

SANTA ANA COLLEGE

CURRICULUM & INSTRUCTION COUNCIL

DATE: March 24, 2014
FROM: Monica Porter, Chair
TO: Curriculum & Instruction Council
RE: Minutes of Meeting of March 24, 2014
2:00 pm, SAC Foundation Board Room, S – 215

Present: M. Collins, B. Courter, H. Gillette, D. Gilmour, G. Hammonds, S. Jaffray, J. Lopez, L. Pedroza, M. Porter, K. Ross, B. Sos, D. Vu.

Guests: R. Hirsch, E. Kikawa, C. Kushida.

APPROVAL OF MINUTES MARCH 10, 2014

APPROVED

TECHNICAL COMMITTEE REPORT

APPROVED

DISTANCE EDUCATION UPDATE

INFORMATION

Cherylee Kushida, coordinator of Distance Education, provided information to council members regarding new Title 5 regulations and current SAC policies and procedures that have been developed to coincide with these changes. Cherylee reviewed the newly developed distance education addendum and provided the council with suggestions of what to look for when approving curriculum that is being presented by faculty to be offered in this delivery mode. The Online Learning Addendum form and samples have been posted on the Distance Education website at <http://sac.edu/AcademicAffairs/DistanceEd/Pages/OnlineFacultyInformation.aspx>. Faculty can also access this information on the curriculum website and Anh-Phuong and Monica will be working with Governet on how to incorporate the addendum into CurricUNet. Cherylee also reminded the Council members that all faculty interested in teaching courses via distance education must complete the Distance Education Instructor Certification. Please contact Monica or Cherylee with any questions. Monica thanked Cherylee for taking the time to do the presentation.

ARTICULATION OFFICER REPORT

INFORMATION

No report

ACCREDITATION REPORT

INFORMATION

No report

CURRICUNET

No report

INFORMATION

OTHER

1. Monica informed the Council members that it was reported at the Curriculum Regional meeting that approved TMC templates will be announced by the 1st of September and the 1st of February, each year, to assist faculty with the 18 month timeline of degree development and submittal.
2. Monica mentioned to the Council members that she would like to develop some faculty workshops regarding curriculum and solicited input from council members regarding possible topics of interest.

The next meeting is scheduled for Monday, April 14, 2014 at 2:00 p.m., SAC Foundation Board Room, S-215

REVISED COURSE - NO CHANGE TO CATALOG AND CLASS SCHEDULE DESCRIPTION

Items #1 was unanimously approved.

Science, Math and Health Sciences

1. MATH 170, Pre-Calculus Mathematics