who offer stacked honor courses have had good success. No separate contract is needed, just the class. Faculty may earn Flex credit based on how many students enroll as well as for doing contracts.

**II. APPROVAL OF MINUTES**

The minutes of September 17, 2018 were approved.

**Mover:** D. Khalid

**Seconded by:** K. Patterson

**Ayes:** K. Khalid, J. Lamb, J. Macdonald, S. Mathot, K. Patterson, C. Pierce, K. Robinson, B. Sos, M. Steckler, D. Vu

**Abstentions:** None

**III. CURRICULUM**

See comments and approvals in subsequent pages.

**IVa. Accreditation Report**

J. Lamb mentioned that he is hoping to begin a movement for faculty to begin thinking of outcome assessment. He stressed the importance of integrating planning, outcome assessment and evaluating what faculty do in the classroom. He stated that the classroom is the core of the institution and follow through on student outcome is of utmost importance. He reminded faculty that accreditation is 3 to 4 years away and the need to recognize opportunity and responsibility on outcomes should live within the curriculum process. He also stressed the significant contribution of outcome assessment.

B. Sos stressed the importance of integrated Student Learning Outcomes (SLOs) process including resource requests. Also, accreditation dictates that SLOs be included in the Course of Record (COR) for the next visit.

K. Patterson mentioned that SLO's were tied to General Education (GE) in the past. B. Sos stated that SLOs should be tied the COR and content should drive SLOs which will lead to Institutional Learning Outcomes (ILOs). Discussion followed.

#### **IVb. Articulation Report**

P. Canzona reported that CSU and UC have announced two (2) additional submission deadlines, this year only, for new Math and English courses that support AB705. November 12<sup>th</sup> is the deadline for UC Transferability and March 1<sup>st</sup> for inclusion in CSU-GE and IGETC.

Students' right to guided self-placement (GSP) in Math and English classes, whether to keep certain prerequisites in place, large unit courses that include non-transferrable units that may affect student and their Financial Aid were also discussed.

#### **IVc. CurricUNET Update**

B. Sos mentioned that he had hoped to present META and its functionality to the faculty. Unfortunately, program issues encountered earlier in the day were preventing him for doing so. He stated that once the system is up-and-running again, he will be sending a list of requests/tasks to all CIC members to test the system. He requested that all glitches, nuances and possible missing information be reported to this body at the next scheduled meeting.

#### **IVd. Guided Pathways**

K Patterson expressed her appreciation to all who answered the Degree Grouping Name Survey. She reported that approximately 180 responses were received. She further stated that Pathways is currently working on descriptors in each area and reminded everyone about the Program Mapping deadlines coming up at the end of October.

Meeting adjourned at 3:05 p.m.

Mission Statement

*Santa Ana College inspires, transforms and empowers a diverse community of learners.*

Vision Statement

*I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community*

**III.a. CONSENT AGENDA from TECHNICAL COMMITTEE**  
**Items 1 – 14 were approved.**

**Mover:** K. Patterson

**Seconded by:** K. Robinson

**Ayes:** K. Khalid, J. Lamb, J. Macdonald, S. Mathot, K. Patterson, C. Pierce, K. Robinson, B. Sos,  
M. Steckler, D. Vu

**Abstentions:** None

**Revised Courses without Catalog Changes**

No courses to review

**Revised Courses with Minor Catalog Changes**

No courses to review

**Course Deactivations**

1. Business 183, Customs Broker License Class
2. Business 184, Customs Broker Exam Prep Class
3. Entrepreneurship 107, Money, Finance and Accounting for Entrepreneurs
4. Nursing-Registered 101, Nursing Process: Non-Critical Adults
5. Nursing-Registered 101L, Nursing Actions: Non-Critical Adults
6. Nursing-Registered 102, Nursing Process: Women, Parents, and Children
7. Nursing-Registered 102L, Nursing Actions: Women, Parents and Children
8. Nursing-Registered 103, Pharmacological Concepts of Nursing
9. Nursing-Registered 112, Nursing Concepts
10. Nursing-Registered 201, Nursing Process: Critical Biological and Psychosocial System Needs I
11. Nursing-Registered 201L, Nurse Actions: Critical Biological and Psychosocial System Needs I
12. Nursing-Registered 202, Nursing Process: Critical Biological and Psychosocial System Needs II
13. Nursing-Registered 202L, Nursing Action: Critical Biological and Psychosocial System Needs II

**Removal of Deactivated Courses from General Education Plans**

No courses to review

**Removal of Deactivated Courses from Programs**

No courses to review

**Revised Program with Minor Catalog Changes**

No programs to review

**Program Deletions**

14. Supporting Children with Special Needs Certificate of Proficiency

**Course SLO Revisions**

No courses to review

**Program SLO Revisions**

No programs to review

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**III.b. CURRICULUM ITEMS**  
**DISCUSSION ITEMS (1<sup>st</sup> READINGS)**

**New Courses**

No courses to review

**Revised Courses**

No courses to review

**New Programs**

No programs to review

**Revised Programs**

No programs to review

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### III.c. CURRICULUM ITEMS

**Items 15 – 19 were approved.**

**Mover:** K. Robinson

**Seconded by:** D. Khalid

**Ayes:** K. Khalid, J. Lamb, J. Macdonald, S. Mathot, K. Patterson, C. Pierce, M. Pineda, K. Robinson,  
B. Sos, M. Steckler, D. Vu

**Abstentions:** None

**Items 15 – 16 with prerequisites were approved.**

**Mover:** K. Patterson

**Seconded by:** K. Robinson

**Ayes:** K. Khalid, J. Lamb, J. Macdonald, S. Mathot, K. Patterson, C. Pierce, M. Pineda, K. Robinson,  
B. Sos, M. Steckler, D. Vu

**Abstentions:** None

**Item 15 with Distance Education was approved.**

**Mover:** K. Robinson

**Seconded by:** D. Khalid

**Ayes:** K. Khalid, J. Lamb, J. Macdonald, S. Mathot, K. Patterson, C. Pierce, M. Pineda, K. Robinson,  
B. Sos, M. Steckler, D. Vu

**Abstentions:** None

### **ACTION ITEMS (2<sup>nd</sup> READINGS)**

#### **New Courses**

No courses to review

#### **Revised Courses**

15. Accounting 102, Managerial Accounting
  - a. Prerequisite
  - b. Distance Education
16. Chinese 102, Elementary Chinese II
  - a. Prerequisite
17. Fire Academy 018B, Beginning Fire Physical Ability Training
18. Fire Academy 018C, Intermediate Fire Physical Ability Training
19. Fire Academy 018D, Advanced Fire Physical Ability Training

#### **New Programs**

No programs to review

#### **Revised Programs**

No programs to review

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