

CURRICULUM & INSTRUCTION COUNCIL

SEPTEMBER 12, 2016

NEW COURSES – SECOND READINGHuman Services

1. FDM 80, Embroidery
2. FDM 81, Fabric Printing
3. FDM 110, Corset Construction

Continuing Education

4. VHLTH 799, Introduction to Pharmacy Technology

REVISED COURSES – SECOND READINGBusiness

5. ACCT 205, Intermediate Accounting I
 - a. Distance Education
 - b. Prerequisite

Fine and Performing Arts

6. MUS 009B, Music laboratory II
 - a. Prerequisite
7. MUS 009C, Music Laboratory III
 - a. Prerequisite
8. MUS 009D, Music Laboratory IV
 - a. Prerequisite
9. MUS 102, World Music
 - a. Distance Education
10. MUS 102H, Honors World Music
 - a. Distance Education
 - b. Prerequisite
11. MUS 103, Jazz in America
 - a. Distance Education
12. MUS 144, Projects in Electronic Music
 - a. Prerequisite
13. MUS 169, Harmonization at the Keyboard
 - a. Recommended Preparation
14. MUS 180B, Intermediate String Methods
 - a. Prerequisite
15. MUS 268, Intermediate Keyboard Repertoire
 - a. Prerequisite
16. THEA 100, Introduction to Theatre
 - a. Distance Education

17. THEA 110, Acting Fundamentals
 - a. Distance Education

Human Services

18. FDM 106, Advanced Sewing
 - a. Recommended Preparation
19. FDM 111A, Fashion Illustration Techniques
 - a. Distance Education
20. FDM 112, Advanced Flat Pattern Making
21. FDM 213, Apparel Line Production
 - a. Prerequisite
22. OTA 101, Foundations of Occupation and Occupational Therapy
 - a. Distance Education
23. OTA 101L, Exploration of Occupation Through Activity
 - a. Prerequisite
24. OTA 115, Human Disease and Occupation
 - a. Distance Education
 - b. Prerequisite

Humanities

25. FREN 211, Intermediate Conversation and Composition I
 - a. Distance Education
 - b. Prerequisite
26. FREN 214, Intermediate Conversation and Composition II
 - a. Distance Education
 - b. Prerequisite

Continuing Education

27. ESL 510, VESL: English for Work 1
28. ESL 520, VESL: English for Work 2
29. ESL 570, Conversation 1
30. ESL 580, Conversation 2
31. HSOTH 742, Spanish 2

NEW PROGRAMS – SECOND READING

Human Services

32. Fashion Assistant Certificate of Proficiency
33. Quinceañera Dress Design Certificate of Proficiency
34. Screen Printing and Embroidery Certificate of Proficiency
35. Swimwear Design Certificate of Proficiency
36. Visual Merchandising Certificate of Proficiency

Continuing Education

37. Pharmacy Technology Certificate of Competency

REVISED PROGRAMS – SECOND READING

Human Services

38. Apparel Product Development and Technical Design Certificate of Achievement
39. Apparel Product Development and Technical Design Degree
40. Dressmaking and Alterations Option Certificate of Achievement
41. Fashion Design Certificate of Achievement
42. Fashion Design Degree
43. Fashion Merchandising Certificate of Achievement
44. Fashion Merchandising Degree

Social Sciences

45. Associate in Arts in Geography for Transfer
46. Geography Degree

Continuing Education

47. Academic ESL Int C Certificate of Completion
48. Academic ESL Int D Certificate of Completion
49. Communication ESL Int B Certificate of Competency
50. Communication ESL Int C Certificate of Completion



SANTA ANA COLLEGE

COURSE OUTLINE OF RECORD

CATALOG ENTRY

Discipline	Fashion Design Merchandising
Course Number	80
Course Title	Embroidery
Former Title	
Units	1.5
Lecture Hours	16
Scheduled Laboratory Hours	24
Arranged Laboratory Hours (TBA)	None
Total Semester Contact Hours	40

COURSE IDENTIFICATION NUMBER(S) (C-ID)

REQUISITES

Prerequisite

None

Corequisite

None

Recommended Preparation

None

CATALOG DESCRIPTION

Applied techniques of embroidered decorative embellishments of surface textures and patterns in creating apparel designs. Incorporation of embroidery software and machinery.

Classification Code	Y
Transfer Code	C-Not transferable
SAM Priority Code	C - Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1303.00 - Fashion
Topics Course	No
Open Entry/Exit	No
Grading Options	Letter Grade or P/NP

Department Chair Approval Date: 04/17/16 by:Kyla Benson

Divison Chair Approval Date: 04/19/16 by:Andy Gonis

Curriculum and Instruction Council Chair Approval Date:
Last Revision Date:

COURSE OBJECTIVES

Upon completion of this course, students should be able to:

1. Research current embroidery global design trends
2. Operate and maintain embroidery machinery and equipment
3. Use embroidery software to create and digitize designs

COURSE CONTENT

(Include major topics of the course, time required, and what the student is expected to learn.)

INTRODUCTION OF DECORATIVE TECHNIQUES - LEC 2 / LAB 3

-Introduction of decorative techniques, historical and cultural background, and visual examples of application of garment.

-Terminology and needed supplies and equipment will be introduced.

-Laboratory time will include demonstrations of the techniques that students will observe and practice on samples.

DESIGN APPLICATION - LEC 2 / LAB 3

-Design application will be discussed and visualized, with emphasis on ethnic style openings, edges, closures, and pockets.

-Terminology and needed supplies and equipment including trims and appliques will be introduced.

-Laboratory time will include design application, demonstration, practice, and discussion regarding design ideas on ethnic projects.

DESIGN NEED TECHNIQUES - LEC 2 / LAB 3

-Techniques will be discussed as applied to design needs in creating individual projects. Practice the decision-making process of applying techniques in creative application of the design elements and principles of design.

-Laboratory time will include practice on the techniques, application, and the principles of the decision making on projects.

CONSTRUCTION DETAIL TECHNIQUES - LEC 2 / LAB 3

-Construction detail techniques of sewing seams, finishes, piping, and stitches.

-Students will complete their projects with an evaluation critique.

MACHINE SET PROCEDURE - LEC 2 / LAB 3

-Threading.

-Types of needles, threads, interfacings, fabrics, tools.



SANTA ANA COLLEGE

COURSE OUTLINE OF RECORD

CATALOG ENTRY

Discipline	Fashion Design Merchandising
Course Number	81
Course Title	Fabric Printing
Former Title	
Units	1.5
Lecture Hours	16
Scheduled Laboratory Hours	24
Arranged Laboratory Hours (TBA)	None
Total Semester Contact Hours	40

COURSE IDENTIFICATION NUMBER(S) (C-ID)

REQUISITES

Prerequisite

None

Corequisite

None

Recommended Preparation

None

CATALOG DESCRIPTION

Application techniques of surface textures and patterns using screen printing techniques. Course includes digital application of artwork and preparation for printing.

Classification Code	Y
Transfer Code	C-Not transferable
SAM Priority Code	C - Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1303.00 - Fashion
Topics Course	No
Open Entry/Exit	No
Grading Options	Letter Grade or P/NP

Department Chair Approval Date: 04/17/16 by:Kyla Benson

Divison Chair Approval Date: 04/19/16 by:Andy Gonis

Curriculum and Instruction Council Chair Approval Date:
Last Revision Date:

COURSE OBJECTIVES

Upon completion of this course, students should be able to:

1. Identify various types of fabric printing inks and techniques
2. Prepare artwork in a digital format for printing
3. Practice basic screenprinting techniques on fabric

COURSE CONTENT

(Include major topics of the course, time required, and what the student is expected to learn.)

INTRODUCTION - LEC 4 HOURS / LAB 6 HOURS

- Introduction of printing techniques, historical and cultural background and visual examples of application on garments.
- Terminology and needed supplies and equipment will be introduced.
- Laboratory time will include demonstration of the techniques that students will observe and practice.
- Review costing techniques.

DESIGN AND CREATIVE APPLICATION - LEC 4 HOURS / LAB 6 HOURS

- Design application will be discussed and visualized with emphasis on ethnic style openings, edges, closures, and pockets.
- Terminology and needed supplies and equipment will be introduced including trims and appliques.
- Laboratory time will include design application, demonstration, practice, and discussion of design ideas.
- Techniques will be discussed as applied to design needs in creating individual projects.
- Practice the decision-making process of applying techniques in creative application of the design elements and principles of design.

DIGITAL PREPARATION - LEC 4 HOURS / LAB 6 HOURS

- Digitize artwork to Adobe computer programs.
- Separate artwork by colors.
- Scale artwork on digital file.

SCREENPRINTING APPLICATION - LEC 4 HOURS / LAB 6 HOURS

- Introduce photo emulsion and various ways to source it.
- Introduce various types of inks and its lasting effects on types of fabrics.
- Discuss various types of screens and mesh sizes.
- Introduction to screenprinting machinery.
- Instruction on how to print out artwork files onto films.



SANTA ANA COLLEGE

COURSE OUTLINE OF RECORD

CATALOG ENTRY

Discipline	Fashion Design Merchandising
Course Number	110
Course Title	Corset Construction
Former Title	
Units	3
Lecture Hours	32
Scheduled Laboratory Hours	48
Arranged Laboratory Hours (TBA)	None
Total Semester Contact Hours	80

COURSE IDENTIFICATION NUMBER(S) (C-ID)

REQUISITES

Prerequisite

None

Corequisite

None

Recommended Preparation

FDM 105A with a minimum grade of C

CATALOG DESCRIPTION

Class covers historical and modern corsets. Students will build a corset from start to finish, including pattern drafting, boning construction, and fitting techniques.

Classification Code	Y
Transfer Code	B-Transferable to CSU only
SAM Priority Code	C - Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1303.00 - Fashion
Topics Course	No
Open Entry/Exit	No
Grading Options	Letter Grade or P/NP

Department Chair Approval Date: 04/12/16 by:Kyla Benson

Divison Chair Approval Date: 04/18/16 by:Andy Gonis

Curriculum and Instruction Council Chair Approval Date:
Last Revision Date:

COURSE OBJECTIVES

Upon completion of this course, students should be able to:

1. Draft the pattern of a corset based on a customer's specific measurements.
2. Construct a corset.
3. Apply proper corset specific fitting techniques.

COURSE CONTENT

(Include major topics of the course, time required, and what the student is expected to learn.)

CORSET DESIGN BASED ON HISTORICAL INFLUENCES - LEC 4 hours / LAB 6 hours

Historical

Modern

Foundation types of body form and manipulation of body form

Producers

Organizations

Hand/custom vs. industrial

MATERIALS - LEC 4 hours / LAB 6 hours

Types of fabrics and supplies used in corsetry

CORSET PATTERN DRAFTING - LEC 4 hours / LAB 6 hours

Taking customer measurements

Creating full scale patterns

Pattern true-ing, grain line identification, labeling, and seam allowance

CORSET FITTING - LEC 4 hours / LAB 6 hours

How to first document the sample's measurements

How to properly conduct a fitting

How to document fit notes

Techniques on making fit alterations

CORSET CONSTRUCTION TECHNIQUES - LEC 4 hours / LAB 6 hours

Boning types and techniques

Grommets

Channels

Corset closures and finishing techniques

Bias finishes

SANTA ANA COLLEGE/Continuing Education

COURSE OUTLINE APPROVAL SHEET

DISCIPLINE, NUMBER, TITLE: VOCATIONAL HEALTH 799, Introduction to Pharmacy Technology

(If the discipline, number or title is being revised, above should reflect the NEW information) AND, the complete former course name MUST be included in the CATALOG ENTRY below.)

* NEW x REVISION WITH W/O CATALOG CHANGES
DELETION REVISION WITH W/O CLASS SCHEDULE CHANGES

* Complete and attach a New Course Proposal Form and Honors Addendum, if applicable

CATALOG ENTRY (60 word limit; underline changes if a revision)

Course Number: VOCATIONAL HEALTH 799

Course Title: Introduction to Pharmacy Technology

Class hours: 32

Overview of the SAC Pharmacy Technician training program. Definition of the roles and preview of the opportunities open to pharmacy technicians in various practice settings. Presentation of the pharmaceutical dosage forms, the drug development process, and drug classification systems. Introduction to prescription labeling and to the law and ethics of pharmacy practice. (Same as Pharmacy Technology 048)

CLASS SCHEDULE ENTRY (maximum of four lines; underline changes if a revision)

VOCATIONAL HEALTH 799, Overview of the SAC Pharmacy Technician training program. Definition of the roles and preview of the opportunities open to pharmacy technicians in various practice settings. Presentation of the pharmaceutical dosage forms, the drug development process, and drug classification systems. Introduction to prescription labeling and to the law and ethics of pharmacy practice. (Same as Pharmacy Technology 048)

INFORMATION IN THIS SECTION MUST BE COMPLETED BEFORE SUBMISSION TO A CURRICULUM COMMITTEE

Major Code N/A For this major, is the course Required Elective

Does this course have arranged hours? Yes No N/A X By course

Co/Prerequisite*? N/A X Approval Code Co/Prerequisite Course Requirement

Co/prerequisite message (10 character limit, (SEE CATALOG)

Is course cross-listed (same as) with another course? Yes X No Subject ID

Number of times repeatable for credit N/A (Maximum 3 without prior approval of VPAA)

Have all other departments that list this course for a degree/certificate requirement, elective or recommendation, been advised of the changes? Yes N/A X

List departments notified CTE, ASE, ESL

Budgetary Unit 18200 Classification Code K Transfer Code C SAM Priority Code D

Method of Instruction** 11 Instructor LHE: Lecture X Laboratory

If necessary, complete and attach a *Co/Prerequisite Approval Form and/or a **TMI Form. TOP CODE: 1221.00

Proposed by Michael Arroyo *M. Arroyo* Date: May 4, 2016

Division Dean Nilo Lipiz *Nilo Lipiz* Date: May 4, 2016

Curriculum Committee Approval *Henry F...* Date: 5/4/16

Curriculum Council Approval Date Subject ID Number VHLTH-799

(Signatures indicate review and approval of any advisory co/prerequisites as per Board Policy) Noncredit Category Code I

DISCIPLINE, NUMBER, TITLE: VOCATIONAL HEALTH 799, Introduction to Pharmacy Technology

(If the discipline, number or title is being revised, above should reflect the NEW information) AND, the complete former course name MUST be included in the CATALOG ENTRY below.)

CATALOG ENTRY:

Course Number: VOCATIONAL HEALTH 799
 Course Title: Introduction to Pharmacy Technology
 Class hours: 32

Overview of the SAC Pharmacy Technician training program. Definition of the roles and preview of the opportunities open to pharmacy technicians in various practice settings. Presentation of the pharmaceutical dosage forms, the drug development process, and drug classification systems. Introduction to prescription labeling and to the law and ethics of pharmacy practice. (Same as Pharmacy Technology 048)

COURSE AGREEMENT BETWEEN RSCCD COLLEGES FOR ASSOCIATE DEGREES AND CERTIFICATES X

Yes	X	No	SAC Department Chair	<u>Mike Arroyo</u>	<i>M. Arroyo</i>	Date	<u>5/4/16</u>
Yes	X	No	SCC Department Chair	<u>John Ross</u>	<i>John Ross</i>	Date	<u>5/4/16</u>

COURSE OBJECTIVES

- Students will research the job opportunities and career options for pharmacy technicians.
- Students will learn what the licensing and certification requirements are for employment as a pharmacy technician
- Students will be able to distinguish between the responsibilities of a pharmacist and those of a pharmacy technician
- Students will learn the legal requirements for prescription labeling and will develop the ability to prepare prescription labels using accepted format.

COURSE CONTENT

COURSE AND PROGRAM INTRODUCTION – 1.5 HOURS

Course content, expectations, class organization. Introduction to the trade-generic equivalents list.

DEFINITION OF THE PHARMACY TECHNICIAN'S ROLE – 4.0 HOURS

The responsibilities inherent in the job of a pharmacy technician in inpatient, sterile products, home health, ambulatory care, and specialty pharmacy settings. How the role of the pharmacy technician has evolved. The current and future role of the pharmacy settings. The current and future role of the pharmacy technician in providing pharmaceutical care. Requirements to obtain a pharmacy technician license and certification. Job opportunities available for pharmacy technicians.

PHARMACY TECHNICIAN TRAINING – 3.5 HOURS

The certificate and degree options available at SAC, including course sequencing and recommended electives. How the SAC Pharmacy Technology courses relate to the Board of Pharmacy licensing requirements and the ASHP outcome competencies for pharmacy technicians. Differences between the Pharmacy Technology curriculum and pharmacy school prerequisites.

SKILLS AND CHARACTERISTICS – 3.0 HOURS

The types of knowledge, technical skills, physical abilities, and personal characteristics necessary for a successful career as a pharmacy technician.

ETHICS – 2.0 HOURS

The basic Rights of the patient, as they relate to medication delivery and administration. The ethics involved in confidentiality (HIPAA), access to health care, and right-to-life issues. Consequences of unethical and illegal activities, including drug diversion and substance abuse.



SANTA ANA COURSE COLLEGE OUTLINE OF RECORD

CATALOG ENTRY

Discipline	Accounting (ACCT)
Course Number	205
Course Title	Intermediate Accounting I
Former Title	
Units	3
Lecture Hours	48
Scheduled Laboratory Hours	None
Arranged Laboratory Hours (TBA)	None
Total Semester Contact Hours	48

COURSE IDENTIFICATION NUMBER(S) (C-ID)

REQUISITES

Prerequisite

ACCT 102 with a minimum grade of C

Corequisite

None

Recommended Preparation

None

CATALOG DESCRIPTION

Second-year accounting dealing with conceptual framework, adjustments, and financial statements; present and future value concepts; cash, investments, receivables, cost, and valuation procedures for inventories; and accounting for plant and intangible assets.

An intermediate study of accounting theory and the conceptual framework;

preparation of income statements and comprehensive income, balance sheets and statements of cash flows. Coverage includes present value; and accounting concepts related to the asset side of the balance sheet.

