

SANTA ANA COLLEGE

CURRICULUM & INSTRUCTION COUNCIL

DATE: February 25, 2009

FROM: Shelly Jaffray & Brian Kehlenbach, Co-Chairs

TO: Curriculum & Instruction Council

RE: Minutes of Meeting of February 23, 2009
2:00 pm, SAC Foundation Board Room, S-215

Present: B. Birnbaum, A. Brown, P. Canzona, C. Carrera, D. Dobos, N. Fujimoto, Y. Garcia, S. Garnett, M. Huebsch, P. Hughes, S. Jaffray, B. Jaros, D. Kanzler, B. Kehlenbach, K. Nutter, K. Patterson, M. Porter, R. Sanabria, S. Whelan.

Guests: T. Castano, A. Bridges, S. Mendizza.

1. MINUTES OF MEETING OF FEBRUARY 9, 2009. The minutes of the meeting of FEBRUARY 9, 2009 were approved.
2. TECHNICAL COMMITTEE REPORT. APPROVED
3. CURRICULUM ITEMS. See attachment.
4. CURRICUNET. Norm gave the committee an update on CurricuNet. He reiterated that it will only be adopted if there can be a smooth transfer of the curriculum from WebCMS. He also informed the committee that CurricuNet is capable of handling different formats to accommodate both SAC and SCC. Sharon asked Norm to bring a copy of the first two pages of a sample CurricuNet curriculum document for the committee to review.
5. COMPUTER PROFICIENCY REQUIREMENT. SCC is considering removing the computer proficiency requirement from the AA plan. TLC and SACTAC are discussing how computer proficiency could become part of a technology core competency and they will also be gathering data on faculty and student computer proficiency with a survey. Bonnie will send a link to this survey to faculty as soon as it is ready. The C & I will then resume discussion on this topic with input from SACTAC. Norm suggested that the SACTAC should also look at the computer proficiency policies of our high school feeder districts.
6. COMMON COURSE SIGN-OFF FORM. Brian presented the SAC/SCC common course sign-off form and discussed the process to the committee. The committee approved the form with a slight revision.
7. COURSE EQUIVALENCY. Paula Canzona explained to the committee that, although upper division courses can be applied toward plan B and plan C, Admission and Records currently disallows transfer of upper division courses to be used toward our AA degree. The committee discussed various other possible approaches; including allowing divisions to determine equivalency with upper division classes or to allow only CTE classes to grant this kind of

equivalency. Norm asked committee members to discuss this with their divisions and said that he would bring it up at the next Deans' meeting.

8. PORTFOLIO ASSESSMENT/PROGRAM REVIEW

REPORT FROM TLC. Bonnie is the TLC liaison to the BSI Task Force, and she attended a meeting on February 20, 2009. At the meeting it was discussed that the college has received a FIN grant related to Generation 1.5 issues. The BSI Task Force, through Strand C (Faculty Development), will be sponsoring speakers: George Bunch--Generation 1.5; Carol Booth Olson—the Reading/Writing Connection, Will Brown—Reading Apprenticeship, Judy Willis—Igniting Student learning. Bonnie also reported that the Ethnic Studies department will complete their PA/PR in 09-10 instead of 08-09. Bonnie is happy to assist any department that needs help with the report. The due date is April 15th and must be posted electronically; send a copy to Bonnie as well via-email.

The next meeting is Monday, March 9, 2009, at 2:00 p.m., SAC S-215.

REVISED COURSES-FIRST READING

Item #1 was approved for second reading

Exercise Science

1. Exercise Science Intercollegiate Athletics 170, Theory of Football

Item #2 was approved for second reading.

Continuing Education

2. Citizenship 020, Citizenship

ADDENDUM

NEW COURSES-FIRST READING

Item #1 and 2 were approved for 1st and 2nd reading.

Human Services & Technology

1. Automotive Technology 003, Introduction to Diesel/Hybrid Vehicles
2. Diesel 003, Introduction to Diesel/Hybrid Vehicles

PROGRAM REVISION-FIRST READING

Item #3 and 4 were approved for 1st and 2nd reading.

Human Services & Technology

3. Automotive Technology Degree (0272)
4. Diesel and Heavy Equipment Technology Degree (0274) and Certificate (0295)