

# SANTA ANA COLLEGE

## CURRICULUM & INSTRUCTION COUNCIL

DATE: October 8, 2008  
FROM: Shelly Jaffray, Chair  
TO: Curriculum & Instruction Council  
RE: Minutes of Meeting of October 6, 2008  
2:30 pm, SAC Foundation Board Room S-215

Present: A. Brown, P. Canzona, C. Carrera, D. Dobos, S. Garnett, G. Giroux, J. Howe, M. Huebsch, P. Hughes, S. Jaffray, B. Jaros, D. Kanzler, M. Porter, K. Ross, S. Whelan.

Guests: A. Bridges, H. Kim, M. Mowrer, K. Simmons

1. MINUTES OF MEETING OF SEPTEMBER 8, 2008. The minutes of the meeting of September 22, 2008 were approved.
2. TECHNICAL COMMITTEE REPORT. The Technical Committee report was approved. Item # 5 and 9-46 were pulled, discussed and approved.
3. CURRICULUM ITEMS. See attachment.
4. PORTFOLIO ASSESSMENT/PROGRAM REVIEW REPORT. Bonnie discussed the work of the TLC: The TLC will sponsor some faculty development activities for "Flex Plus," including a "Best Practitioners Fair" in spring 2009. Strategic Plan Theme VI "The New American Community" Will be on the agenda for discussion the last meeting of October. Vision Theme and the *Strategic Plan* may be accessed on InsideSAC.net. The TLC will now have a rubrics page included on its webpage which will have rubrics by division. Bonnie will assist any department that needs help revising course level SLOs or developing rubrics. Special thanks to Ramesh Sabetiashraf for presenting irubric.com to the TLC.
5. OTHER.  
Paula Canzona discussed the electronic textbook option and requested that links be included with the list of textbooks on the course outline of record.  
Title 5 compliance issues regarding "TBA" were discussed.  
Mary Huebsch asked that the class descriptions in the schedule be reinstated. Mary will request Sylvia Turner to bring the issue to Deans' meeting.

The next meeting is Monday, October 20, at 2:30 p.m., SAC B-33

NEW COURSES-SECOND READING

***Item #1 was approved.***

Business

1. Computer Science 249, Microsoft Information Server (IIS)

REVISED COURSES-SECOND READING

***Item #2 was approved.***

Counseling

2. Counseling 116, Career/Life Planning and Personal Exploration

***Item #3 and 4 were approved.***

Human Services

3. Culinary Arts 299, Cooperative Work Experience Education
4. Nutrition & Food 299, Cooperative Work Experience Education

***Item #5 through 14 were approved.***

Continuing Education

5. Secondary Subjects High School Subjects English 096, Building Vocabulary 1
6. Secondary Subjects High School Subjects English 097, Building Vocabulary 2
7. Secondary Subjects High School Subjects English 098, Building Vocabulary 3
8. Secondary Subjects High School Subjects Reading 093, Building Reading Skills 1 (shared)
9. Secondary Subjects High School Subjects Reading 094, Building Reading Skills 2 (shared)
10. Secondary Subjects High School Subjects Math 158, Math Fundamentals 1
11. Secondary Subjects High School Subjects English 085, Composition 3
12. Health and Safety 879, Living Healthy Lives
13. Parent Education 528, Increasing Parent Awareness of U.S. Schools
14. Parent Education 533, Seminar in Parent Education

PROGRAM REVISION – SECOND READING

***Item #15 was approved. Item #16 was deferred.***

Human Services

15. Preschool Child Option Degree (0645) and Certificate (0692)
16. School Age Options Degree and Certificate

REVISED COURSES-FIRST READING

***Item #18 – 22 were approved for first reading. Item #17 was deferred.***

Science and Math

17. Astronomy 110H, Honors Introduction to Stars and Galaxies
18. Mathematics N05-A, Basic Mathematics-A
19. Mathematics N05-B, Basic Mathematics-B
20. Mathematics N05-C, Basic Mathematics-C
21. Mathematics N47-A, Pre-Algebra/Algebra Essentials-A
22. Mathematics N47-B, Pre-Algebra/Algebra Essentials-B

***Item #23 was approved for first reading.***

Continuing Education

23. English as a Second Language 606, Interactive Language Center