Classification Code	Y
Transfer Code	B-Transferable to CSU only
SAM Priority Code	B - Advance Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	0502.00 - Accounting
Topics Course	No
Open Entry/Exit	No
Grading Options	Letter Grade or P/NP

Department Chair Approval Date: ~~10/09/13~~~~24/11~~ 15 by: Jinhee Trone
 Divison Chair Approval Date: ~~11/10/07~~~~19/11~~ 15 by: ~~Craig Takahashi~~ Kristen Robinson
 Curriculum and Instruction Council Chair Approval Date: ~~12/05/2011~~ by: ~~Anh-Phuong Tran~~
 Last Revision Date: 12/05/2011

COURSE OBJECTIVES

At the conclusion of this course, the student should be able to:

1. Explain the nature and purpose of generally accepted accounting principles (GAAP) and International Financial Reporting Standards (IFRS) and how they are used to measure and value financial transactions and how they affect the four basic financial statements.
2. Illustrate how the underlying measurement concepts and valuation differ under generally accepted accounting principles (GAAP) and International Financial Reporting Standards (IFRS).
3. Explain the content, form, and purpose of the basic financial statements (including footnotes) and the annual report as well as prepare the financial statements in accordance with GAAP.
4. Prepare the Statement of Cash Flows and explain the importance of operating, investing and financing activities reported.
5. Distinguish between cash basis and accrual basis accounting and their impact on the financial statements, including the revenue recognition and matching principles.
6. Explain the nature of current assets and related issues, including the


0 - 69 points = No Pass

How will student learning be assessed? (Multiple measures must be used.)

Hours in lab will be documented by a computerized sign-in/out procedure.

Levels of achievement on computer programs will be monitored by the instructor.

Students will demonstrate their instrumental/vocal skill level to instructor on practical tests.

	<p>SANTA ANA COLLEGE</p>	<p>COURSE OUTLINE OF RECORD</p>
<p>CATALOG ENTRY</p>		
Discipline	Music	
Course Number	009B	
Course Title	Music laboratory II	
Former Title		
Units	0.3	
Lecture Hours	None	
Scheduled Laboratory Hours	16	
Arranged Laboratory Hours (TBA)	None	
Total Semester Contact Hours	16	
<p>COURSE IDENTIFICATION NUMBER(S) (C-ID)</p>		
<p>REQUISITES</p>		
<p>Prerequisite None</p>		
<p><u>MUS 009A with a minimum grade of C</u> <u>and concurrent enrollment in a music class</u></p>		
<p>Corequisite</p>		
<p>None</p>		
<p>Recommended Preparation</p>		
<p>None</p>		

CATALOG DESCRIPTION

Supervised work on instrumental, vocal, music theory, or digital music assignments and projects. More advanced beginning level assignments are geared toward attainment of skills relating to the corequisite music class. Accumulation of 16 hours earns 0.3 unit.

Classification Code	Y
Transfer Code	C-Not transferable
SAM Priority Code	E - Non-Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1004.00 - Music
Topics Course	No
Open Entry/Exit	Yes
Grading Options	P/NP Only

Department Chair Approval Date: ~~10/03/09~~11/12-16 by: Brian Kehlenbach
 Divison Chair Approval Date: ~~11/05/01~~25/12-16 by: ~~Eve Kikawa~~ Valinda Tivenan
 Curriculum and Instruction Council Chair Approval Date: ~~12/03/2012~~ by: Anh Phuong Tran
 Last Revision Date: 03/03/2016

COURSE OBJECTIVES

Students will be able to:

- Exhibit the advanced beginning level musicianship skills of rhythmic accuracy and good intonation in instrumental or vocal performance.
- Interpret the advanced beginning level repertoire of their corequisite class in a way that is stylistically appropriate to the genre.
- Perform technical skills on piano that support coursework including a wider variety of scales and diatonic harmonic patterns.
- Develop advanced beginning level facility on digital recording programs that support coursework of the corequisite class.

COURSE CONTENT

(Include major topics of the course, time required, and what the student is expected to learn.)

16 lab hours (earns 0.3 unit).

Assigned

lessons are designed to


lessons to assist students in attaining their skill level goals in the

How will student learning be assessed? (Multiple measures must be used.)

Hours in lab will be documented by a computerized sign-in/out procedure.

Levels of achievement on computer programs will be monitored by the instructor.

Students will demonstrate their instrumental/vocal skill level to instructor on practical tests.

	SANTA ANA <hr/> COLLEGE	COURSE OUTLINE OF RECORD
CATALOG ENTRY		
Discipline	Music	
Course Number	009C	
Course Title	Music Laboratory III	
Former Title		
Units	0.3	
Lecture Hours	None	
Scheduled Laboratory Hours	16	
Arranged Laboratory Hours (TBA)	None	
Total Semester Contact Hours	16	
COURSE IDENTIFICATION NUMBER(S) (C-ID)		
REQUISITES		
Prerequisite		
MUS 009B with a minimum grade of C and concurrent enrollment in a music class.		
Corequisite		
None		
Recommended Preparation		
None		
CATALOG DESCRIPTION		

Supervised work on instrumental, vocal, music theory, or digital music assignments and projects. Intermediate level assignments are geared toward attainment of skills relating to the corequisite music class. Accumulation of 16 hours earns 0.3 unit.

Classification Code	Y
Transfer Code	C-Not transferable
SAM Priority Code	E - Non-Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1004.00 - Music
Topics Course	No
Open Entry/Exit	Yes
Grading Options	P/NP Only

Department Chair Approval Date: ~~10/03/09~~11/12-16 by: Brian Kehlenbach
 Divison Chair Approval Date: ~~11/05/01~~25/12-16 by: ~~Eve Kikawa~~ Valinda Tivenan
 Curriculum and Instruction Council Chair Approval Date: 12/03/2012 by: Anh Phuong Tran
 Last Revision Date: 03/03/2016

COURSE OBJECTIVES

Students will be able to:

- Exhibit the intermediate level musicianship skills of rhythmic accuracy, intonation and phrasing in instrumental or vocal performance.
- Interpret the intermediate level repertoire of their corequisite class in a way that is stylistically appropriate to the genre and historic era.
- Perform intermediate level technical skills on piano that support coursework including a variety of scales and chromatic harmonic patterns.
- Develop intermediate level facility on digital recording and sequencing programs that support coursework of the corequisite class.

COURSE CONTENT

(Include major topics of the course, time required, and what the student is expected to learn.)

16 lab hours (earns 0.3 unit).

Assigned

lessons are designed to

lessons to assist students in attaining their intermediate level skill goals in the


corequisite

How will student learning be assessed? (Multiple measures must be used.)

Hours in lab will be documented by a computerized sign-in/out procedure.

Levels of achievement on computer programs will be monitored by the instructor.

Students will demonstrate their instrumental/vocal skill level to instructor on practical tests.

	SANTA ANA <hr/> COLLEGE	COURSE OUTLINE OF RECORD
CATALOG ENTRY		
Discipline	Music	
Course Number	009D	
Course Title	Music Laboratory IV	
Former Title		
Units	0.3	
Lecture Hours	None	
Scheduled Laboratory Hours	16	
Arranged Laboratory Hours (TBA)	None	
Total Semester Contact Hours	16	
COURSE IDENTIFICATION NUMBER(S) (C-ID)		
REQUISITES		
Prerequisite		
MUS 009C with a minimum grade of C and concurrent enrollment in a music class.		
Corequisite		
None		
Recommended Preparation		
None		
CATALOG DESCRIPTION		

Supervised work on instrumental, vocal, music theory, or digital music assignments and projects. Advanced level assignments are geared toward attainment of skills relating to the corequisite music class. Accumulation of 16 hours earns 0.3 unit.

Classification Code	Y
Transfer Code	C-Not transferable
SAM Priority Code	E - Non-Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1004.00 - Music
Topics Course	No
Open Entry/Exit	Yes
Grading Options	P/NP Only

Department Chair Approval Date: ~~10/03/09~~11/12-16 by: Brian Kehlenbach
 Divison Chair Approval Date: ~~11/05/01~~25/12-16 by: Eve Kikawa Valinda Tivenan
 Curriculum and Instruction Council Chair Approval Date: 12/03/2012 by: Anh Phuong Tran
 Last Revision Date: 03/03/2016

COURSE OBJECTIVES

Students will be able to:

- Exhibit the advanced level musicianship skills of rhythmic accuracy, intonation, articulation, and phrasing in instrumental or vocal performance.
- Interpret the advanced level repertoire of their corequisite class in a way that is stylistically appropriate to the genre and historic era.
- Perform advanced level technical exercises on piano that support coursework including a variety of scales and chromatic harmonic patterns.
- Develop advanced level facility on digital recording and sequencing programs that support coursework of the corequisite class.

COURSE CONTENT

(Include major topics of the course, time required, and what the student is expected to learn.)

16 lab hours (earns 0.3 unit).

Assigned

lessons are designed to

lessons to assist students in attaining their advanced level skill goals in the

corequisite

€D

Music review reports awarded points based on accurate use of technical music vocabulary to describe actual aural experience, and factual accuracy in describing details of performance and artists.


Video reports evaluated on same basis as

€D

music review reports, but also student's demonstrated perception of cultural issues filmed.

Concert and field study reports awarded points based on student's observations, analysis, and clear written expression.

Class participation points awarded for positive contributions to class sessions, quality of verbal expression, and demonstrated willingness to take responsibility for learning.

	<p>SANTA ANA <hr/>COLLEGE</p>	<p>COURSE OUTLINE OF RECORD</p>
<p>CATALOG ENTRY</p>		
Discipline	Music	
Course Number	102	
Course Title	World Music	
Former Title		
Units	3	
Lecture Hours	48	
Scheduled Laboratory Hours	None	
Arranged Laboratory Hours (TBA)	None	
Total Semester Contact Hours	48	
<p>COURSE IDENTIFICATION NUMBER(S) (C-ID)</p>		
<p>REQUISITES</p>		
<p>Prerequisite</p>		
None		
<p>Corequisite</p>		
None		

Recommended Preparation

None

CATALOG DESCRIPTION

Music from the Far East, Southeast Asia, Africa, the Middle East, Europe and the Americas. Students are guided to enjoy and to understand music from diverse cultures. Investigation of the interconnections of culture, aesthetics, and musical styles. Concert attendance and assigned listening required.

Classification Code	Y
Transfer Code	A-Transferable to both UC and CSU
SAM Priority Code	E - Non-Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1004.00 - Music
Topics Course	No
Open Entry/Exit	No
Grading Options	Letter Grade or P/NP

Department Chair Approval Date: 02/05/2808/12-16 by: Brian Kehlenbach

Divison Chair Approval Date: 04/05/1825/12-16 by: Eve Kikawa Valinda Tivenan

Curriculum and Instruction Council Chair Approval Date: 05/07/2012 by: Anh Phuong Tran

Last Revision Date: 05/07/2012

COURSE OBJECTIVES

Upon successful completion of the class, students will be able to:

- Distinguish different purposes of music within a culture so that appropriate listening criteria are applied.
- Discuss the cultural and ritualistic significance of Navajo music including religious, healing, warrior rites, lullaby, and popular music.
- Categorize stylistic features of traditional West African Percussion ensembles.
- Define and recognize difference between monophonic and polyphonic textures in simple examples, of African musics.
- Explain the contextual usage of traditional instruments in Japanese musics.
- Discern the pervasive Western influence in musical style in modern Japanese music, especially since the Meiji Era.
- Analyze Indian music to reveal its organization into ragas and talas.
- Compare Qawwali singers and their various ecstatic religious singing styles from the Sufi tradition in Pakistan.

TOTAL 1000 PTS

*Indicates enhancement for the Honors Course

How will student learning be assessed? (Multiple measures must be used.)


Exams, graded by instructor and reviewed in class. Essay components graded on factual accuracy, use of appropriate vocabulary, and clearly expressed ideas.

CD reports awarded points based on accurate use of technical music vocabulary to describe actual aural experience.

Video reports evaluated on same basis as CD reports, but also demand student perception of cultural issues filmed.

Concert and field study reports awarded points based on student's observations, analysis, and clear written expression.

Class participation points awarded for positive contributions to class sessions, quality of verbal expression, and demonstrated willingness to take responsibility for learning.

	<p>SANTA ANA <hr/>COLLEGE</p>	<p>COURSE OUTLINE OF RECORD</p>
<p>CATALOG ENTRY</p>		
Discipline	Music	
Course Number	102H	
Course Title	Honors World Music	
Former Title		
Units	3	
Lecture Hours	48	
Scheduled Laboratory Hours	None	
Arranged Laboratory Hours (TBA)	None	
Total Semester Contact Hours	48	
<p>COURSE IDENTIFICATION NUMBER(S) (C-ID)</p>		
<p>REQUISITES</p>		
<p>Prerequisite</p>		

A high school or college GPA of 3.0 or above.

Corequisite

None

Recommended Preparation

None

CATALOG DESCRIPTION

An enriched, in-depth study of music from Asia, Africa, the Middle East, Europe, and the Americas. Seminar-style critical investigation of the interconnections of style, culture, and aesthetics to promote enjoyment and understanding of world music.

Classification Code	Y
Transfer Code	A-Transferable to both UC and CSU
SAM Priority Code	E - Non-Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1004.00 - Music
Topics Course	No
Open Entry/Exit	No
Grading Options	Letter Grade or P/NP

Department Chair Approval Date: ~~02/05/2808/12-16~~ by: Brian Kehlenbach

Divison Chair Approval Date: ~~04/05/1825/12-16~~ by: ~~Eve Kikawa~~ Valinda Tivenan

Curriculum and Instruction Council Chair Approval Date: 05/07/2012 by: Anh-Phuong Tran

Last Revision Date: 05/07/2012

COURSE OBJECTIVES

Upon successful completion of the class, students will be able to:

- Distinguish different purposes of music within a culture so that appropriate listening criteria are applied.
- Discuss the cultural and ritualistic significance of Navajo music including religious, healing, warrior rites, lullaby, and popular music.
- Categorize stylistic features of traditional West African Percussion ensembles.
- Define and recognize difference between monophonic and polyphonic textures in simple examples, of African musics.
- Explain the contextual usage of the koto, shakuhachi, and shamisen in traditional Japanese musics.
- Discern the pervasive Western influence in musical style in modern Japanese music, especially since the



SANTA ANA COLLEGE

COURSE OUTLINE OF RECORD

CATALOG ENTRY

Discipline	Music
Course Number	103
Course Title	Jazz in America
Former Title	
Units	3
Lecture Hours	48
Scheduled Laboratory Hours	None
Arranged Laboratory Hours (TBA)	None
Total Semester Contact Hours	48

COURSE IDENTIFICATION NUMBER(S) (C-ID)

REQUISITES

Prerequisite

None

Corequisite

None

Recommended Preparation

None

CATALOG DESCRIPTION

A historical survey of the development and evolution of jazz in America from its earliest roots in African and European music. The study will also include the social and economic conditions which influenced this art form.

Classification Code Y

Transfer Code	A-Transferable to both UC and CSU
SAM Priority Code	E - Non-Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1004.00 - Music
Topics Course	No
Open Entry/Exit	No
Grading Options	Letter Grade or P/NP

Department Chair Approval Date: 09/03/13 11/12-16 by: Brian Kehlenbach
 Divison Chair Approval Date: 11/05/12 12-16 by: ~~Eve Kikawa~~ Valinda Tivenan
 Curriculum and Instruction Council Chair Approval Date: 11/19/2012 by: ~~Anh Phuong Tran~~
 Last Revision Date: 03/03/2016

COURSE OBJECTIVES

Students will be able to:

- Identify various jazz aspects of melody, texture, form, harmony, rhythm and instrumentation in specific examples of jazz music.
- Analyze characteristics of specific jazz recordings that were directly influenced by the African and early African American musical traditions.
- Explain how the social conditions and music of New Orleans from the beginning of the 20th century influenced the earliest jazz music.
- Discuss the relationship between the social climate of the "roaring twenties" and the specific musical elements of the recorded jazz music from that era.
- Differentiate the styles of various bands and arrangers in the swing era by identifying specific characteristics.
- Explain how the sociopolitical situations during the 1940s and 1950s influenced bebop and cool and their unique treatments of harmony, melody, rhythm and improvisation.
- Describe and classify characteristics of the funky, avant garde, hard bop and modal jazz movements.
- Discuss how American race relations, the emerging youth culture and the political unrest of the 1960s influenced the new jazz styles.
- Illustrate how contemporary jazz styles connect aesthetically to past traditions as well as popular culture of rock music through specific examples.

COURSE CONTENT

(Include major topics of the course, time required, and what the student is expected to learn.)

Students must learn numerous concepts and descriptive musical vocabulary relating to music in general and to the specific genres of jazz. They then must expound upon these concepts in a written format in order to critically analyze music that is studied throughout the semester.

1. 3 lec. Overview of jazz history. Students learn to identify general musical characteristics of the main eras

-44

32 hours**STANDARDS OF ACHIEVEMENT**

List graded activities.

1. Short paper on current MIDI innovation or application. Research for paper should be done using current periodicals in the area of electronic music. Students must make a brief oral presentation of their report.
2. Four projects which demonstrate student's understanding of concepts covered in class. Projects must synthesize information on sequencing, recording, and arranging, and must reflect a sound and preplanned compositional approach.
3. Assemblage of one demonstration tape which incorporates excerpts from the student's recorded projects. Tape should demonstrate good recording technique and good skill of aural presentation.

(Point scale or other measurement.)

Written report and oral presentation - 60 points

Projects (4 @ 100 pts. each) - 400 points

Demonstration tape - 40 points

TOTAL 500 points

GRADING SCALE

450 - 500 = A

400 - 449 = B

350 - 399 = C

300 - 349 = D

0 - 299 = F

How will student learning be assessed? (Multiple measures must be used.)

Written report that predicts project outcome, evaluated by instructor.

Oral description of project, critiqued by instructor.

Presentation of projects before class, evaluated by instructor and critiqued by peers.

Completion of specific laboratory activities and skill levels, evaluated by instructor.

Quizzes on specific technical concepts of recording, evaluated by instructor.



SANTA ANA
COLLEGE

COURSE OUTLINE OF RECORD**CATALOG ENTRY**

Discipline	Music
Course Number	144
Course Title	Projects in Electronic Music
Former Title	
Units	1
Lecture Hours	16
Scheduled Laboratory Hours	16
Arranged Laboratory Hours (TBA)	None
Total Semester Contact Hours	32

COURSE IDENTIFICATION NUMBER(S) (C-ID)**REQUISITES****Prerequisite**

MUS 143 with a minimum grade of C

or

MUS 147 with a minimum grade of C

Corequisite

None

Recommended Preparation

None

CATALOG DESCRIPTION

Exploration of digital recording and MIDI concepts for commercial applications. Individual projects will improve and extend students' skills in the areas of composition, sequencing, and recording. Assignments will help prepare students for level 1 certification in Logic.

