

# SANTA ANA COLLEGE

## CURRICULUM & INSTRUCTION COUNCIL

DATE: October 22, 2008  
FROM: Shelly Jaffray & Brian Kehlenbach, Co-Chairs  
TO: Curriculum & Instruction Council  
RE: Minutes of Meeting of October 20, 2008  
2:30 pm, SAC B-33

Present: B. Birnbaum, A. Brown, P. Canzona, C. Carrera, D. Dobos, N. Fujimoto, S. Garnett, G. Giroux, J. Howe, M. Huebsch, P. Hughes, S. Jaffray, B. Jaros, D. Kanzler, B. Kehlenbach, K. Nutter, K. Patterson, M. Porter, K. Ross, R. Sanabria, S. Whelan.

Guests: A. Bridges, J. Mathis, B. Miller, E. Ripley, S. Turner.

1. MINUTES OF MEETING OF OCTOBER 6, 2008. The minutes of the meeting of OCTOBER 6, 2008 were approved.
2. TECHNICAL COMMITTEE REPORT. The Technical Committee report was approved. Items #1 and 10 were pulled.
3. CURRICULUM ITEMS. See attachment.
4. POLICY CHANGE-SECOND READING-GENERAL EDUCATION BREADTH REQUIREMENTS FOR THE CALIFORNIA STATE UNIVERSITIES.  
(Humanities) (Area C) (Attachment #4) APPROVED
5. POLICY CHANGE-SECOND READING-GENERAL EDUCATION BREADTH REQUIREMENTS FOR THE CALIFORNIA STATE UNIVERSITIES.  
(Humanities) (Area D) (Attachment #5) APPROVED
6. POLICY CHANGE-SECOND READING-GENERAL EDUCATION BREADTH REQUIREMENTS FOR THE INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM.  
(Humanities) (Area 3) (Attachment #6) APPROVED
7. POLICY CHANGE-SECOND READING-GENERAL EDUCATION BREADTH REQUIREMENTS FOR THE INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM.  
(Humanities) (Area 4) (Attachment #7) APPROVED

8. CATALOG REVISION-FIRST READING-SAC ADVANCED PLACEMENT POLICIES.  
(Counseling) (Attachment #8) APPROVED FOR FIRST READING
9. CATALOG REVISION-FIRST READING-PLAN B CERTIFICATE OF GENERAL EDUCATION.  
(Counseling) (Attachment #9) APPROVED FOR FIRST READING
10. REPORT FROM TLC. Bonnie reported the following:
- A. Library Service Area: DPP and the TLC—The Library Services Area has requested that the TLC review the Department Planning Portfolio annually in addition to the cyclical quadrennial review the TLC does for the PA/PR reports. Since the services of the Library are college-wide services, the TLC will review the Library DPP annually to add a platform of trans-disciplinary dialogue to the goals formulated and analysis of goals in the DPP. The DPP will be referred to the TLC in mid-March when all DPPs are sent to the division deans. Since the VP of Academic Affairs is the acting dean of the Library, he will automatically also receive a copy. If changes are recommended, the chair of the TLC will communicate this to the VP of Academic Affairs, and the chair of the Library will send a new DPP report to the VP of Academic Affairs in his capacity as dean with ample time for him to review this report and aggregate it with all the reports received from the division deans in April.
- B. TLC-Sponsored “Flex Plus” Events: **Best Practitioners Fair**— The TLC will sponsor this event the third week of classes in the spring semester. It was recommended that the hallway on the east side of the Chavez building be used with tables so “Round Table” discussions may occur on a variety of themes. A survey will be sent to all faculty to ascertain topics they would like to see addressed.
- C. **The 45-minute “How to...”**: After the Best Practitioners Fair, the TLC will conduct another survey to see which topics the faculty would like to delve into a bit more deeply. Once a month a 45-minute “How To...” will be offered through the rest of the spring semester and the following fall semester.
11. OTHER. It is with sadness that we announce the passing of our colleague, Beverly Pirtle, the Chair of the SCC Curriculum and Instruction Council. Bonnie will be sending a contribution to the SCC Foundation for the Arlin and Elizabeth Pirtle Scholarship. Please send contributions to Bonnie by Wednesday, October 29, 2008 if you would like to have a contribution included in the C&I donation.

REVISED COURSES-SECOND READING

***Items #18 through 22 were approved.***

Science and Math

18. Mathematics N05-A, Basic Mathematics-A
19. Mathematics N05-B, Basic Mathematics-B
20. Mathematics N05-C, Basic Mathematics-C
21. Mathematics N47-A, Pre-Algebra/Algebra Essentials-A
22. Mathematics N47-B, Pre-Algebra/Algebra Essentials-B

***Item #23 was approved.***

Continuing Education

23. English as a Second Language 606, Interactive Language Center

NEW COURSES-FIRST READING

***Items #1 – 5 were pulled.***

Business

1. Computer Science 135, Software Deployment Mechanisms
2. Computer Science 139, Configuration and Administration of Local Area Networks
3. Computer Science 142, Advanced Unix
4. Computer Science 244, Microsoft Exchange Server
5. Computer Science 247B, Window Server 2008

***Items #6 through 25 were approved for first reading. Item# 26 was pulled.***

Human Services & Technology

6. Criminal Justice Academies 006A, Dispatch and Records Functions
7. Criminal Justice Academies 006B, Arrest and Control Training/ACT
8. Criminal Justice Academies 007A, Gangs, Cults & Hate Crimes
9. Criminal Justice Academies 008A, Disaster Preparedness Training
10. Criminal Justice Academies 008B, Corrections Supplemental Core Course
11. Criminal Justice Academies 009A, Narcotics Related Training
12. Criminal Justice Academies 009B, Fitness for Law Enforcement
13. Criminal Justice Academies 010B, Supervision and Leadership
14. Criminal Justice Academies 026A, Training Academy Preparation
15. Criminal Justice Academies 029A, Explosive Devices Training
16. Criminal Justice Academies 033B, Explorer Academy
17. Criminal Justice Academies 034A, Advanced Officer Training (AOT)
18. Criminal Justice Academies 038A, Tactical/Weapons Training
19. Criminal Justice Academies 039A, Emergency/First Aid Training
20. Criminal Justice Academies 047A, Mounted Unit Training
21. Criminal Justice Academies 055A, Drivers Training/Force Option
22. Criminal Justice Academies 068A, Investigations and Report Writing
23. Criminal Justice Academies 069A, