SANTA ANA COLLEGE

CURRICULUM & INSTRUCTION COUNCIL

DATE: September 9, 2013

FROM: Monica Porter, Chair

TO: Curriculum & Instruction Council

RE: Minutes of Meeting of September 9, 2013
2:00 pm, SAC Foundation Board Room, S – 215

Present: P. Canzona, M. Colunga, B. Courter, D. Gilmour, G. Giroux, D. Kanzler, J. Lopez, L. Pedroza, M. Porter, L. Rose, K. Ross, B. Sos, J. Trone, D. Vu.

Guests: H. Kim, B. Scott.

APPROVAL OF MINUTES AUGUST 26, 2013   APPROVED

TECHNICAL COMMITTEE ITEMS   APPROVED

CURRICULUM ITEMS   APPROVED

ARTICULATION OFFICER REPORT   INFORMATION
1. Paula provided to the C&I Council members the C-ID degree review list that contained all the finalized TMC templates for AA-T/AS-T degrees. Paula informed the C&I Council members that if the courses within our approved degrees are not C-ID approved by Fall of 2014, then the degree will be deactivated.
2. Paula encouraged faculty to sign up for the C-ID listserv to stay informed regarding their areas.
3. Monica thanked faculty for all their hard work to reach the AA-T/AS-T degree goal that was set last fall. However, she also reminded faculty that our work continues as new TMC's are being approved.

ACCREDITATION REPORT   INFORMATION
1. For reference, Dr. Rose provided the C&I Council members Appendix G: Eligibility Requirements for Accreditation taken the Manual for Institutional Self Evaluation. Dr. Rose highlighted items #7, 8, 10, 11, and 13. Dr. Rose requested that the C&I Council members take this information back to their Division Curriculum meeting and bring back any questions.
2. Dr. Rose also instructed to the C&I Council that the Program SLO's need to be housed on the public H:Drive.

CURRICUNET   INFORMATION
No report

UPDATE: CURRICULUM INSTITUTE 2013   INFORMATION
Monica did a presentation to the C&I Council on three topics from the Curriculum Institute
2013.
1. Creating Compliant and Effective Course Outlines – Our COR recently does not have
   Course Objectives which is mandated in Title 5; therefore, Monica requested that the
   C&I Council members discuss this item with their faculty during their Division
   Curriculum meeting. Anh-Phuong is working with Governet to put this field in the
   CurricuNET system. Monica will send out information to assist faculty in distinguishing
   between Course Objectives and SLO's. Information will also be sent out regarding
   Program Objectives. Discussion also took place regarding placement of SLO's on the
   public H-Drive.
2. Major Preparation- Whereas, in the past, focus has been on completing GE certification
   prior to transfer, some schools are now looking to see if students have completed major
   preparation coursework as well.
3. Implementation of Prerequisites – New changes at the state are making it possible for
   colleges to have a choice in how the establishment of communication and computation
   prerequisites are validated. Colleges can either choose from the traditional method of
   content review in combination with statistical validation or, now content review alone
   as accompanied by additional requirements (additional criteria that will need to be met
   as described in a plan that is developed by the individual college).
   Monica provided the C&I Council members the Title 5 regulations- Policies for
   Prerequisites, Corequisites and Advisories on Recommended Preparation (Title 5 –
   Section 55003) and also provided links for two papers from the ASCCC to become
   informed of the college's options. Further discussion and a vote will take place at the
   C&I council whether or not to pursue this new method of validation for prerequisites
   and to move forward on developing an implementation plan in conjunction with SCC.
4. Student Success: The Case for Establishing Prerequisites through Content Review:
   http://asccc.org/sites/default/files/Prerequisite-review-fall2010.pdf and
   Implementing Content Review for Communication and Computation Prerequisites:
   http://asccc.org/sites/default/files/Content-Review-Spring-2011.pdf. Monica
   requested that C&I Council members discuss this item at their Division Curriculum
   meeting and be ready to discuss and vote on at the next C&I Council next meeting.

**The next meeting is scheduled for Monday, September 23, 2013 at 2:00 p.m., SAC
Foundation Board Room, S-215**

COURSE DELETIONS

Items #1 through #3 were approved.

Business

1.   ACCT 105, Intermediate Federal and California Taxes
2.   ACCT 107, Accounting Skills Development

Science, Math and Health Sciences

3.   PHYS 217L, Physic 217L

REVISED COURSES WITH SLO – NO CHANGE TO CATALOG AND CLASS SCHEDULE DESCRIPTION

Item #4 was approved.

Science, Math and Health Sciences

4.   MATH 145, Finite Mathematics

REVISED COURSES – SECOND READING

Items #1 through #5 were approved.

Human Services and Technology

1.   CJA 038A, Tactical/Weapons Training

Continuing Education

2.   ESL 490, Advanced Writing and Grammar Review
3.   VBUS 245, Introduction to Desktop Publishing Using Microsoft Publisher
4.   VBUS 590, Introduction on How to Start a Small Business
5.   VBUS 668, Introduction to Automotive Vehicle Maintenance

REVISED COURSES – FIRST READING

Items #6 through #9 were approved for first reading.

Science, Math and Health Sciences

6.   MATH 219, Statistics and Probability
7.   MATH 219H, Honors Statistics and Probability
8.   SOCS 219, Statistics and Probability
9.   SOCS 219H, Honors Statistics and Probability

REVISED PROGRAMS – SECOND READING

Items #10 through #13 were approved.

Science, Math and Health Sciences

10.   Geology Degree (sac.geol.as)
11.   Mathematics Degree (sac.math.as)

Continuing Education

12.   Academic ESL Int B Certificate
13.   Communication ESL Int B Certificate