Classification Code	Y
Transfer Code	B-Transferable to CSU only
SAM Priority Code	C - Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1005.00 - Commercial Music
Topics Course	No
Open Entry/Exit	No
Grading Options	Letter Grade or P/NP

Department Chair Approval Date: ~~09/03/04~~11/12-16 by: Brian Kehlenbach

Divison Chair Approval Date: ~~10/05/04~~25/12-16 by: ~~Eve Kikawa~~ Valinda Tivenan

Curriculum and Instruction Council Chair Approval Date: ~~11/05/2012~~ by: ~~Anh-Phuong Tran~~

Last Revision Date: 03/03/2016

COURSE OBJECTIVES

Students will be able to:

GRADING SCALE

90 - 100 points = A

80 - 89 points = B

70 - 79 points = C

60 - 69 points = D

0 - 59 points = F

How will student learning be assessed? (Multiple measures must be used.)

Concert report evaluated by instructor.

Technical accuracy on performance tests, evaluated by instructor and critiqued by peers.

Stylistic interpretation on performance tests, evaluated by instructor and critiqued by peers.

Level of musicality on performance tests, evaluated by instructor and critiqued by peers.

Tests covering terms and concepts covered in class, evaluated by instructor.

Achievement on technical exercises as assessed by instructor.


SANTA ANA
COLLEGE
COURSE OUTLINE OF RECORD**CATALOG ENTRY**

Discipline	Music
Course Number	169
Course Title	Harmonization at the Keyboard
Former Title	
Units	1
Lecture Hours	16
Scheduled Laboratory Hours	16
Arranged Laboratory Hours (TBA)	None
Total Semester Contact Hours	32

COURSE IDENTIFICATION NUMBER(S) (C-ID)**REQUISITES****Prerequisite**

None

Corequisite

None

Recommended Preparation ~~None~~

MUS 161 with a minimum grade of C
or similar beginning experience playing the piano.

CATALOG DESCRIPTION

Beginning keyboard harmonization skills. Includes playing by ear and learning accompaniment patterns in several styles from simple chord progressions.

~~Music 161 or elementary piano ability recommended.~~

Classification Code	Y
Transfer Code	A-Transferable to both UC and CSU
SAM Priority Code	E - Non-Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1004.00 - Music
Topics Course	No
Open Entry/Exit	No
Grading Options	Letter Grade or P/NP

Department Chair Approval Date: ~~03/11/09/12-16~~ by: Brian Kehlenbach

Divison Chair Approval Date: ~~11/05/09/25/12-16~~ by: ~~Eve Kikawa~~ Valinda Tivenan

Curriculum and Instruction Council Chair Approval Date: ~~11/19/2012~~ by: Anh Phuong Tran

Last Revision Date: 03/03/2016

COURSE OBJECTIVES

Students will be able to:

- Interpret and perform notes on the staff using idiomatic rhythmic phrases.,
- Interpret musical passages correctly by adhering to musical symbols and by following the directions of musical terminology.
- Play major and minor triads as well as dominant seventh chords in all twelve keys.
- Perform and transpose melodies with simple accompaniment patterns using I-V7-I.
- Perform repertoire with a variety of left hand rhythmic chord patterns.
- Employ the common tone principle when voicing chord progressions that incorporate the ii chord.
- Harmonize using secondary dominant chords and more syncopated rhythms.
- Improvise in the blues form using I7, IV7 and V7 chords.

first

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

last

1. Listening and Speaking—Students will demonstrate comprehension of music performance issues through their participation in group discussions. They will give clear oral critique of own performance using technical and aesthetic criteria covered in class.

2. Reading and Writing—Students will express in written form elements of musicality and good string technique as heard and seen in rehearsal. They will also express their feeling about their musical experience using the vocabulary of the discipline. Students express in written form their observations on a music concert by comparing what they have learned to be correct interpretation to what they hear at the performance.

1. Creative Thinking—Students will perform a personal interpretation of musical selections by considering the directions on the score and elements of technique and style appropriate to the piece.

2. Critical Thinking—Students will perform music by demonstrating in sound, the mental concepts derived from reading the score. They will also demonstrate their knowledge of various terms and concepts relating to music theory and string technique by completing practical problems on written tests.

1. Information Competency—Not Applicable

1. Social—Students will interact with individuals within a group while respecting differences and maintaining an awareness of others opinions, feelings and aesthetic values.

1. Creative Expression—Students will perform pieces studied in class with accuracy, personal interpretation and a sense of creative expression.

2. Aesthetic Appreciation—Students will be able to synthesize matters of aesthetics and achieve their own sense of artistic expression by applying the instructor's lectures and demonstrations of musical concepts to individual practice and ensemble performance.

WHAT METHODS WILL BE EMPLOYED TO HELP STUDENTS LEARN?

- Class Discussions
- Directed Learning Activities
- Field Research
- Group Study & Exercises
- Guest Speakers
- Handouts
- Lecture
- Media Presentations
- Other
- Reading Assignments

Other (Specify):

Instructor critique, group performance, individual performance, critical listening to a live concert

WHAT LEARNING ACTIVITIES OR ASSIGNMENTS ARE REQUIRED OUTSIDE OF CLASS?

List activities and hours for each. (Must include reading and writing activities.)
List of graded activities: Four performance tests. Midterm (written). Final (Written). Weekly text exercises. Weekly scale assignments. Live concert attendance with written critique. Read and perform notes in appropriate clef. Understand and perform assigned rhythms. Understand and perform assigned scales. Correctly interpret dynamic markings, tempo indications, articulation markings, and other symbols. Transpose and sight read. Ensemble Playing.

Reading Text: 8 hours

Instrument Practicing: 16 hours

Attending a live performance and concert report: 8 hours

TOTAL 32 hours

STANDARDS OF ACHIEVEMENT

List graded activities.

Skills students must acquire:

Read and perform notes in appropriate clef.

Correctly interpret and perform intermediate rhythms.

Correctly interpret a wide range of dynamic markings, tempo indications, articulation markings, and other musical symbols.

Transpose and sight read at intermediate level.

Ensemble playing.

These skills will be tested on four performance tests (15 points for each of the first three and 20 points for the final test).

Written midterm (15 points) and written final (15 points) covering concepts of pitch reading, rhythmic interpretation, understanding of musical terms and symbols, and music theory concepts.

Concert Review (5 points). Students must attend a concert of live instrumental music and write a critique. The student will analyze those elements of music and instrumental technique that have been studied.

Performance test 1	15 pts.
Performance test 2	15 pts.
Performance test 3	15 pts.
Performance test 4	20 pts.
Midterm	15 pts.
Final	15 pts.
Concert Critique	<u>5 pts.</u>
TOTAL	100 pts.

GRADING SCALE

90-100 = A

80-89 = B

70-79 = C

60-69 = D

0-59 = F

How will student learning be assessed? (Multiple measures must be used.)

Concert Report evaluation.

Performance tests evaluation by instructor.

Achievement on technical exercises evaluated by instructor.

Group performance assessed by instructor.



SANTA ANA COLLEGE

COURSE OUTLINE OF RECORD

CATALOG ENTRY

Discipline	Music
Course Number	180B
Course Title	Intermediate String Methods
Former Title	none
Units	1
Lecture Hours	16
Scheduled Laboratory Hours	16
Arranged Laboratory Hours (TBA)	None
Total Semester Contact Hours	32

COURSE IDENTIFICATION NUMBER(S) (C-ID)

REQUISITES

Prerequisite

MUS 180A with a minimum grade of C

Corequisite

None

Recommended Preparation

None

CATALOG DESCRIPTION

Intermediate instruction on violin, viola, cello, or string bass. Skills developed through in-class rehearsal and performance of intermediate technical exercises and orchestral repertoire.

Classification Code	Y
Transfer Code	A-Transferable to both UC and CSU

SAM Priority Code	E - Non-Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1004.00 - Music
Topics Course	No
Open Entry/Exit	No
Grading Options	Letter Grade or P/NP

Department Chair Approval Date: 09/03/1211/12-16 by: Brian Kehlenbach
 Divison Chair Approval Date: 10/05/0425/12-16 by: ~~Eve Kikawa~~ Valinda Tivenan
 Curriculum and Instruction Council Chair Approval Date: 11/05/2012 by: Anh-Phuong Tran
 Last Revision Date: 03/04/2016

COURSE OBJECTIVES

Students will be able to:

- Incorporate intermediate level bowing techniques into performance of repertoire.
- Perform scales that span an octave with proper fingering and bowing technique.
- Perform intermediate exercises and simple pieces in small group and large group performance.
- Interpret intermediate selections with running 8th note and 16th note patterns in two and three-part harmony.
- Assimilate the directions of intermediate level musical selections and then present as a solo performance.
- Interpret intermediate music notation with proper attention paid to instrumental technique, fingering, and rhythm.

COURSE CONTENT

(Include major topics of the course, time required, and what the student is expected to learn.)

2 lec. 2 lab Review beginning level techniques and introduction to intermediate musical concepts. Students begin rehearsing technical selections and assigned repertoire appropriate for an intermediate level. Intermediate level bowing techniques introduced.

2. 2 lec. 2 lab. Intermediate fingering and bowing techniques for notes for octave scales, introduction of flat scales and 2nd position.

3. 2 lec. 2 lab. Intermediate ensemble techniques.

Students learn intermediate selections with 2 and 3 part harmony. Introduction of running 8th note patterns, 8th rests.

4. 5 lec. 5 lab. Intermediate repertoire.

Students learn and rehearse assigned intermediate selections for ensemble and solo performance.

5. **3 lec. 3 lab.** Continued assignment of repertoire with more advanced technique.

Students continue learning repertoire for ensemble playing with an emphasis of on more advanced technical playing including; additional scales and 16th note patterns.

6. **2 lec. 2 lab.** Small ensemble and solo repertoire.

Students practice and prepare for final performance exams, in groups and solo performance.

Lecture sessions: Instructor introduces and/or demonstrates each new technique or concept in relation to music notation, technique, fingering, rhythm notation and music theory. Instructor also leads class discussions on aspects of ensemble playing, solo playing and theory.

Lab sessions: Lab sessions will consist of individual and small group rehearsal of assigned materials.

COURSE MATERIALS

Required texts and/or materials.(Include price and date of publication.)

~~Required:Brungard K Auer, L. D. . *Orchestra Expressions*, First ed. Miami: Warner Bros., 2008, ISBN: 0-7579-1991-x. 8.95~~ ~~Required:Brungard K. D.. *Orchestra Expressions*, First ed. Miami: Warner Bros., 2008, ISBN: 0-7579-1992-8. 8.99~~ ~~Required:Brungard K. D.. *Orchestra Expressions*, First ed. Miami: Warner Bros., 2008, ISBN: 0-7579-1993-6. 8.99~~ ~~Required:Brungard K. D. . *Orchestra Expressions*, First ed. Miami: *Violin Playing as I Teach It.*, ed. Leopold Classic Library, 2016, ISBN: ASIN: B01B2V8. 20~~

Recommended readings and/or materials:

Brungard, Kathleen D., *Orchestra Expression, Violin*, Warner Bros., 2008, ISBN: 0-7579-19941992-4. 8.95

Recommended readings and/or materials: None Other:

None

~~**WHAT STUDENT LEARNING OUTCOMES DOES THIS COURSE ADDRESS? WHAT ACTIVITIES ARE EMPLOYED? (USE A SCALE OF 1-5 TO SHOW EMPHASIS OF THE LEARNING OUTCOMES WITHIN THE CONTEXT OF THIS) STUDENT LEARNING OUTCOMES** List subcategories and activities as needed for Category~~

Communication Skills

— 5 — Essential—always try to achieve

Thinking and Reasoning

— 5 — Essential—always try to achieve

Information Management

— 1 — Not applicable—never try to achieve

Diversity
3 – Important-sometimes try to achieve
Civic Responsibility
1 – Not applicable-never try to achieve
Life Skills
5 – Essential-always try to achieve
Careers
1 – Not applicable-never try to achieve

at By New Course Proposal Form Last Saved: , at By Curriculum and Instruction Council 25/2013 Department Chair: 09/12/2012 Department Chair: 09/12/2012 10/2012

Supplemental Forms	
Requisite Approval Form	
Type of Requisite	<p>Standard co/prerequisites Sequential within and across disciplines Course in communication or computational skills as co/prerequisites or courses other than another skills course</p> <ol style="list-style-type: none"> 1. the extent to which students who are or have taken the prerequisite course believe it is necessary 2. a comparison of the faculty member's appraisal of students for the course to whether the students had met the prerequisite 3. a comparison of the students' performance at any point in the course with whether the student had completed the proposed prerequisite 4. a comparison of student performance in the course to their scores on assessment instruments in the manner required to validate an assessment instrument and cut scores for the course in question <p>Program co/prerequisites Health and safety Recency and other measures of readiness Honors</p>
Content Review	<p>Involvement of faculty with appropriate expertise Consideration of course objectives set by relevant department(s). The curriculum review process should be done in a manner that is in accordance with accreditation standards Be based on a detailed course syllabus and outline of record, tests, related instructional materials, course format, type and number of examinations, and</p>

grading criteria.
 Specification of the body of knowledge and/or skills which are deemed necessary at entry and/or concurrent with enrollment
 Identify and review the prerequisite or corequisite which develops the body of knowledge and/or measures skills identified.
 Matching of the knowledge and skills in the targeted course and those developed or measured by the prerequisite or corequisite
 Maintain documentation that the above steps were taken.

New Course Proposal Form	
Course Title	MUS 180B – Intermediate String Methods
Intended for Transfer	Yes Major Requirement
Part of Associate Degree	Yes Major Requirement
Supplemental Forms Last Saved	
Requisite Approval Form Last Saved: <u>Friday</u> ,	
Approval Dates	
<u>Mar 4, 2016 at 4:53 PM By Brian Kehlenbach</u>	
Approval Dates	
<u>Department Chair: 03/</u>	<u>11/2016</u> Division Dean:
	05/ <u>26/2016</u>

total:

40

32 hours

STANDARDS OF ACHIEVEMENT

List graded activities.

4 Performance evaluations - Students demonstrate accurate and expressive performance using appropriate style characteristics for the piece and genre (15 points each, 60 points total).

In class critical listening and written peer critiques (20 points).

Concert attendance and report (10 points).

2 quizzes on musical terminology (5 points each, 10 points total).

Total available points: 100

Grading Scale:

90 - 100 = A

80 - 89 = B

70 - 79 = C

60 - 69 = D

0 - 59 = F

How will student learning be assessed? (Multiple measures must be used.)

1. Concert report evaluated by instructor.
2. Technical accuracy on performance tests, evaluated by instructor and critiqued by peers according to a rubric.
3. Stylistic interpretation on performance tests, evaluated by instructor and critiqued by peers.
4. Level of musicality on performance tests, evaluated by instructor and critiqued by peers.
5. Midterm and Final written quizzes covering terms and concepts covered in class, evaluated by instructor.



SANTA ANA
COLLEGE

COURSE OUTLINE OF RECORD

CATALOG ENTRY

Discipline	Music
Course Number	268
Course Title	Intermediate Keyboard Repertoire

Former Title	
Units	1
Lecture Hours	16
Scheduled Laboratory Hours	16
Arranged Laboratory Hours (TBA)	None
Total Semester Contact Hours	32

COURSE IDENTIFICATION NUMBER(S) (C-ID)

REQUISITES

Prerequisite

MUS 168 with a minimum grade of C

Corequisite

None

Recommended Preparation

None

CATALOG DESCRIPTION

Style characteristics of Baroque, Classical, Romantic, and 20th century music studied through intermediate level piano compositions. Students learn to play expressively within currently accepted performance practices for each period.

Classification Code	Y
Transfer Code	A-Transferable to both UC and CSU
SAM Priority Code	E - Non-Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1004.00 - Music
Topics Course	No
Open Entry/Exit	No
Grading Options	Letter Grade or P/NP

Department Chair Approval Date: ~~0905/04/12-16~~ by: Brian Kehlenbach

Divison Chair Approval Date: ~~1005/0425/12-16~~ by: ~~Eve Kikawa~~ Valinda Tivenan

Curriculum and Instruction Council Chair Approval Date: ~~11/05/2012~~ by: Anh Phuong Tran

Attendance at

~~2 plays 6~~

1 play 2 hours


Assignments/Projects

~~development 36~~

development 50 hours

~~Total 102~~

Total 96 hours

	<p>SANTA ANA <hr/>COLLEGE</p>	<p>COURSE OUTLINE OF RECORD</p>
<p>CATALOG ENTRY</p>		
Discipline	Theatre Arts	
Course Number	100	
Course Title	Introduction to Theatre	
Former Title		
Units	3	
Lecture Hours	48	
Scheduled Laboratory Hours	None	
Arranged Laboratory Hours (TBA)	None	
Total Semester Contact Hours	48	
<p>COURSE IDENTIFICATION NUMBER(S) (C-ID)</p>		
<p>C-ID THTR 111</p>		
<p>REQUISITES</p>		
<p>Prerequisite</p>		
<p>None</p>		
<p>Corequisite</p>		
<p>None</p>		

Recommended Preparation

None

CATALOG DESCRIPTION

An introduction to the art and concepts of theatre through a study of modern and historical theories of dramatic structure, playwriting, directing, design, and acting. Attendance at live theatre required.

Classification Code	Y
Transfer Code	A-Transferable to both UC and CSU
SAM Priority Code	E - Non-Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1007.00 - Dramatic Arts
Topics Course	No
Open Entry/Exit	No
Grading Options	Letter Grade or P/NP

Department Chair Approval Date: 04/03/12-29/16 by: Valinda Tivenan

Divison Chair Approval Date: 04/05/2625/12-16 by: ~~Eve Kikawa~~ Valinda Tivenan

Curriculum and Instruction Council Chair Approval Date: 05/07/2012 by: Anh Phuong Tran

Last Revision Date: 05/07/2012

COURSE OBJECTIVES

At the conclusion of this course, the student should be able to:


1. Analyze and evaluate the nature of theatre and its role in society.
2. Assess the historical, artistic, social, and philosophical in which theatre exists.
3. Critically analyze dramatic literature and performances.
4. Identify and examine theatrical components in production.
5. Propose alternative solutions to theatrical production situations.
6. Appreciate viewing theatre as an art form.

