

# SANTA ANA COLLEGE

## CURRICULUM & INSTRUCTION COUNCIL

DATE: September 24, 2008  
FROM: Shelly Jaffray, Chair  
TO: Curriculum & Instruction Council  
RE: Minutes of Meeting of September 22, 2008  
2:00 pm, SAC Foundation Board Room S-215

Present: B. Birbaum, A. Brown, P. Canzona, C. Carrera, B. Choo, D. Dobos, N. Fujimoto, Y. Garcia, S. Garnett, G. Giroux, J. Howe, M. Huebsch, S. Jaffray, D. Kanzler, K. Nutter, K. Patterson, M. Porter, K. Ross, R. Sanabria, S. Valdez, S. Whelan.

Guests: A. Bridges, C. Comeau, M. Liang.

1. MINUTES OF MEETING OF SEPTEMBER 8, 2008. The minutes of the meeting of September 8, 2008 were approved.
2. TECHNICAL COMMITTEE REPORT. The Technical Committee report was approved as submitted minus Item #7 pulled. Addendum to Technical Committee Report was approved.
3. CURRICULUM ITEMS. See attachment.
4. PORTFOLIO ASSESSMENT/PROGRAM REVIEW REPORT. Monica Porter announced no news on the TLC report.
5. ACADEMIC HONESTY POLICY AND STUDENT CONDUCT FORMS. (GUEST SPEAKER, LOY NASHUA, OFFICE OF STUDENT LIFE). Loy Nashua reviewed policies in Student Handbook P. 33. Discussions were made on how the new phrase should be included in the handbook. Susie Valdez suggested there should be a small committee to review the changes to both Academic Honesty Incident Report and Student Grade Grievance Forms. It is also suggested that Academic Senate should be involved. Monica Porter will inform Ray Hicks.
6. TITLE V REPEATABILITY REGULATIONS. Norm Fujimoto reviewed Title V on repeatability.
7. OTHER.  
Shelly Jaffray informed that the next meeting will be at 2:30 pm.  
Stand Alone Course Training followed right after CIC meeting.

The next meeting is Monday, October 6, at 2:30 p.m., SAC Foundation Board Room S-215.

NEW COURSES-SECOND READING

***Item #11 through 13 were approved.***

Business

11. Computer Science 248, Microsoft SQL Server

Exercise Science

12. Exercise Science Off Season Activities 140, Women's Tennis Off-Season Activities

Social Science

13. History 163, Introduction to Southeast Asian History

REVISED COURSES-SECOND READING

***Item #14 through 16 were approved. Item #17 through 19 were pulled.***

Exercise Science

14. Exercise Science Activities 270, Softball

15. Exercise Science Activities 270 05, Softball

16. Exercise Science Intercollegiate Athletics 150, Theory of Soccer

17. Exercise Science Intercollegiate Athletics 215, Tennis-Women

18. Exercise Science Intercollegiate Athletics 216, Soccer-Men

19. Exercise Science Intercollegiate Athletics 220, Soccer-Women

***Item #20 was approved.***

Fine and Performing Arts

20. Art 102, Survey of Western Art History II: Renaissance through the Twentieth Century

***Item #21 was approved.***

Social Science

21. Interdisciplinary Studies 155, Human Sexuality

***Item #22 through 23 were approved.***

Human Services

22. Criminal Justice Academies 083, Custody Officer Update

23. Human Development 113, Tutoring Reading in Elementary Schools

***Item #25 through 28 were approved. Item #24 was pulled.***

Science

24. Astronomy 110H, Honors Introduction to Stars and Galaxies

25. Biology 177, Human Genetics

26. Emergency Medical Technician 111, Recertification for EMT I-Basic

27. Medical Assistant 053, Administrative Front Office

28. Nursing-Registered 101, Nursing Process: Non-Critical Adults

## PROGRAM REVISION-SECOND READING

***Item #29 was approved.***

### Human Services

29. School Age Option Degree (0650) and Certificate (0390)

## NEW COURSES-FIRST READING

***Item #1 was approved for first reading only.***

### Business

1. Computer Science 249, Microsoft Information Server (IIS)

## REVISED COURSES-FIRST READING

***Item #2 through 3 were approved for first reading only.***

### Human Services

2. Culinary Arts 299, Cooperative Work Experience Education

3. Nutrition & Food 299, Cooperative Work Experience Education

***Item #4 was discussed and pulled for the second reading.***

### Student Services

4. Special Services N62, Assessment of Learning Potential

## PROGRAM REVISION – FIRST READING

***Item #5 through 6 were approved for first reading only.***

### Human Services

5. Preschool Child Option Degree (0645) and Certificate (0692)

6. School Age Options Degree and Certificate

**ADDENDUM:**

**REVISED COURSES-FIRST READING**

***Item #1 was approved for first reading only.***

**Counseling**

1. Counseling 116, Career/Life Planning and Personal Exploration

***Item # 2 through 11 were approved for first reading only.***

**Continuing Education**

2. Secondary Subjects High School Subjects English 096, Building Vocabulary 1
3. Secondary Subjects High School Subjects English 097, Building Vocabulary 2
4. Secondary Subjects High School Subjects English 098, Building Vocabulary 3
5. Secondary Subjects High School Subjects Reading 093, Building Reading Skills 1 (shared)
6. Secondary Subjects High School Subjects Reading 094, Building Reading Skills 2 (shared)
7. Secondary Subjects High School Subjects Math 158, Math Fundamentals 1
8. Secondary Subjects High School Subjects English 085, Composition 3
9. Health and Safety 879, Living Healthy Lives
10. Parent Education 528, Increasing Parent Awareness of U.S. Schools
11. Parent Education 533, Seminar in Parent Education