COURSE CONTENT

(Include major topics of the course, time required, and what the student is expected to learn.)

the instructor.

5. Students will learn their craft by actively participating in all classroom exercises and activities. Each students' personal growth will be evaluated by the instructor.

	SANTA ANA <hr/> COLLEGE	COURSE OUTLINE OF RECORD
CATALOG ENTRY		
Discipline	Theatre Arts	
Course Number	110	
Course Title	Acting Fundamentals	
Former Title		
Units	3	
Lecture Hours	48	
Scheduled Laboratory Hours	16	
Arranged Laboratory Hours (TBA)	None	
Total Semester Contact Hours	64	
COURSE IDENTIFICATION NUMBER(S) (C-ID)		
C-ID THTR 151		
REQUISITES		
Prerequisite		
None		
Corequisite		
None		
Recommended Preparation		
None		
CATALOG DESCRIPTION		
A study of acting involving the development of acting techniques, styles, and disciplines. Provides theory and practical experience with varied characterizations. Emphasizes individual growth and acquired skills necessary		

to the acting craft.

Classification Code	Y
Transfer Code	A-Transferable to both UC and CSU
SAM Priority Code	E - Non-Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1007.00 - Dramatic Arts
Topics Course	No
Open Entry/Exit	No
Grading Options	Letter Grade or P/NP

Department Chair Approval Date: ~~09/03/2729/12-16~~ by: Valinda Tivenan

Divison Chair Approval Date: ~~11/05/0125/12-16~~ by: ~~Eve Kikawa~~ Valinda Tivenan

Curriculum and Instruction Council Chair Approval Date: 11/19/2012 by: Anh-Phuong Tran

Last Revision Date: 03/15/2016

COURSE OBJECTIVES

At the conclusion of this course, students will be able to:

- Demonstrate basic skills of acting, including physical, vocal, imaginative, analytical, and emotional elements.
- Compose a character analysis.
- Analyze dramatic textual components as they pertain to performance.
- Critique a scene from an observer's point of view, identifying the strengths and weaknesses of that presentation.
- Utilize appropriate theatrical terminology and jargon.
- Use and apply a basic craft of acting in performance.

COURSE CONTENT

(Include major topics of the course, time required, and what the student is expected to learn.)

Introduction to the principles of modern acting skills as set forth by Uta Hagen. 4 lec 1 lab

The distinctions between presentational and representational acting styles. The components of truthful characterization:
 Identification with the character.
 Discovery of the character's actions.
 Moment-to-moment involvement in the character's life.



SANTA ANA COLLEGE

COURSE OUTLINE OF RECORD

CATALOG ENTRY

Discipline	Fashion Design Merchandising
Course Number	106
Course Title	Advanced Sewing
Former Title	
Units	3
Lecture Hours	32
Scheduled Laboratory Hours	48
Arranged Laboratory Hours (TBA)	None
Total Semester Contact Hours	80

COURSE IDENTIFICATION NUMBER(S) (C-ID)

REQUISITES

Prerequisite

None

Corequisite

None

Recommended Preparation-None

FDM 105A with a minimum grade of C

CATALOG DESCRIPTION

Advanced clothing construction techniques appropriate for creating custom garments. Emphasis is placed on working with designer patterns

and

, complex contemporary fabrics, couture sewing techniques, and embellishment techniques.

~~Projects include lined suits and custom garments. Recommended preparation: Fashion Design Merchandising~~

105B-

Embellishment techniques include tambour beading, sequins, and heirloom techniques. Projects include a custom formal occasion garment, an heirloom embellishment, and a collection of hand sewn samples.

Classification Code	Y
Transfer Code	B-Transferable to CSU only
SAM Priority Code	B - Advance Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1303.10 - Fashion Design
Topics Course	No
Open Entry/Exit	No
Grading Options	Letter Grade or P/NP

Department Chair Approval Date: ~~1004/3119/11-16~~ by: ~~Karen Warner~~ Kyla Benson
 Divison Chair Approval Date: ~~1104/0820/11-16~~ by: ~~Kristina Ross~~ Andy Gonis
 Curriculum and Instruction Council Chair Approval Date: ~~11/21/2011~~ by: ~~Anh Phuong Tran~~
 Last Revision Date: 11/21/2011

COURSE OBJECTIVES

Upon completion of this course, students should be able to:

1. Design and fit a custom gown for a client
2. Practice various hand embellishment techniques on custom garments
3. Use couture sewing techniques when creating custom garments

COURSE CONTENT

(Include major topics of the course, time required, and what the student is expected to learn.)

INDIVIDUALITY IN CLOTHING - LEC 3.0 HRS/LAB 1.0 HRS

- To analyze the relationship between current fashion and individual style.
- To analyze garment lines, fabric textures and colors in relation to personal body structure, total outfit appearance and wardrobe need.
- To observe, discuss usage, and to complete

samples

designs of custom

seam and hand finishes

garments based on client needs.

first

Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.

last



SANTA ANA COLLEGE

COURSE OUTLINE OF RECORD

CATALOG ENTRY

Discipline	Fashion Design Merchandising
Course Number	111A
Course Title	Fashion Illustration Techniques
Former Title	Fashion Sketching
Units	3
Lecture Hours	32
Scheduled Laboratory Hours	48
Arranged Laboratory Hours (TBA)	None
Total Semester Contact Hours	80

COURSE IDENTIFICATION NUMBER(S) (C-ID)

REQUISITES

Prerequisite

None

Corequisite

None

Recommended Preparation

None

CATALOG DESCRIPTION

Application of the basic techniques of drawing fashion and garment trade sketches. Students will use current fashion industry design software along with pencils and markers.

Classification Code	Y
Transfer Code	B-Transferable to CSU only
SAM Priority Code	C - Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1303.10 - Fashion Design
Topics Course	No
Open Entry/Exit	No
Grading Options	Letter Grade or P/NP

Department Chair Approval Date: ~~10/4/02~~12/13-16 by:Kyla Benson
 Divison Chair Approval Date: ~~10/4/08~~18/13-16 by:Kristina RossAndy Gonis
 Curriculum and Instruction Council Chair Approval Date: 11/18/2013 by:Anh Phuong Tran
 Last Revision Date: 12/05/2011

COURSE OBJECTIVES

Upon completion of this course, students will be able to:

1. Demonstrate fashion figure proportions and poses, fabric patterns, textures, design and construction details through the use of elementary trade sketching techniques.
2. Distinguish between flat garment designs and 2-dimensional garment draping on a fashion figure.
3. Apply effectively the mediums of pencil and marking pen to enhance fashion sketches.
4. Demonstrate the steps involved in the use of computer applications in fabric and apparel design.
5. Estimate/Projection of apparel design products.
6. Develop an apparel line list.
7. State benefits of computer applications in textile design.
8. Use Adobe Illustrator to create garment silhouettes in colors and patterns.
9. Use PhotoShop to customize garment silhouettes using layers and patterns.
10. Create a portfolio page demonstrating illustration skills learned in Adobe Illustrator and PhotoShop.

COURSE CONTENT

(Include major topics of the course, time required, and what the student is expected to learn.)

INTRODUCTION TO SKETCHING - LEC 2.0 / LAB 4.0 HOURS

Course requirements. Materials and supplies. Introduction of basic body proportions and tool usage.

DEVELOP A FASHION PROPORTIONED CROQUIS - LEC 4.0 / LAB 8.0 HOURS

Drawing introduction and practice of the proportioned body in movement planes, joints and muscles to flesh-out of poised figure.

TRADE FLAT SKETCH - LEC 6.0 / LAB 8.0 HOURS

How to accurately sketch and name garment design style variation of: collars and ruffles, sleeves and cuffs, openings and edges, tops and dresses, skirts and pants, jackets and outfits.



SANTA ANA COLLEGE

COURSE OUTLINE OF RECORD

CATALOG ENTRY

Discipline	Fashion Design Merchandising
Course Number	112
Course Title	Advanced Flat Pattern Making
Former Title	Pattern Drafting
Units	3.5
Lecture Hours	40
Scheduled Laboratory Hours	40
Arranged Laboratory Hours (TBA)	None
Total Semester Contact Hours	80

COURSE IDENTIFICATION NUMBER(S) (C-ID)

REQUISITES

Prerequisite

None

Corequisite

None

Recommended Preparation

None

CATALOG DESCRIPTION

Flat pattern drafting techniques applied to completing basic blocks and first patterns for pants and lined blazers/coats. Students are required to sew their sample garments.

~~Suggested preparation: Fashion Design Merchandising 053 or 105A and 105B.~~

Classification Code	Y
Transfer Code	B-Transferable to CSU only
SAM Priority Code	B-C - Advance Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1303.10 - Fashion Design
Topics Course	No
Open Entry/Exit	No
Grading Options	Letter Grade or P/NP

Department Chair Approval Date: ~~10/2/23/16~~ /12 by: Kyla Benson
 Divison Chair Approval Date: ~~10/3/25/12-16~~ by: ~~Kristina Ross~~ Andy Gonis
 Curriculum and Instruction Council Chair Approval Date: ~~12/03/2012~~ by: Anh Phuong Tran
 Last Revision Date: 12/05/2011

COURSE OBJECTIVES

Upon completion of this course, students will be able to:

1. Demonstrate the techniques of pattern draping manipulation, and then apply these techniques to create a variety of new styles.
2. Explain the importance of the fabric grain line and the center, front, and back torso to execute pattern-draping techniques.
3. Adapt pattern manipulation into an experimental design.

COURSE CONTENT

(Include major topics of the course, time required, and what the student is expected to learn.)

INTRODUCTION - LEC 2.5 / LAB 2.5 HRS

Equipment, materials, and assignments.

PANTS BASICS - LEC 7.5 / LAB 7.5 HRS

Techniques of pants pattern, styling, and fitting.

JACKET PATTERN TECHNIQUES - LEC 15.0 / LAB 15.0 HRS

Execution of pattern techniques of second-layer garments including lapel, lining, and facings of blazers, coats, and capes.

Advanced style line changes practices.

PRODUCTION PATTERN TECHNIQUES - LEC 5.0 / LAB 5.0 HRS

Practice methods of balancing and truing a pattern.

Methods of transferring pattern, cutting, marking, notches, and identification.

Presentation of complete production pattern package.

PATTERN ADAPTATIONS TO SPECIALIZED FABRICATIONS; COMPUTER ASSIGNMENT - LEC 10.0

Final Exam - 5%

GRADING SCALE

90 - 100%	A
80 - 89%	B
70 - 79%	C
60 - 69%	D

~~0 - 59% F Curriculum and Instruction Council Chair: 03/21/2013 Department Chair: 10/31/2011
Division Dean: 11/17/2011~~



SANTA ANA COURSE **COLLEGE** OUTLINE OF RECORD

CATALOG ENTRY

Discipline	Fashion Design Merchandising	
Course Number	213	
Course Title	Apparel Line Production	
Former Title		
Units	2	<u>3</u>
Lecture Hours	16	<u>32</u>
Scheduled Laboratory Hours	48	
Arranged Laboratory Hours (TBA)	None	
Total Semester Contact Hours	64	<u>80</u>

COURSE IDENTIFICATION NUMBER(S) (C-ID)

REQUISITES

~~Prerequisite Fashion Design Merchandising 100 or 108, and 109 and
FDM 100 with a minimum grade of C
or
FDM 108 with a minimum grade of C
and
FDM 109 with a minimum grade of C
and
FDM 111A with a minimum grade of C or better.~~

Corequisite

None

Recommended Preparation

None

CATALOG DESCRIPTION

Instruction on designing a fashion line using industry production techniques and equipment

, including sketch, pattern and

. Techniques include computer sketching, computer pattern drafting, and garment construction.

Classification Code	Y
Transfer Code	B-Transferable to CSU only
SAM Priority Code	C - Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1303.10 - Fashion Design
Topics Course	No
Open Entry/Exit	No
Grading Options	Letter Grade or P/NP

Department Chair Approval Date: ~~10/4/3112/11-16~~ by: ~~Karen Warner~~ Kyla Benson
 Divison Chair Approval Date: ~~11/04/1514/11-16~~ by: ~~Kristina Ross~~ Andy Gonis
 Curriculum and Instruction Council Chair Approval Date: ~~12/05/2011~~ by: ~~Anh-Phuong Tran~~
 Last Revision Date: 12/05/2011

COURSE OBJECTIVES

Upon completion of this course, students will be able to:

1. Conceptualize and design a fashion collection.
2. Use production techniques to manufacture a fashion collection.

COURSE CONTENT

(Include major topics of the course, time required, and what the student is expected to learn.)

C = 75 to 82%

D = 70 to 74%

F = <70%

-

A final course grade average of 75% must be achieved to

receive credit for


receive a passing grade for this course

and remain in the O.T.A. program

and to continue on in the Occupational Therapy Assistant Program.

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	<p>SANTA ANA <hr/>COLLEGE</p>	<p>COURSE OUTLINE OF RECORD</p>
<p>CATALOG ENTRY</p>		
Discipline	Occupational Therapy Assistant	
Course Number	101	
Course Title	Foundations of Occupation and Occupational Therapy	
Former Title		
Units	4	
Lecture Hours	64	
Scheduled Laboratory Hours	None	
Arranged Laboratory Hours (TBA)	None	
Total Semester Contact Hours	64	
<p>COURSE IDENTIFICATION NUMBER(S) (C-ID)</p>		
<p>REQUISITES</p>		
<p>Prerequisite</p>		

None

Corequisite

None

Recommended Preparation

None

CATALOG DESCRIPTION

Course

This course defines and explores occupation as it is used to provide the foundation for study of the occupational therapy profession

with

. It further provides an overview of the history and development of occupational therapy as well as the dimensions of past and present practice.

Classification Code	Y
Transfer Code	B-Transferable to CSU only
SAM Priority Code	B - Advance Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1218.00 - Occupational Therapy Technology
Topics Course	No
Open Entry/Exit	No
Grading Options	Letter Grade or P/NP

Department Chair Approval Date: ~~08/04/11~~03/11-16 by:Michelle Parolise

Divison Chair Approval Date: ~~08/05/11~~03/11-16 by:~~Kristina Ross~~Andy Gonis

Curriculum and Instruction Council Chair Approval Date: ~~08/29/2011~~ by:~~Anh Phuong Tran~~

Last Revision Date: 03/23/2016

COURSE OBJECTIVES

Upon successful completion of this course student will be able to:

1. Describe the components of occupation as the term is used in occupational therapy.
2. Relate significant events in the history of occupational therapy profession.
3. Identify traditional and non-traditional practice settings for OT practitioners.
4. Analyze the common used models and frames of reference that guide the practice of occupational therapy.



SANTA ANA COLLEGE

COURSE OUTLINE OF RECORD

CATALOG ENTRY

Discipline	Occupational Therapy Assistant
Course Number	101L
Course Title	Exploration of Occupation Through Activity
Former Title	
Units	2
Lecture Hours	None
Scheduled Laboratory Hours	102
Arranged Laboratory Hours (TBA)	None
Total Semester Contact Hours	102

COURSE IDENTIFICATION NUMBER(S) (C-ID)

REQUISITES

Prerequisite

ENGL 101 with a minimum grade of C

or

ENGL 101H with a minimum grade of C

and

3 units of Communication Studies (101 or 101H, or 102 or 140 or 145 or 152).

Corequisite

None

Recommended Preparation

None

CATALOG DESCRIPTION

Clinical experience emphasizing

In this lab class, students will explore the meaning and variability of occupation through self-analysis of

occupational patterns, perform task analysis of varied activities, and have the opportunity to observe teaching and learning of selected populations, and practicing and practice teaching and learning skills.

Classification Code	Y
Transfer Code	B-Transferable to CSU only
SAM Priority Code	C - Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1218.00 - Occupational Therapy Technology
Topics Course	No
Open Entry/Exit	No
Grading Options	Letter Grade or P/NP

Department Chair Approval Date: ~~10/05/3101/12-16~~ by:Michelle Parolise

Division Chair Approval Date: ~~11/05/0702/12-16~~ by:Kristina RossAndy Gonis

Curriculum and Instruction Council Chair Approval Date: ~~12/03/2012~~ by:Anh Phuong Tran

Last Revision Date: **COURSE CONTENT** (Include major topics of the course, time required, and what the student is expected to learn.)

~~Requires students to analyze statements for validity, and solve problems relating to the subject matter.~~

~~Requires student to research and analyze assigned reading material to arrive at correct responses to questions and statements on research papers. Requires the student to apply the solutions to the problems encountered in occupational therapy fundamentals. Allow students to independently expand depth and breadth of foundations of occupation and occupational therapy fundamentals knowledge.~~


~~**Week 1** – 04/27/2016~~

COURSE OBJECTIVES

Upon successful completion of this course student will be able to:

1. Identify personal patterns of occupational performance.
2. Describe, from a personal perspective, the influence of personal history on the attachment of meaning to occupation.
3. Produce crafts developmentally appropriate for use in selected occupational therapy settings.
4. Analyze activities for specific components of occupation within the realm of cognition, emotion, and physical performance.
5. Discuss the teaching/learning process as it applies to occupational therapy.
6. Demonstrate skills to incorporate cultural sensitivity into the teaching and learning process.
7. Describe the basic framework in selecting activities as a therapeutic tool in occupational therapy.
8. Analyze each activity for its therapeutic components and application to occupational performance and potential for adaptation and gradation.

continue on in the Occupational Therapy Assistant Program.

	SANTA ANA <hr/> COLLEGE	COURSE OUTLINE OF RECORD
CATALOG ENTRY		
Discipline	Occupational Therapy Assistant	
Course Number	115	
Course Title	Human Disease and Occupation	
Former Title		
Units	2	
Lecture Hours	32	
Scheduled Laboratory Hours	None	
Arranged Laboratory Hours (TBA)	None	
Total Semester Contact Hours	32	
COURSE IDENTIFICATION NUMBER(S) (C-ID)		
REQUISITES		
Prerequisite		
OTA 101 with a minimum grade of C		
Corequisite		
None		
Recommended Preparation		
None		
CATALOG DESCRIPTION		
<p>This class will explore diseases that are commonly seen in occupational therapy practice and the effect they have on participation in occupation. Each disease will be covered in terms of etiology, prognosis, prevention,</p>		

pathophysiology, medical management, precautions, and lifestyle redesign required as a result of the disease.

Classification Code	Y
Transfer Code	B-Transferable to CSU only
SAM Priority Code	C - Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1218.00 - Occupational Therapy Technology
Topics Course	No
Open Entry/Exit	No
Grading Options	Letter Grade or P/NP

Department Chair Approval Date: ~~11/05/15~~11/16 by:Michelle Parolise

Divison Chair Approval Date: ~~11/05/03/16~~ /11 by:Kristina RossAndy Gonis

Curriculum and Instruction Council Chair Approval Date: 12/05/2011 by:Anh-Phuong Tran

Last Revision Date: 12/05/2011

COURSE CONTENT(Include major topics OBJECTIVES

Upon successful completion of the course

~~, time required, and what the student is expected to learn.)~~

~~Requires students to analyze statements for validity, and solve problems related to selected diseases and their relationship to occupation. Requires student to research and analyze assigned reading material to arrive at correct responses to questions and statements on research papers. Requires the student to apply the solutions to the problems encountered in the practice of occupational therapy when working with selected diseases. Allow students to independently expand depth and breadth of OTA fundamental knowledge.~~

~~–Introduction to the course **LEC 1 hour**~~

~~–student will be able to:~~

1. Describe the rationale for understanding the study of disease in preparation for practice as an OTA.
2. Define and differentiate the following terms: etiology, prognosis, prevention, pathophysiology, medical management, precautions, and lifestyle redesign.
3. Utilize the above terms to develop a schema in the study of disease and its relationship to work as an OTA.
4. Demonstrate an understanding of the role of nutrition in a healthy lifestyle.
5. Demonstrate an understanding of diseases related to nutrition.
6. Define and differentiate diseases of childhood that are commonly seen in OT practice.
7. Demonstrate an understanding of psychiatric disorders according to the developed schema.



SANTA ANA COLLEGE

COURSE OUTLINE OF RECORD

CATALOG ENTRY

Discipline	French
Course Number	211
Course Title	Intermediate Conversation and Composition I
Former Title	
Units	2
Lecture Hours	32
Scheduled Laboratory Hours	None
Arranged Laboratory Hours (TBA)	None
Total Semester Contact Hours	32

COURSE IDENTIFICATION NUMBER(S) (C-ID)

REQUISITES

Prerequisite

FREN 102 with a minimum grade of C
or equivalent, or three years of high school French with a passing grade.

Corequisite

None

Recommended Preparation

None

CATALOG DESCRIPTION

Intermediate conversational techniques. A review of language structure through discussion, conversation, reading and composition. Discussions of French culture and civilization.

Classification Code	Y
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Transfer Code	A-Transferable to both UC and CSU
SAM Priority Code	E - Non-Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1102.00 - French
Topics Course	No
Open Entry/Exit	No
Grading Options	Letter Grade or P/NP

Department Chair Approval Date: ~~05/04/12~~14/11-16 by: ~~Martha Guerrero-Phlaum~~Javier Galvan
 Divison Chair Approval Date: ~~05/04/12~~04/1920/11-16 by: Kathleen Patterson
 Curriculum and Instruction Council Chair Approval Date: ~~08/29/2011~~ by: ~~Anh-Phuong Tran~~
 Last Revision Date: 05/12/2011

COURSE OBJECTIVES

1. Integrate vocabulary, grammar, and culture to give oral presentations with enhanced fluency.
2. Improve communication skills through discussions of a variety of topics, such as customs, arts, history, sports, politics, literature, and current events.
3. Apply knowledge of vocabulary, grammar, idiomatic expressions, and culture to synthesize, analyze, evaluate and derive meaning of implicit and explicit written material at the beginning to intermediate level.
4. Write essays with appropriate syntax, grammar, paragraph structure, and the use of clear topic sentences with supporting detail.

COURSE CONTENT

(Include major topics of the course, time required, and what the student is expected to learn.)

The listening, speaking, reading and writing components of language acquisition require critical thinking skills, such as comparison and contrast, synthesis, analysis, and evaluation.

Culture (8 hours)

Students will read about French culture in Europe and America. They will grow in awareness and appreciation of French life, art, and culture.

Students will review the present indicative, stem-changing verbs and irregular verbs.

Religion (3 hours)

Students will learn about the different religions in the French speaking communities and about family traditions and practices.

Students will integrate grammar including usage of the infinitive, future, conditional, the use of direct and indirect objects and the use of etre.

Customs and Traditions (5 hours)

Students will read about customs and traditions in the French speaking communities and socio-economic issues affecting France and other French-speaking societies.

Students will review the use of the subjunctive conjugations and forms.

Below 60% = F

The instructor will indicate the weighting of graded activities on his/her individual course overview.



SANTA ANA
COLLEGE

COURSE OUTLINE OF RECORD

CATALOG ENTRY

Discipline	French
Course Number	214
Course Title	Intermediate Conversation and Composition II
Former Title	
Units	2
Lecture Hours	32
Scheduled Laboratory Hours	None
Arranged Laboratory Hours (TBA)	None
Total Semester Contact Hours	32

COURSE IDENTIFICATION NUMBER(S) (C-ID)

REQUISITES

Prerequisite

FREN 201 with a minimum grade of C

or the equivalent, or four years of high school French, or concurrent enrollment in FREN 202.

Corequisite

None

Recommended Preparation

None

CATALOG DESCRIPTION

Further development of conversational and composition skills through cultural and current events and readings. Vocabulary development and idiom usage in a cultural context.

Classification Code	Y
Transfer Code	A-Transferable to both UC and CSU
SAM Priority Code	E - Non-Occupational
Repeatability	NR - Non-Repeatable
TOPS Code	1102.00 - French
Topics Course	No
Open Entry/Exit	No
Grading Options	Letter Grade or P/NP

Department Chair Approval Date: ~~05/04/12~~~~14/11~~ ~~16~~ by: ~~Martha Guerrero-Phlaum~~ Javier Galvan
 Divison Chair Approval Date: ~~05/04/19~~~~20/11~~ ~~16~~ by: Kathleen Patterson
 Curriculum and Instruction Council Chair Approval Date: ~~08/29/2011~~ by: ~~Anh-Phuong Tran~~
 Last Revision Date: 05/12/2011

COURSE OBJECTIVES

1. Develop ability to understand native speakers without resorting to translation and to respond appropriately with greater length and complexity.
2. Write compositions using appropriate structure with grammatical accuracy and relevant content.
3. Incorporate advanced vocabulary to increase fluency based on selected readings and other assignments.
4. Analyze reading materials at the intermediate level that include idiomatic expressions, metaphors, similies, and implied meaning.

COURSE CONTENT

(Include major topics of the course, time required, and what the student is expected to learn.)

Language acquisition necessarily requires critical thinking skills in all of its applications (i.e., knowledge, comprehension, application, analysis, synthesis and evaluation). This plan of instruction requires the student to internalize the sound system and structure of the language and then reproduce language responses to linguistic, structural and cultural situations.

1. French daily life (10 hours)

The students will learn about the French culture through reading materials that will focus on everyday life.

2. Socio-economic conflicts (5 hours)

The students will learn about social, economic, political, and cultural forces at work in the French speaking world.

3. Social life (10 hours)

The students will use French to obtain information about real events as well as other subjects that relate to other areas of academic interest.

SANTA ANA COLLEGE/Continuing Education

COURSE OUTLINE APPROVAL SHEET

DISCIPLINE, NUMBER, TITLE: ENGLISH AS A SECOND LANGUAGE 510, VESL: English for Work 1

(If the discipline, number or title is being revised, above should reflect the NEW information;) AND, the complete former course name MUST be included in the CATALOG ENTRY below.)

* NEW REVISION WITH X W/O CATALOG CHANGES
DELETION REVISION WITH X W/O CLASS SCHEDULE CHANGES

* Complete and attach a New Course Proposal Form and Honors Addendum, if applicable

CATALOG ENTRY (60 word limit; underline changes if a revision)

Course Number: ENGLISH AS A SECOND LANGUAGE 510

Course Title: VESL: English for Work 1

Credits: 0

Class hours: 216

Prerequisite: None

Prepares limited beginning level non-native English-speaking students for to enter the workforce employment. Focuses on workplace communication, work-related vocabulary skills, job applications and postings, workplace safety and issues, and vocational readings with emphasis on oral-verbal communication through basic language skills instruction. Recommended for students in Beginning ESL 2 or Beginning ESL 3. Open entry/open exit.

CLASS SCHEDULE ENTRY (maximum of four lines; underline changes if a revision)

ENGLISH AS A SECOND LANGUAGE 510, VESL: English for Work 1. 0 Credits.

Prepares limited beginning level non-native English-speaking students for to enter the workforce employment. Focuses on workplace communication, work-related vocabulary skills, job applications and postings, workplace safety and issues, and vocational readings with emphasis on oral-verbal communication through basic language skills instruction. Recommended for students in Beginning ESL 2 or Beginning ESL 3. Open entry/open exit.

INFORMATION IN THIS SECTION MUST BE COMPLETED BEFORE SUBMISSION TO A CURRICULUM COMMITTEE

Major Code N/A For this major, is the course Required Elective

Does this course have arranged hours? Yes No N/A X By course

Co/Prerequisite*? N/A X Approval Code Co/Prerequisite Course Requirement

Co/prerequisite message (10 character limit, (SEE CATALOG)

Is course cross-listed (same as) with another course? Yes No X Subject ID

Number of times repeatable for credit N/A (Maximum 3 without prior approval of VPAA)

Have all other departments that list this course for a degree/certificate requirement, elective or recommendation, been advised of the changes? Yes N/A X

List departments notified

Budgetary Unit 18200 Classification Code K Transfer Code C SAM Priority Code E

Method of Instruction** 11 Instructor LHE: Lecture X Laboratory

If necessary, complete and attach a *Co/Prerequisite Approval Form and/or a **TMI Form. TOP CODE: 4931.00

Proposed by Sheryl Lee Date: 5/16/16
Division Dean Sergio R. Sotelo, Ph.D. Date: 5-16-2016
Curriculum Committee Approval Date: 5-17-16

Curriculum Council Approval Date Subject ID Number ESL-510

(Signatures indicate review and approval of any advisory co/prerequisites as per Board Policy) Noncredit Category Code A

Course prior to transfer level Y E

DISCIPLINE, NUMBER, TITLE: ENGLISH AS A SECOND LANGUAGE 510, VESL: English for Work 1

(If the discipline, number or title is being revised, above should reflect the NEW information;) AND, the complete former course name MUST be included in the CATALOG ENTRY below.)

CATALOG ENTRY

Course Number: **ENGLISH AS A SECOND LANGUAGE 510**

Course Title: **VESL: English for Work 1**

Credits: 0

Class hours: 216

Prerequisite: None

Prepares beginning level non-native English speaking students to enter the workforce. Focuses on workplace communication, work-related vocabulary skills, job applications and postings, workplace safety and issues, and vocational readings with emphasis on verbal communication through basic language skills instruction. Recommended for students in Beginning ESL 2 or Beginning ESL 3. Open entry/open exit.

COURSE AGREEMENT BETWEEN RSCCD COLLEGES FOR ASSOCIATE DEGREES AND CERTIFICATES

N/A

Yes	<u> X </u>	No	<u> </u>	SAC Department Chair	<u>Henry Kim</u>	Date	<u>5/16/14</u>
Yes	<u> X </u>	No	<u> </u>	SCC Department Chair	<u>Eden Quimzon EQ</u>	Date	<u>5/18/16</u>

SANTA ANA COLLEGE/Continuing Education COURSE OUTLINE APPROVAL SHEET

DISCIPLINE, NUMBER, TITLE: ENGLISH AS A SECOND LANGUAGE 520, VESL: English for Work 2

(If the discipline, number or title is being revised, above should reflect the NEW information;) AND, the complete former course name MUST be included in the CATALOG ENTRY below.)

* NEW	REVISION WITH	<u>X</u>	W/O	CATALOG CHANGES
DELETION	REVISION WITH	<u>X</u>	W/O	CLASS SCHEDULE CHANGES

* Complete and attach a New Course Proposal Form and Honors Addendum, if applicable

CATALOG ENTRY (60 word limit; underline changes if a revision)

Course Number: **ENGLISH AS A SECOND LANGUAGE 520**

Course Title: **VESL: English for Work 2**

Credits: 0

Class hours: 216

Prerequisite: None

Prepares ~~limited-intermediate and advanced level non-native English speaking students to enter the workforce or a CTE/vocational program for employment.~~ Focuses on communicating in the workplace, job safety, work-related vocabulary skills, vocabulary skills, workplace culture/issues, career pathways and vocational readings with emphasis on oral-verbal communication through intermediate/advanced language skills instruction. Recommended for students in Intermediate 1 or higher. Open entry/open exit.

CLASS SCHEDULE ENTRY (maximum of four lines; underline changes if a revision)

ENGLISH AS A SECOND LANGUAGE 520, VESL: English for Work 2. 0 Credits.

Prepares ~~limited-intermediate and advanced level non-native English speaking students to enter the workforce or a CTE/vocational program for employment.~~ Focuses on communicating in the workplace, job safety, work-related vocabulary skills, vocabulary skills, workplace culture/issues, career pathways and vocational readings with emphasis on oral-verbal communication through intermediate/advanced language skills instruction. Recommended for students in Intermediate 1 or higher. Open entry/open exit.

INFORMATION IN THIS SECTION MUST BE COMPLETED BEFORE SUBMISSION TO A CURRICULUM COMMITTEE

Major Code N/A For this major, is the course Required _____ Elective _____

Does this course have arranged hours? Yes No N/A X By course _____

Co/Prerequisite*? N/A X Approval Code _____ Co/Prerequisite Course Requirement _____

Co/prerequisite message (10 character limit, (SEE CATALOG) _____

Is course cross-listed (same as) with another course? Yes _____ No X Subject ID _____

Number of times repeatable for credit N/A (Maximum 3 without prior approval of VPAA)

Have all other departments that list this course for a degree/certificate requirement, elective or recommendation, been advised of the changes? Yes _____ N/A _____ X

List departments notified _____


Budgetary Unit 18200 Classification Code K Transfer Code C SAM Priority Code E

Method of Instruction** 11 Instructor LHE: _____ Lecture X Laboratory _____

If necessary, complete and attach a *Co/Prerequisite Approval Form and/or a **TMI Form. TOP CODE: 4931.00

Proposed by Sheryl Lee  Date: 5/16/16

Division Dean Sergio R. Sotelo, Ph.D.  Date: 5-16-2016

Curriculum Committee Approval  Date: 5/17/16

Curriculum Council Approval Date _____ Subject ID Number ESL-520
(Signatures indicate review and approval of any advisory co/prerequisites as per Board Policy) Noncredit Category Code _____

DISCIPLINE, NUMBER, TITLE: ENGLISH AS A SECOND LANGUAGE 520, VESL: English for Work 2

(If the discipline, number or title is being revised, above should reflect the NEW information;) AND, the complete former course name MUST be included in the CATALOG ENTRY below.)

CATALOG ENTRY (60 word limit; underline changes if a revision)

Course Number: **ENGLISH AS A SECOND LANGUAGE 520**

Course Title: **VESL: English for Work 2**

Credits: 0

Class hours: 216

Prerequisite: None

Prepares intermediate and advanced level non-native English speaking students to enter the workforce or a CTE/vocational program. Focuses on communicating in the workplace, job safety, work-related vocabulary skills, workplace culture/issues, career pathways and vocational readings with emphasis on verbal communication through intermediate/advanced language skills instruction. Recommended for students in Intermediate 1 or higher. Open entry/open exit.

COURSE AGREEMENT BETWEEN RSCCD COLLEGES FOR ASSOCIATE DEGREES AND CERTIFICATES

N/A

Yes	<u> X </u>	No	<u> </u>	SAC Department Chair	<u>Henry Fin</u>	Date	<u>5/16/16</u>
Yes	<u> X </u>	No	<u> </u>	SCC Department Chair	<u>Eden Quimzon EQ</u>	Date	<u>5/18/16</u>

SANTA ANA COLLEGE/Continuing Education COURSE OUTLINE APPROVAL SHEET

DISCIPLINE, NUMBER, TITLE: ENGLISH AS A SECOND LANGUAGE 570, Conversation 1

(If the discipline, number or title is being revised, above should reflect the NEW information;) AND, the complete former course name MUST be included in the CATALOG ENTRY below.)

* NEW	REVISION WITH	<u>X</u>	W/O	CATALOG CHANGES
DELETION	REVISION WITH	<u>X</u>	W/O	CLASS SCHEDULE CHANGES

* Complete and attach a New Course Proposal Form and Honors Addendum, if applicable

CATALOG ENTRY (60 word limit; underline changes if a revision)

Course Number: **ENGLISH AS A SECOND LANGUAGE 570**

Course Title: **Conversation 1**

Credits: 0

Class hours: 72

Prerequisite: None

Introduces conversational strategies in listening, language use, and non-verbal communication. Presents oral skills necessary in initiating, maintaining and closing conversations. Emphasis on oral skills that assist in social encounters interactions and expand listening and speaking skills. This course is recommended for Beginning ESL 3 and Intermediate ESL 1 students. Open entry/open exit.

CLASS SCHEDULE ENTRY (maximum of four lines; underline changes if a revision)

ENGLISH AS A SECOND LANGUAGE 570, Conversation 1. 0 Credits.

Introduces conversational strategies in listening, language use, and non-verbal communication. Presents oral skills necessary in initiating, maintaining and closing conversations. Emphasis on oral skills that assist in social encounters interactions and expand listening and speaking skills. This course is recommended for Beginning ESL 3 and Intermediate ESL 1 students. Open entry/open exit.

INFORMATION IN THIS SECTION MUST BE COMPLETED BEFORE SUBMISSION TO A CURRICULUM COMMITTEE

Major Code N/A For this major, is the course Required Elective

Does this course have arranged hours? Yes No N/A X By course

Co/Prerequisite*? N/A X Approval Code Co/Prerequisite Course Requirement

Co/prerequisite message (10 character limit, (SEE CATALOG)

Is course cross-listed (same as) with another course? Yes No X Subject ID

Number of times repeatable for credit N/A (Maximum 3 without prior approval of VPAA)

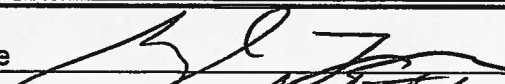
Have all other departments that list this course for a degree/certificate requirement, elective or recommendation, been advised of the changes? Yes N/A X

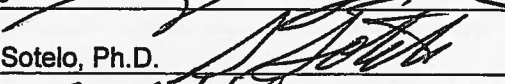
List departments notified

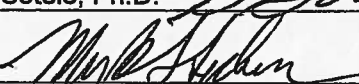
Budgetary Unit 18200 Classification Code K Transfer Code C SAM Priority Code E

Method of Instruction** 11 Instructor LHE: Lecture X Laboratory

If necessary, complete and attach a *Co/Prerequisite Approval Form and/or a **TMI Form. TOP CODE: 4930.86

Proposed by Sheryl Lee  Date: 5/16/16

Division Dean Sergio R. Sotelo, Ph.D.  Date: 5-16-2016

Curriculum Committee Approval  Date: 5-17-16

Curriculum Council Approval Date Subject ID Number ESL-570

(Signatures indicate review and approval of any advisory co/prerequisites as per Board Policy) Noncredit Category Code A

Course prior to transfer level Y E

DISCIPLINE, NUMBER, TITLE: ENGLISH AS A SECOND LANGUAGE 570, Conversation 1

(If the discipline, number or title is being revised, above should reflect the NEW information;) AND, the complete former course name MUST be included in the CATALOG ENTRY below.)

CATALOG ENTRY

Course Number: **ENGLISH AS A SECOND LANGUAGE 570**

Course Title: **Conversation 1**

Credits: 0

Class hours: 72

Prerequisite: None

Introduces conversational strategies in listening, language use, and non-verbal communication. Presents oral skills necessary in initiating, maintaining and closing conversations. Emphasis on oral skills that assist in social interactions and expand listening and speaking skills. This course is recommended for Beginning ESL 3 and Intermediate ESL 1 students. Open entry/open exit.

COURSE AGREEMENT BETWEEN RSCCD COLLEGES FOR ASSOCIATE DEGREES AND CERTIFICATES

N/A

Yes	<u> X </u>	No	SAC Department Chair	<u>Henry Kim</u>	Date	<u>5/16/16</u>
Yes	<u> X </u>	No	SCC Department Chair	<u>Eden Quimzon</u>	Date	<u>5/18/16</u>

COURSE OBJECTIVES

1. Non-verbal Communication:

- Interpret common American hand gestures .
- Interpret common American "body language".
- Interpret common American facial expressions.

2. Listening Comprehension:

- Listen for the main idea and details
- Demonstrate appropriate pacing in a conversation with a native English speaker.
- Use clarifying questions to improve comprehension.
- Interpret common idiomatic expressions.
- Interpret common sayings and proverbs.
- Interpret information presented orally.
- Follow verbal instructions/directions.

3. Oral Expression:

- Discuss daily activities at home, work, and school.
- Describe leisure time activities.
- Learn how to describe events.
- Respond to basic job interview questions with appropriate answers.
- Initiate conversation by using openings and polite expressions.
- Interpret and use conversational closings.
- Use and respond to polite conversation.
- Practice informal and formal introductions.
- Practice how to make, accept, decline and confirm invitations appropriately.
- Demonstrate expressions of disagreement and displeasure.
- Practice how to give and accept compliments and congratulations.
- Solve problems in English.

SANTA ANA COLLEGE/Continuing Education COURSE OUTLINE APPROVAL SHEET

DISCIPLINE, NUMBER, TITLE: ENGLISH AS A SECOND LANGUAGE 580, Conversation 2

(If the discipline, number or title is being revised, above should reflect the NEW information;) AND, the complete former course name MUST be included in the CATALOG ENTRY below.)

* NEW REVISION WITH X W/O CATALOG CHANGES
DELETION REVISION WITH X W/O CLASS SCHEDULE CHANGES

* Complete and attach a New Course Proposal Form and Honors Addendum, if applicable

CATALOG ENTRY (60 word limit; underline changes if a revision)

Course Number: ENGLISH AS A SECOND LANGUAGE 580

Course Title: Conversation 2

Credits: 0

Class hours: 72

Prerequisite: None

For students interested in obtaining a practical degree of fluency in spoken English. This course focuses on the further analysis of conversational strategies including verbal and nonverbal communication within large and small groups. Introduces advanced conversational strategies in listening, language use, and nonverbal communication. Presents oral expressions necessary to enhance conversation and listening skills. Emphasizes differences between formal and colloquial language, based on American attitudes and culture. Recommended for Intermediate ESL 2 and Intermediate ESL 3 students. Open entry/open exit.

CLASS SCHEDULE ENTRY (maximum of four lines; underline changes if a revision)

ENGLISH AS A SECOND LANGUAGE 580, Conversation 2. 0 Credits.

For students interested in obtaining a practical degree of fluency in spoken English. This course focuses on the further analysis of conversational strategies including verbal and nonverbal communication within large and small groups. Introduces advanced conversational strategies in listening, language use, and nonverbal communication. Presents oral expressions necessary to enhance conversation and listening skills. Emphasizes differences between formal and colloquial language, based on American attitudes and culture. Recommended for Intermediate ESL 2 and Intermediate ESL 3 students. Open entry/open exit.

INFORMATION IN THIS SECTION MUST BE COMPLETED BEFORE SUBMISSION TO A CURRICULUM COMMITTEE

Major Code N/A For this major, is the course Required Elective

Does this course have arranged hours? Yes No N/A X By course

Co/Prerequisite*? N/A X Approval Code Co/Prerequisite Course Requirement

Co/prerequisite message (10 character limit, (SEE CATALOG)

Is course cross-listed (same as) with another course? Yes No X Subject ID

Number of times repeatable for credit N/A (Maximum 3 without prior approval of VPAA)

Have all other departments that list this course for a degree/certificate requirement, elective or recommendation, been advised of the changes? Yes N/A X

List departments notified

Budgetary Unit 18200 Classification Code K Transfer Code C SAM Priority Code E

Method of Instruction** 11 Instructor LHE: Lecture X Laboratory

If necessary, complete and attach a *Co/Prerequisite Approval Form and/or a **TMI Form. TOP CODE: 4930.86

Proposed by Sheryl Lee Date: 5/16/16
Division Dean Sergio R. Sotelo, Ph.D. Date: 5-16-2016
Curriculum Committee Approval Date: 5-17-2016

Curriculum Council Approval Date Subject ID Number ESL-580
(Signatures indicate review and approval of any advisory co/prerequisites as per Board Policy) Noncredit Category Code A

(If the discipline, number or title is being revised, above should reflect the NEW information;) AND, the complete former course name MUST be included in the CATALOG ENTRY below.)

CATALOG ENTRY

Course Number: ENGLISH AS A SECOND LANGUAGE 580

Course Title: Conversation 2

Credits: 0

Class hours: 72

Prerequisite: None

Introduces advanced conversational strategies in listening, language use, and nonverbal communication. Presents oral expressions necessary to enhance conversation and listening skills. Emphasizes differences between formal and colloquial language, based on American attitudes and culture. Recommended for Intermediate ESL 2 and Intermediate ESL 3 students. Open entry/open exit.

COURSE AGREEMENT BETWEEN RSCCD COLLEGES FOR ASSOCIATE DEGREES AND CERTIFICATES

N/A

Yes	<input checked="" type="checkbox"/>	No	SAC Department Chair	<u><i>Henry Fui</i></u>	Date	<u>5/16/16</u>
Yes	<input checked="" type="checkbox"/>	No	SCC Department Chair	<u>Eden Quimzon EQ</u>	Date	<u>5/18/16</u>

SANTA ANA COLLEGE/Continuing Education

COURSE OUTLINE APPROVAL SHEET

DISCIPLINE, NUMBER, TITLE: SECONDARY SUBJECTS HIGH SCHOOL SUBJECTS 742, Spanish 2

(If the discipline, number or title is being revised, above should reflect the NEW information;) AND, the complete former course name MUST be included in the CATALOG ENTRY below.)

* NEW REVISION WITH X W/O CATALOG CHANGES
DELETION REVISION WITH X W/O CLASS SCHEDULE CHANGES

* Complete and attach a New Course Proposal Form and Honors Addendum, if applicable

CATALOG ENTRY (60 word limit; underline changes if a revision):
Course Number SECONDARY SUBJECTS HIGH SCHOOL SUBJECTS 742
Course Title: Spanish 2
Credits: 5
Class hours: 72
Prerequisite: None

Provides students with additional skills, concepts, grammar and vocabulary appropriate for a first year course in learning to speak and write Spanish.

CLASS SCHEDULE ENTRY (maximum of four lines; underline changes if a revision).
High School Subjects 742, Spanish 2. 5 credits. Provides students with additional skills, concepts, grammar and vocabulary appropriate for a first year course in learning to speak and write Spanish.

INFORMATION IN THIS SECTION MUST BE COMPLETED BEFORE SUBMISSION TO A CURRICULUM COMMITTEE

Major Code N/A For this major, is the course Required Elective
Does this course have arranged hours? Yes No N/A X By course
Co/Prerequisite*? N/A X Approval Code Co/Prerequisite Course Requirement
Co/prerequisite message (10 character limit, (SEE CATALOG)
Is course cross-listed (same as) with another course? Yes No X Subject ID
Number of times repeatable for credit N/A (Maximum 3 without prior approval of VPAA)
Have all other departments that list this course for a degree/certificate requirement, elective or recommendation, been advised of the changes? Yes N/A X
List departments notified
Budgetary Unit 18200 Classification Code K Transfer Code C SAM Priority Code E
Method of Instruction** Instructor LHE: Lecture X Laboratory
If necessary, complete and attach a *Co/Prerequisite Approval Form and/or a **TMI Form. TOP Code: 4930.62

Proposed by Carrie Patton / Jerry Wheeler Date: 4/12/16
Division Dean Sergio R. Sotelo, Ph.D Date: 6-6-16
Curriculum Committee Approval Jerry Kim Date: 5/31/16
Curriculum Council Approval Date Subject ID Number HSOTH - 742

(Signatures indicate review and approval of any advisory co/prerequisites as per Board Policy) Noncredit Category Code C

DISCIPLINE, NUMBER, TITLE: SECONDARY SUBJECTS HIGH SCHOOL SUBJECTS 742, Spanish 2

(If the discipline, number or title is being revised, above should reflect the NEW information;) AND, the complete former course name MUST be included in the CATALOG ENTRY below.)

CATALOG ENTRY:

Course Number **SECONDARY SUBJECTS HIGH SCHOOL SUBJECTS 742**

Course Title: **Spanish 2**

Credits: **5**

Class hours: **72**

Prerequisite: **None**

Provides students with additional skills, concepts, grammar and vocabulary appropriate for a first year course in learning to speak and write Spanish.

COURSE AGREEMENT BETWEEN RSCCD COLLEGES FOR ASSOCIATE DEGREES AND CERTIFICATES **N/A X**

Yes No SAC Department Chair Carrie Patton *Carrie Patton* Date 4-12-16

Yes No SCC Department Chair _____ Date _____

COURSE CONTENT

(Include major topics of the course, the time required, and what the student is expected to learn.)

Hours	Content	Objectives
12	Unit 1	<ul style="list-style-type: none"> Develop vocabulary for personality traits, family members, and age Identify language elements of family relations and how names are formed in Spanish speaking countries
12	Unit 2	<ul style="list-style-type: none"> Develop and understanding for present tense, stem changing, progressive tense, present tense of tener, and ser Identify position of adjectives, direct object pronouns, and demonstrative adjectives Describe color, fit, and price of clothes Compare shopping in Spanish speaking countries and the United States
12	Unit 3	<ul style="list-style-type: none"> Develop and understanding for preposition para + infinitive The personal a Describe vacation activities, landmarks, weather, and appropriate clothing
12	Unit 4	<ul style="list-style-type: none"> Develop and understanding for possessive adjectives, su, nuestro Verbs – poner, hacer, preferir, and verbs ending in ir Discuss household chores and compare and contrast the use of outdoor space in Spain and the United States
18	Unit 5	<ul style="list-style-type: none"> Write simple dialog using vocabulary and tenses Develop paragraphs with appropriate punctuation Write a description of feelings using the expression "hace... que"
18	Unit 6	<ul style="list-style-type: none"> Identify aspects of Spanish speaking countries Identify and describe places in the community and community activities Compare and contrast their community to a Hispanic community

Total
72



SANTA ANA COLLEGE

PROGRAM OF STUDY

Fashion Assistant Certificate of Proficiency (Untranscribed)

This certificate curriculum is designed to prepare students for entry level design assistant positions in the apparel industry. All classes offer sections available online.

Courses

FDM 100	Introduction to Fashion	3
FDM 104	Textile Fibers and Fabrics	3
FDM 105A	Beginning Sewing	3
FDM 111A	Fashion Illustration Techniques	3
FDM 215	Computer Fashion Illustration	3
FDM 299	Cooperative Work Experience Education	1

Total Units

16

PID 824



SANTA ANA

C O L L E G E

PROGRAM OF STUDY

Program Title: Fashion Assistant

Program Code:

Proposal Types: New Program

Justification for Proposal: Stackable certificate for individuals seeking entry to Apparel Design Assistant positions. All classes have sections available online.

Curriculum and Instruction Council Approval Date:



SANTA ANA COLLEGE

PROGRAM OF STUDY

Quinceañera Dress Design Certificate of Proficiency (Untranscripted)

The certificate curriculum prepares students for entry level careers in designing and constructing Quinceañera dresses.

Courses

FDM 058	Decorative Apparel	0.5
FDM 105A	Beginning Sewing	3
FDM 110	Corset Construction	3
FDM 109	Flat Pattern Techniques	3.5
FDM 113	Fashion Draping	3.5
FDM 213	Apparel Line Production	3

Total Units

16.5

PID 828



SANTA ANA
COLLEGE

PROGRAM OF STUDY

Program Title: Quinceañera Dress Design

Program Code:

Proposal Types: New Program

Justification for Proposal: Stackable certificate aimed to prepare students for entry level careers in designing and constructing Quinceañera dresses.

Curriculum and Instruction Council Approval Date:



SANTA ANA COLLEGE

PROGRAM OF STUDY

Screen Printing and Embroidery Certificate of Proficiency (Untranscripted)

This certificate curriculum is designed to prepare students for entry level positions in screen printing and embroidery shops.

Courses

FDM 80	Embroidery	1.5
FDM 81	Fabric Printing	1.5
FDM 104	Textile Fibers and Fabrics	3
FDM 111A	Fashion Illustration Techniques	3
FDM 213	Apparel Line Production	3
FDM 215	Computer Fashion Illustration	3
FDM 299	Cooperative Work Experience Education	1

Total Units

16

PID 826



SANTA ANA

C O L L E G E

PROGRAM OF STUDY

Program Title: Screen Printing and Embroidery

Program Code:

Proposal Types: New Program

Justification for Proposal: Stackable certificate aimed at preparing students for employment at southern California screen printing and embroidery shops.

Curriculum and Instruction Council Approval Date:



SANTA ANA COLLEGE

PROGRAM OF STUDY

Swimwear Design Certificate of Proficiency (Untranscribed)

This certificate curriculum is designed to prepare students for entry level design and product development positions in southern California's swimwear industry.

Courses

FDM 052	Knit and Swim Suit Sewing	3
FDM 105A	Beginning Sewing	3
FDM 111A	Fashion Illustration Techniques	3
FDM 214	Tech-Packs for Manufactured Apparel	3
FDM 213	Apparel Line Production	3
FDM 299	Cooperative Work Experience Education	1

Total Units **16**

PID 825



SANTA ANA

C O L L E G E

PROGRAM OF STUDY

Program Title: Swimwear Design

Program Code:

Proposal Types: New Program

Justification for Proposal: A stackable certificate focusing on the swimwear industry.

Curriculum and Instruction Council Approval Date:



SANTA ANA COLLEGE

PROGRAM OF STUDY

Visual Merchandising Certificate of Proficiency (Untranscripted)

This certificate curriculum is designed to prepare students for visual merchandising positions at fashion retail stores.

Courses:

FDM 100	Introduction to Fashion	3
FDM 101	Buying and Merchandising	3
FDM 102	Promotion and Coordination	3
FDM 125	Display Merchandising	3
FDM 140	Fashion E-Commerce	3
FDM 299	Cooperative Work Experience Education	1

Total Units

16

PID 827



SANTA ANA

C O L L E G E

PROGRAM OF STUDY

Program Title: Visual Merchandising

Program Code:

Proposal Types: New Program

Justification for Proposal: Stackable certificate aiming to prepare students for positions as visual merchandisers at fashion retail stores.

Curriculum and Instruction Council Approval Date:

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

SANTA ANA COLLEGE

SANTIAGO CANYON COLLEGE

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

ORIGINATING COLLEGE SANTA ANA COLLEGE

NEW X REVISED _____

DELETE _____

(If any added courses are new, attached New Course Proposal)

TITLE Pharmacy Technology Certificate of Competency

(If name is being revised, above should reflect the NEW information; AND, type former name here:)

()

(Attach rationale)


TEXT (underline changes and ~~strike-through~~ deletions if a revision)

This combination of courses is designed to transition students to Pre-Pharmacy Technology Program at SAC.

To obtain this certificate, take two courses.

**VOCATIONAL HEALTH 800, Beginning Pharmacy Calculations
VOCATIONAL HEALTH 801, Advanced Pharmacy Calculations**

ADMINISTRATOR SIGNATURE Nilo Lipiz  DATE 5/16/16

DEPT. CHAIR (SAC/SCC) Mike Arroyo  DATE 5/16/16

DEPT. CHAIR (SAC/SCC) _____ DATE _____ PHONE _____ Agree/Disagree

SAC/SCC CURRICULUM COMMITTEE DATE 5/16/16 CURRICULUM CHAIR/CO-CHAIR Denny Kim

COLLEGE CURRICULUM COUNCIL DATE _____ DISTRICT CURRICULUM COUNCIL DATE _____

RATIONALE FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

Title Pharmacy Technology Certificate of Competency New X Revised _____

1. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.


This new certificate is part of an articulation agreement between Credit and Non-Credit. The courses required for this certificate are basic courses in the Pharmacy Technology Program at SAC. In offering these courses to the non-credit student, the student has the opportunity to take the listed courses with the credit class and instructor. If the student passes the course, the student has the option of converting the non-credit course to a credit course and satisfying the credit requirement on the credit side. The student will not need to register on the credit side for these two courses, consequently no tuition will be required.

Offering these courses on the non-credit side will give the non-credit student an opportunity to see if the pharmacy field is something that the student would like to make a career of it. Pharmacy is a growing field in our society which pays very well. This program contributes to the school's goal of workforce development.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes X No _____


first Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications. **last**

33-36-591

		<h1 style="text-align: center;">SANTA ANA</h1> <hr style="width: 50%; margin: auto;"/> <h1 style="text-align: center;">COLLEGE</h1>		<h2>PROGRAM OF STUDY</h2>	
<p>Apparel Product Development and Technical Design Certificate Certificate of Achievement (Transcripted)</p>					
<p>This certificate program provides the technical skills and product background necessary to work in apparel jobs such as pattern making, product development, and technical design in ready-to-wear or theater costumes. Emphasis is placed on developing vocational skills including computer applications current to fashion design manufacturing.</p>					
<p>Requirements for the certificate are:</p>					
<p>Courses:</p>					
FDM 100	Introduction to Fashion		3		
FDM 103	Fashion Selection		3		
FDM 104	Textile Fibers and Fabrics		3		
FDM 105A	Beginning Sewing		3		
FDM 109	Flat Pattern Techniques		3.5		
FDM 111A	Fashion Illustration Techniques		3		
FDM 113	Fashion Draping		3.5		
FDM 214	Tech-Packs for Manufactured Apparel		3		
FDM 215	Computer Fashion Illustration		3		
FDM 216	Computer Flat Pattern Design, Grading, and Marking		4		3
FDM 299	Cooperative Work Experience Education		1 - 4		
<p>Select six units from the following elective courses:</p>					
FDM 052	Knit and Swim Suit Sewing		2		3
FDM 055	Children's Clothing		2		
FDM 056	Basic Sewing and Alternations		1		
FDM 058	Decorative Apparel		0.5		


FDM 80	Embroidery	1.5
FDM 81	Fabric Printing	1.5
FDM 101	Buying and Merchandising	3
FDM 102	Promotion and Coordination	3
FDM 105B	Intermediate Sewing	2
FDM 106	Advanced Sewing	3
FDM 107	Custom Tailoring	2
FDM 125	Display Merchandising	3
FDM 213	Apparel Line Production	2
ENTR 120	Introduction to Working as a Freelance Independent Contractor	1
ENTR 121	People Skills for the Freelancer	1
ENTR 122	Opportunities in Freelance Industries and Trades	1
ENTR 123	Marketing to Attract Customers and Grow Your Freelance Business	1
ENTR 124	Survival Finance and Accounting for the Freelancer-Show Me the Money	1
ENTR 125	Launch Your Freelance Business	1
Total Units		38 - 41
		PID 819

As the number of freelancer workers continue to rise in the apparel industry, the Fashion Design & Merchandising Department would like to offer the recently developed Freelancer Entrepreneur classes as options for major electives.

 SANTA ANA COLLEGE	
<u>PROGRAM OF STUDY</u>	
Program Title: Apparel Product Development and Technical Design Certificate	
Program Code: sac.fdcap.ca	
Proposal Types: Program Modification	
Justification for Proposal:	Quadrennial Review
Curriculum and Instruction Council Approval Date: 11/03/2014	


first Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications. **last**

33-36-590

 SANTA ANA COLLEGE		PROGRAM OF STUDY	
Apparel Product Development and Technical Design A.A. Degree			
<p>In addition to the general education requirements, this vocational program provides the technical skills and product background necessary to work in apparel jobs such as pattern making, product development, and technical design in ready-to-wear or theater costumes. Emphasis is placed on developing vocational skills including computer applications current to fashion design manufacturing.</p> <p>Major requirements for the association in arts in Product Development and Technical Design are:</p>			
Courses			
FDM 100	Introduction to Fashion	3	
FDM 103	Fashion Selection	3	
FDM 104	Textile Fibers and Fabrics	3	
FDM 105A	Beginning Sewing	3	
FDM 109	Flat Pattern Techniques	3.5	
FDM 111A	Fashion Illustration Techniques	3	
FDM 113	Fashion Draping	3.5	
FDM 214	Tech-Packs for Manufactured Apparel	3	
FDM 215	Computer Fashion Illustration	3	
FDM 216	Computer Flat Pattern Design, Grading, and Marking	4	3
FDM 299	Cooperative Work Experience Education	1 - 4	
Select six units from the following elective courses:			Units
FDM 052	Knit and Swim Suit Sewing	2	3
FDM 055	Children's Clothing	2	
FDM 056	Basic Sewing and Alternations	1	
FDM 058	Decorative Apparel	0.5	
FDM 80	Embroidery	1.5	

FDM 81	Fabric Printing	1.5	
FDM 101	Buying and Merchandising	3	
FDM 102	Promotion and Coordination	3	
FDM 105B	Intermediate Sewing	2	
FDM 106	Advanced Sewing	3	
FDM 107	Custom Tailoring	2	
FDM 125	Display Merchandising	3	
FDM 213	Apparel Line Production	2	3
ENTR 120	Introduction to Working as a Freelance Independent Contractor	1	
ENTR 121	People Skills for the Freelancer	1	
ENTR 122	Opportunities in Freelance Industries and Trades	1	
ENTR 123	Marketing to Attract Customers and Grow Your Freelance Business	1	
ENTR 124	Survival Finance and Accounting for the Freelancer-Show Me the Money	1	
ENTR 125	Launch Your Freelance Business	1	
Total Units		38 -	41
		PID	818

As number of freelancer workers continue to rise in the apparel industry, the Fashion Design & Merchandising Department would like to offer the recently developed Freelancer Entrepreneur classes as options for major electives

 SANTA ANA <hr/> COLLEGE		
<u>PROGRAM OF STUDY</u>		
Program Title: Apparel Product Development and Technical Design		
Program Code: sac.fdcap.aa		
Proposal Types: Program Modification		
Justification for Proposal:	Quadrennial review changed the	units of classes- need to also update the certificate and degrees.
Curriculum and Instruction Council Approval Date: 11/03/2014		

first Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications. **last**

104 495



SANTA ANA COLLEGE

PROGRAM OF STUDY

Dressmaking and Alterations Option Certificate of ~~Proficiency~~ Achievement
(~~Untranscribed~~Transcribed)


The certificate curriculum in dressmaking and alteration prepares students for employment in the alterations department of department stores or for the operation of their own business in dressmaking, tailoring, and alterations. Certificate option in Dressmaking and Alterations can be earned through the completion of the following required courses:

Required Courses:

		Units	
FDM 052	Knit Sewing	2	<u>3</u>
	or		
FDM 055	Children's Clothing	2	
FDM 056	Basic Sewing and Alternations	1	
FDM 105A	Beginning Sewing	3	
FDM 105B	Intermediate Sewing	2	
FDM 106	Advanced Sewing	3	
FDM 107	Custom Tailoring	2	
FDM 109	Flat Pattern Techniques	3.5	
FDM 113	Fashion Draping	3.5	
-			
-		20	
FDM 104	<u>Textile Fibers and Fabrics</u>	<u>3</u>	
FDM 110	<u>Corset Construction</u>	<u>3</u>	
FDM 212	<u>Advanced Draping</u>	<u>2</u>	
FDM 112	<u>Advanced Flat Pattern Making</u>	<u>3</u>	
FDM 213	<u>Apparel Line Production</u>	<u>3</u>	
-			
-		34 - 35	

Select 3 units from the following:		Units		
FDM 005	Fashion Laboratory	0.5 - 1		
FDM 058	Decorative Apparel	0.5		
FDM 80	Embroidery	1.5		
FDM 81	Fabric Printing	1.5		
FDM 102	Promotion and Coordination	3		
FDM	Textile Fibers and Fabrics	111A	Fashion Illustration Techniques	3
FDM 140	Fashion E-Commerce	3		
FDM 216	Computer Flat Pattern Design, Grading, and Marking	3		
FDM 299	Cooperative Work Experience Education	1		
ENTR 120	Introduction to Working as a Freelance Independent Contractor	1		
ENTR 121	People Skills for the Freelancer	1		
ENTR 122	Opportunities in Freelance Industries and Trades	1		
ENTR 123	Marketing to Attract Customers and Grow Your Freelance Business	1		
ENTR 124	Survival Finance and Accounting for the Freelancer-Show Me the Money	1		
ENTR 125	Launch Your Freelance Business	1		
Total Units		23	37 - 38	
		PID	817	


Updating certificate to delete classes that are no longer being offered and to add classes that have replaced the deleted classes.

 SANTA ANA <hr/> COLLEGE	
<u>PROGRAM OF STUDY</u>	
Program Title: Dressmaking and Alterations Option	
Program Code: sac.fdca.ca	

Proposal Types: Program Modification	
Justification for Proposal:	<u>Quadrennial review</u>
Curriculum and Instruction Council Approval Date: 12/01/2014	

first Click on the changed parts for a detailed description. Use the left and right arrow keys to walk **last** through the modifications.

34 49 593

 SANTA ANA COLLEGE		PROGRAM OF STUDY	
Fashion Design Certificate of Achievement (Transcripted)			
<p>The certificate curriculum in fashion design provides the basic aesthetic concepts and technical skills necessary for immediate employment in the fashion related fields of design.</p> <p>The program prepares students for entry-level positions in apparel design for custom clients, theater costuming, and manufacturer's operations.</p> <p>Completion of the certificate enhances ability to obtain a position and advance in the fashion design field.</p> <p>Requirements for the certificate:</p>			
Courses			
FDM 80	Embroidery	1.5	
FDM 81	Fabric Printing	1.5	
FDM 100	Introduction to Fashion	3	
FDM 103	Fashion Selection	3	
FDM 104	Textile Fibers and Fabrics	3	
FDM 105A	Beginning Sewing	3	
FDM 109	Flat Pattern Techniques	3.5	
FDM 111A	Fashion Illustration Techniques	3	
FDM 113	Fashion Draping	3.5	
FDM 213	Apparel Line Production	2	3
FDM 214	Tech-Packs for Manufactured Apparel	3	
FDM 215	Computer Fashion Illustration	3	
FDM 299	Cooperative Work Experience Education	1 - 16	
Select six units from the following elective courses:			Units
FDM 052	Knit and Swim Suit Sewing	2	3
FDM 055	Children's Clothing	2	
FDM 056	Basic Sewing and Alternations	1	

FDM 058	Decorative Apparel	0.5	
FDM 101	Buying and Merchandising	3	
FDM 102	Promotion and Coordination	3	
FDM 105B	Intermediate Sewing	2	
FDM 106	Advanced Sewing	3	
FDM 107	Custom Tailoring	2	
FDM 110	Corset Construction	3	
FDM 125	Display Merchandising	3	
FDM 140	Fashion E-Commerce	3	
FDM 216	Computer Flat Pattern Design, Grading, and Marking	4	3
ENTR 120	Introduction to Working as a Freelance Independent Contractor	1	
ENTR 121	People Skills for the Freelancer	1	
ENTR 122	Opportunities in Freelance Industries and Trades	1	
ENTR 123	Marketing to Attract Customers and Grow Your Freelance Business	1	
ENTR 124	Survival Finance and Accounting for the Freelancer-Show Me the Money	1	
ENTR 125	Launch Your Freelance Business	1	
Total Units		41 -	56
		PID	821

As the number of freelancer workers continue to rise in the apparel industry, the Fashion Design & Merchandising Department would like to offer the recently developed Freelancer Entrepreneur classes as options for major electives. As the global industry continues to grow and E-commerce use continues to grow in the Apparel industry, the Fashion Design & Merchandising Program would like to include the recently created course of Retail E-Commerce Management as a major elective course.




PROGRAM OF STUDY

Program Title: Fashion Design
Program Code: sac.fdc.ca
Proposal Types: Program Modification

Justification for Proposal:	<u>quadrennial review</u>
Curriculum and Instruction Council Approval Date: 12/01/2014	

first Click on the changed parts for a detailed description. Use the left and right arrow keys to walk **last** through the modifications.

34 49 592

 SANTA ANA COLLEGE		PROGRAM OF STUDY	
Fashion Design A.A. Degree			
<p>In addition to the general education requirements, the associate degree curriculum in fashion design provides the basic aesthetic concepts and technical skills necessary for immediate employment in the fashion related fields of design or to transfer to a university program. The program prepares students for entry-level positions in apparel design for custom clients, theater costuming, and manufacturer's operations. Completion of the degree enhances ability to obtain a position and advance in the fashion design field.</p>			
Major requirements for the associate in arts in Fashion Design are:			
Courses			
FDM 80	Embroidery	1.5	
FDM 81	Fabric Printing	1.5	
FDM 100	Introduction to Fashion	3	
FDM 103	Fashion Selection	3	
FDM 104	Textile Fibers and Fabrics	3	
FDM 105A	Beginning Sewing	3	
FDM 109	Flat Pattern Techniques	3.5	
FDM 111A	Fashion Illustration Techniques	3	
FDM 113	Fashion Draping	3.5	
FDM 213	Apparel Line Production	2	3
FDM 214	Tech-Packs for Manufactured Apparel	3	
FDM 215	Computer Fashion Illustration	3	
FDM 299	Cooperative Work Experience Education	1 - 16	
Select six units from the following elective courses:			Units
FDM 052	Knit and Swim Suit Sewing	2	3

FDM 055	Children's Clothing	2	
FDM 056	Basic Sewing and Alternations	1	
FDM 058	Decorative Apparel	0.5	
FDM 101	Buying and Merchandising	3	
FDM 102	Promotion and Coordination	3	
FDM 105B	Intermediate Sewing	2	
FDM 106	Advanced Sewing	3	
FDM 107	Custom Tailoring	2	
FDM 110	Corset Construction	3	
FDM 125	Display Merchandising	3	
FDM 140	Fashion E-Commerce	3	
FDM 216	Computer Flat Pattern Design, Grading, and Marking	4	3
ENTR 120	Introduction to Working as a Freelance Independent Contractor	1	
ENTR 121	People Skills for the Freelancer	1	
ENTR 122	Opportunities in Freelance Industries and Trades	1	
ENTR 123	Marketing to Attract Customers and Grow Your Freelance Business	1	
ENTR 124	Survival Finance and Accounting for the Freelancer-Show Me the Money	1	
ENTR 125	Launch Your Freelance Business	1	
Total Units		41 -	56
		PID	820

As the number of freelancer workers continue to rise in the apparel industry, the Fashion Design & Merchandising Department would like to offer the recently developed Freelancer Entrepreneur classes as options for major electives. As the global industry continues to grow and E-commerce use continues to grow in the Apparel industry, the Fashion Design & Merchandising Program would like to include the recently created course of Retail E-Commerce Management as a major elective.




PROGRAM OF STUDY

Program Title: Fashion Design

Program Code: sac.fdc.aa	
Proposal Types: Program Modification	
Justification for Proposal:	<u>Quadrennial review</u>
Curriculum and Instruction Council Approval Date: 12/01/2014	

first Click on the changed parts for a detailed description. Use the left and right arrow keys to walk **last** through the modifications.

FDM

 SANTA ANA COLLEGE		PROGRAM OF STUDY
Fashion Merchandising Certificate of Achievement (Transcripted)		
<p>The certificate curriculum in fashion merchandising is designed to prepare students for a career in the fashion industry.</p> <p>The program places emphasis on preparing students to enter entry level positions in such areas as sales, buying, merchandising, promotion, retail management, styling, and fashion forecasting.</p> <p>Requirements for the certificate are:</p>		
Courses		
FDM 100	Introduction to Fashion	3
FDM 101	Buying and Merchandising	3
FDM 102	Promotion and Coordination	3
FDM 103	Fashion Selection	3
FDM 104	Textile Fibers and Fabrics	3
FDM <u>105A</u>	<u>Beginning Sewing</u>	<u>3</u>
FDM 111A	Fashion Illustration Techniques	3
FDM 125	Display Merchandising	3
FDM 140	Fashion E-Commerce	3
FDM <u>214</u>	<u>Tech-Packs for Manufactured Apparel</u>	<u>3</u>
FDM 299	Cooperative Work Experience Education	1 - 4
BA 188	Microsoft Excel	<u>1.5</u>
Select six units from the following electives:		
		Units
BUS-170	Principles of Small Business Management	3
FDM-055	Children's Clothing	2
FDM 105A	Beginning Sewing	3
FDM-107	Custom Tailoring	2

FDM 108	RTW Quality Analysis	3
FDM 109	Flat Pattern Techniques	3.5
FDM 113	Fashion Draping	3.5
FDM 214	Tech Packs for Manufactured Apparel	3
ENTR 120	Introduction to Working as a Freelance Independent Contractor	1
ENTR 121	People Skills for the Freelancer	1
ENTR 122	Opportunities in Freelance Industries and Trades	1
ENTR 123	Marketing to Attract Customers and Grow Your Freelance Business	1
ENTR 124	Survival Finance and Accounting for the Freelancer-Show Me the Money	1
ENTR 125	Launch Your Freelance Business	1
BA 189	Excel Application Projects	1.5
Total Units		31-34
		PID 594
38.5 - 41.5		
		PID 822



PROGRAM OF STUDY

Program Title: Fashion Merchandising

Program Code: sac.fdm.ca

Proposal Types: Program Modification

Justification for Proposal: FDM 214 was changed from 2 units to 3 units. As the number of freelancer workers continue to rise in the apparel industry, the Fashion Design & Merchandising Department would like to offer the recently developed Freelancer Entrepreneur classes as options for major electives. As the global industry continues to grow and E-commerce use continues to grow in the Apparel industry, the Fashion Design & Merchandising Program would like to include the recently created course of Retail E-Commerce Management as a required major course. Quadrennial Review

Curriculum and Instruction Council Approval Date: 12/01/2014

first Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications. **last**

FDM FDM

 SANTA ANA COLLEGE			PROGRAM OF STUDY		
Fashion Merchandising A.A. Degree					
<p>In addition to the general education requirements, the associate degree curriculum in fashion merchandising is designed to prepare students for a career in the fashion industry or to transfer to a university program.</p> <p>The program places emphasis on preparing students for entry-level positions in such areas as sales, buying, merchandising, promotion, retail management, styling, and fashion forecasting.</p> <p>Major requirements for the associate in arts in Merchandising are:</p>					
Courses					
FDM 100	Introduction to Fashion				3
FDM 101	Buying and Merchandising				3
FDM 102	Promotion and Coordination				3
FDM 103	Fashion Selection				3
FDM 104	Textile Fibers and Fabrics				3
FDM 105A	Beginning Sewing				3
FDM 111A	Fashion Illustration Techniques				3
FDM 125	Display Merchandising				3
FDM 140	Fashion E-Commerce				3
FDM 214	Tech-Packs for Manufactured Apparel				3
FDM 299	Cooperative Work Experience Education				1 - 4
BA 188	Microsoft Excel				1.5
Select six units from the following electives:					
					Units
BUS-170	Principles of Small Business Management				3
FDM-055	Children's Clothing				2

FDM 105A	Beginning Sewing	3			
FDM 107	Custom Tailoring	2			
FDM 108	RTW Quality Analysis	3			
FDM 109	Flat Pattern Techniques	3.5			
FDM 111A	Fashion Illustration Techniques	2	113	Fashion Draping	3.5
FDM 214	Tech Packs for Manufactured Apparel	3			
ENTR 120	Introduction to Working as a Freelance Independent Contractor	1			
ENTR 121	People Skills for the Freelancer	1			
ENTR 122	Opportunities in Freelance Industries and Trades	1			
ENTR 123	Marketing to Attract Customers and Grow Your Freelance Business	1			
ENTR 124	Survival Finance and Accounting for the Freelancer-Show Me the Money	1			
ENTR 125	Launch Your Freelance Business	1			
BA 189	Excel Application Projects	1.5			
Total Units		31 - 34			
			PID 595		
38.5 - 41.5					
			PID 823		

FDM 214 was changed from 2 units to 3 units. As the number of freelancer workers continue to rise in the apparel industry, the Fashion Design & Merchandising Department would like to offer the recently developed Freelancer Entrepreneur classes as options for major electives. As the global industry continues to grow and E-commerce use continues to grow in the Apparel industry, the Fashion Design & Merchandising Program would like to include the recently created course of Retail E-Commerce Management as a required major course.



PROGRAM OF STUDY

Program Title: Fashion Merchandising

Program Code: sac.fdm.aa	
Proposal Types: Program Modification	
Justification for Proposal:	<u>Quadrennial review</u>
Curriculum and Instruction Council Approval Date: 12/01/2014	

first Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications. **last**

367



SANTA ANA COLLEGE

PROGRAM OF STUDY

Associate in Arts in Geography for Transfer A.A.-T Degree for Transfer


The Associate in Arts in Geography for Transfer (AA-T) prepares students to move into a curriculum at a 4-year institution leading to a baccalaureate degree in Geography. Please consult a counselor regarding specific course requirements for your transfer institution. Completion of the AA-T degree also provides guaranteed admission with junior status to the CSU system, along with priority admission to the local CSU, Fullerton, in the Geography major. See page ** for a list of additional requirements for all Associate in Arts for the Geography major. See page ** for a list of additional requirements for all Associate in Arts for Transfer (AA-T) and Associate in Science for Transfer (AS-T) degrees. Upon completion of the AA-T in Geography, students will have an understanding of both the breadth and depth of the spatial perspective that is central to geographic study. This knowledge will be grounded in the comprehension of geographic principles, concepts, ideas, theories, research, terminology, and relationships. Students will also have the capacity to write and think in a critical and analytical way about issues pertaining to earth surface study, human/environment interaction and impact, and local, regional, and global relationships and associations.

Required Core (6 units)		Units
GEOG 102	Cultural Geography	3
GEOG 101	Physical Geography	3
		6
List A - select 6-7 Units		Units
GEOG 101L	Physical Geography Laboratory	1
GEOG 100	World Regional Geography	3
GEOG 130	Introduction to Weather and Climate	<u>3</u>
GEOG 140	California Geography	<u>3</u>
GEOG 155	Introduction to Geographic Information Systems	<u>3</u>
BA 150	Introduction to Geographic Information Systems	3

List B - select 6 units Any course not selected in list A above		Units
ANTH 100	Introduction to Cultural Anthropology	3
	or	
ANTH 100H	Honors Introduction to Cultural Anthropology	3
BIOL 109	Fundamentals of Biology	3
	or	
BIOL 109H	Honors Fundamentals of Biology	3
BIOL 109L	Fundamentals of Biology Laboratory	3
BIOL 211	Cellular and Molecular Biology	5
BIOL 212	Animal Diversity and Ecology	5
BIOL 214	Plant Diversity and Evolution	5
CHEM 209	Introductory Chemistry	4
CHEM 219	General Chemistry	5
	or	
CHEM 219H	Honors General Chemistry	5
CMPR 105	Visual BASIC Programming	3
CMPR 120	Introduction to Programming	3
CMPR 121	Programming Concepts	3
CMPR 131	Data Structures Concepts	3
ECON 120	Principles/Macro	3
ECON 121	Principles/Micro	3
ENGL 102	Literature and Composition	4
	or	
ENGL 102H	Honors Literature and Composition	4
ENGL 103	Critical Thinking and Writing	4
	or	
ENGL 103H	Honors Critical Thinking and Writing	4
GEOL 101	Introduction to Geology	3

GEOL 101L	Introduction to Geology Laboratory	1
MATH 150	Calculus for Biological, Management and Social Sciences	4
MATH 180	Analytic Geometry and Calculus	4
	or	
MATH 180H	Honors Analytic Geometry and Calculus	4
MATH 185	Analytic Geometry and Calculus	4
MATH 219	Statistics and Probability	4
	or	
MATH 219H	Honors Statistics and Probability	4
PHIL 110	Critical Thinking	4
	or	
PHIL 110H	Honors Critical Thinking	4
PHYS 109	Survey of General Physics	4
PHYS 279	College Physics I	4
PHYS 289	College Physics II	4
POLT 101	Introduction to American Governments	3
	or	
POLT 101H	Honors Introduction to American Governments	3
POLT 220	International Politics	3
SOCS 219	Statistics and Probability	4
	or	
SOCS 219H	Honors Statistics and Probability	4
ERTH 110	Introduction to Earth Science	3
	or	
ERTH 110H	Honors Introduction to Earth Science	3
Total Units		18 - 19
		PID 837

New

 <p>SANTA ANA COLLEGE</p>	
<p><u>PROGRAM OF STUDY</u></p>	
<p>Program Title: Associate in Arts in Geography for Transfer</p>	
<p>Program Code: sac.geog.aat</p>	
<p>Proposal Types:</p>	<p>Program Modification</p>
<p>Justification for Proposal: The accompanying proposal is based upon the consideration of the need to help with a seamless transition to the CSU system for the geography major. Courses are aligned to fulfill the AA-T degree in Geography. These courses are consistent with the current standards for junior-level transfer students in geography. The purpose of the proposal is to align the Geography Transfer Model Curriculum as well as the AA-T criteria in order for students to benefit from CSU admissions guarantees.</p>	
<p>Curriculum and Instruction Council Approval Date: 12/03/2012</p>	

first Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications. **last**

102H Honors Cultural 549



Geography Degree A.A. Degree

The associate degree curriculum in geography provides students with an interdisciplinary background for entry into a curriculum at a four-year institution leading to a baccalaureate degree with career opportunities in a wide range of jobs in government, such as Bureau of Census, C.I.A., D.E.A., U.S.G.S., Department of Immigration and Naturalization, Department of State; and in private industry, such as planning market research, land use analysis, transportation, travel and tourism, and education.

Major requirements for the associate in arts degree:

Major requirements for the associate in arts degree:

Course		Units
GEOG 100	World Regional Geography	3
	or	
GEOG 100H	Honors World Regional Geography	3
-	and	
GEOG 101	Physical Geography	3
-	or	
GEOG 130	Introduction to Weather and Climate	3
-	and	
GEOG 102	Cultural Geography	3
	or	

GEOG	<u>140</u>	California Geography	3
-	or		
GEOG <u>155</u>	Introduction to Geographic Information Systems		<u>3</u>
-	and		
GEOG <u>101L</u>	Physical Geography Laboratory		1
Plus 9 units from electives below, with a minimum of 3 units from Category “A” and 3 units from Category “B”.			
Category A			Units
ANTH 100	Introduction to Cultural Anthropology		3
	or		
ANTH 100H	Honors Introduction to Cultural Anthropology		3
ANTH 103	Introduction to Archaeology		3
ECON 120	Principles/Macro		3
ECON 121	Principles/Micro		3
HIST 101	World Civilizations to the 16th Century		3
	or		
HIST 101H	Honors World Civilizations to the 16th Century		3
HIST 102	World Civilizations Since the 16th Century		3
	or		
HIST 102H	Honors World Civilizations Since the 16th Century		3
HIST 105	Ancient Mesoamerican Civilization		3
HIST 133	History of California		3
HIST 150	Latin American Civilization to Independence		3

HIST 151	Modern Latin American Civilization	3
HIST 153	History of Mexico	3
IDS 117H	Honors Introduction to Global Studies	3
POLT 201	Introduction to Comparative Politics	3
POLT 220	International Politics	3
Category B		Units
ANTH 101	Introduction to Physical Anthropology	3
ASTR 109	Introduction to the Solar System	3
ASTR 150	Introduction to Astronomy	3
ENVR 140	Environmental Geology	3
ENVR 259	Environmental Biology	4
GEOL 101	Introduction to Geology	3
GEOL 101L	Introduction to Geology Laboratory	1
BIOL 259	Environmental Biology	4
GEOL 140	Environmental Geology	3
GEOL 150	Introduction to Oceanography	3
	or	
GEOL 150H	Honors Introduction to Oceanography	3
GEOL 201	Introduction to Historical Geology	4
BUS 150	Introduction to Information Systems and Applications	3
BIOL 109	Fundamentals of Biology	3
	or	
BIOL 109H	Honors Fundamentals of Biology	3
<i>It is strongly recommended that geography majors transferring to the CSU or UC system</i>		

<i>complete Foreign Language courses at the 201 and 202 level, and/or Social Sciences 219/219H /Mathematics 219/219H.</i>	
Total Units	9
	PID 839



SANTA ANA
COLLEGE

PROGRAM OF STUDY

Program Title: Geography Degree

Program Code: sac.geog.aa

Proposal Types: Program Modification

Justification for Proposal: Necessary one time only changes as approved at CIC that reflect 2011-2012 catalog.

Curriculum and Instruction Council Approval Date: 12/01/2014

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

SANTA ANA COLLEGE

SANTIAGO CANYON COLLEGE

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

ORIGINATING COLLEGE SANTA ANA COLLEGE

NEW _____ REVISED X

DELETE _____

(If any added courses are new, attached New Course Proposal)

TITLE ACADEMIC ESL INT C CERTIFICATE OF COMPLETION
(If name is being revised, above should reflect the NEW information; AND, type former name here:)
()

(Attach rationale)

TEXT (underline changes and ~~strike-through~~ deletions if a revision)

This combination of courses is designed to transition students to Adult Basic Education courses (ABE).

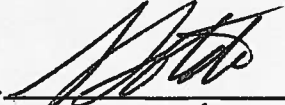
To obtain this certificate, take two courses.

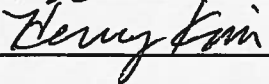
Choose 1:

- ~~ESL 711, Academic ESL Intermediate 1~~
- ESL 712, Academic ESL Intermediate 2
- ESL 713, Academic ESL Intermediate 3

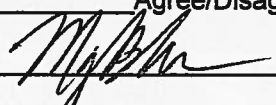
Choose 1:

- ABE 009
- ABE 023, Adult Basic Education Reading
- ABE 024, Adult Basic Education Writing

ADMINISTRATOR SIGNATURE _____ Sergio R. Sotelo, Ph.D.  DATE 5-16-2016

DEPT. CHAIR (SAC/SCC) _____ Henry Kim  DATE 5/16/16

DEPT. CHAIR (SAC/SCC) _____ DATE _____ PHONE _____ Agree/Disagree

SAC/SCC CURRICULUM COMMITTEE DATE 5/17/14 CURRICULUM CHAIR/CO-CHAIR 

COLLEGE CURRICULUM COUNCIL DATE _____ DISTRICT CURRICULUM COUNCIL DATE _____

**RATIONALE FOR NEW OR REVISED
CERTIFICATE/DEGREE PROGRAMS**

Title ACADEMIC ESL INT C CERTIFICATE OF COMPLETION New _____ Revised X

1. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

Course changes reflect program requirements and course revisions.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes X No _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

SANTA ANA COLLEGE

SANTIAGO CANYON COLLEGE

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

ORIGINATING COLLEGE SANTA ANA COLLEGE

NEW _____ REVISED X

DELETE _____

(If any added courses are new, attached New Course Proposal)

TITLE ACADEMIC ESL INT D CERTIFICATE OF COMPLETION

(If name is being revised, above should reflect the NEW information; AND, type former name here:)
()

(Attach rationale)

TEXT (underline changes and ~~strike through~~ deletions if a revision)

This combination of courses is designed to transition students to High School courses and GED Preparation courses.

To obtain this certificate, take two courses.

Choose 1:

- ~~ESL 711, Academic ESL Intermediate 1~~
- ~~ESL 712, Academic ESL Intermediate 2~~
- ESL 713, Academic ESL Intermediate 3
- ESL 720, ESL Transition to College Class
- ESL 490, Advanced Writing and Grammar Review

Choose 1:

- HSRDG High School Reading 089, Reading Proficiency Development
- HSRDG High School Reading 093, Building Reading Skills 1

ADMINISTRATOR SIGNATURE _____ Sergio R. Sotelo, Ph.D. *Sotelo* DATE 5/16/16

DEPT. CHAIR (SAC/SCC) _____ Henry Kim *Henry Kim* DATE 5/16/16

DEPT. CHAIR (SAC/SCC) _____ DATE _____ PHONE _____ Agree/Disagree

SAC/SCC CURRICULUM COMMITTEE DATE 5/17/16 CURRICULUM CHAIR/CO-CHAIR *[Signature]*

COLLEGE CURRICULUM COUNCIL DATE _____ DISTRICT CURRICULUM COUNCIL DATE _____

**RATIONALE FOR NEW OR REVISED
CERTIFICATE/DEGREE PROGRAMS**

Title ACADEMIC ESL INT D CERTIFICATE OF COMPLETION New _____ Revised X

1. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

Course changes reflect program requirements and course revisions.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes _____ No X

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

SANTA ANA COLLEGE

SANTIAGO CANYON COLLEGE

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

ORIGINATING COLLEGE SANTA ANA COLLEGE

NEW _____ REVISED X

DELETE _____

(If any added courses are new, attached New Course Proposal)

TITLE COMMUNICATION ESL INT B CERTIFICATE OF COMPETENCY

(If name is being revised, above should reflect the NEW information; AND, type former name here: _____)
(_____)

(Attach rationale)

TEXT (underline changes and ~~strike-through~~ deletions if a revision)

This combination of courses is designed to help students communicate successfully in most everyday life situations they will encounter at home, at school, at work, and in community.

To obtain this certificate, take two courses.

Choose 1:

- ESL 409, ESL/Family Literacy Intermediate 2
- ESL 470, Intermediate ESL 2
- ESL 480, Intermediate ESL 3

Choose 1:

- ESL 120, ESL Civics
- ESL 395, ESL Writing B
- ESL 398, Community Learning Center
- ~~ESL 490, Advanced Grammar Review~~
- ESL 490, Advanced Writing and Grammar Review
- ESL 530, American English Pronunciation
- ESL 580, Conversation 2
- ESL 712, Academic ESL Intermediate 2
- ESL 713, Academic ESL Intermediate 3

ADMINISTRATOR SIGNATURE _____ Sergio R. Sotelo, Ph.D. *Sotelo* DATE 5-16-2016

DEPT. CHAIR (SAC/SCC) _____ Henry Kim *Henry Kim* DATE 5/16/16

DEPT. CHAIR (SAC/SCC) _____ DATE _____ PHONE _____ Agree/Disagree

SAC/SCC CURRICULUM COMMITTEE DATE 5/17/14 CURRICULUM CHAIR/CO-CHAIR *[Signature]*

COLLEGE CURRICULUM COUNCIL DATE _____ DISTRICT CURRICULUM COUNCIL DATE _____

**RATIONALE FOR NEW OR REVISED
CERTIFICATE/DEGREE PROGRAMS**

Title COMMUNICATION ESL INT B CERTIFICATE OF New Revised X
COMPETENCY

1. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

ESL 490 is now called Advanced Writing and Grammar Review.

2: Have all affected departments been notified of this addition/revision and/or consulted? Yes X No

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

SANTA ANA COLLEGE

SANTIAGO CANYON COLLEGE

PROPOSAL FOR NEW OR REVISED CERTIFICATE/DEGREE PROGRAMS

ORIGINATING COLLEGE SANTA ANA COLLEGE

NEW _____ REVISED X

DELETE _____

(If any added courses are new, attached New Course Proposal)

TITLE COMMUNICATION ESL INT C CERTIFICATE OF COMPLETION

(If name is being revised, above should reflect the NEW information; AND, type former name here:)
()

(Attach rationale)

TEXT (underline changes and ~~strike through~~ deletions if a revision)

This combination of courses is designed to transition students to Adult Basic Education courses (ABE).

To obtain this certificate, take two courses.

Choose 1:

- ~~ESL 408, ESL/Family Literacy Intermediate 1~~
- ESL 409, ESL/Family Literacy Intermediate 2
- ~~ESL 460, Intermediate ESL 1~~
- ESL 470, Intermediate ESL 2
- ESL 480, Intermediate ESL 3

Choose 1:

- ~~ABE 009~~
- ABE 023, Adult Basic Education Reading
- ABE 024, Adult Basic Education Writing

ADMINISTRATOR SIGNATURE _____ Sergio R. Sotelo, Ph.D. [Signature] DATE 5-16-2016

DEPT. CHAIR (SAC/SCC) _____ Henry Kim [Signature] DATE 5/10/16

DEPT. CHAIR (SAC/SCC) _____ DATE _____ PHONE _____ Agree/Disagree

SAC/SCC CURRICULUM COMMITTEE DATE 5/17/16 CURRICULUM CHAIR/CO-CHAIR [Signature]

COLLEGE CURRICULUM COUNCIL DATE _____ DISTRICT CURRICULUM COUNCIL DATE _____

**RATIONALE FOR NEW OR REVISED
CERTIFICATE/DEGREE PROGRAMS**

Title COMMUNICATION ESL INT C CERTIFICATE OF COMPLETION New _____ Revised X

1. Please write a brief narrative statement as to why this Certificate/Program should be added or revised.

Course changes reflect program requirements and course revisions.

2. Have all affected departments been notified of this addition/revision and/or consulted? Yes X No _____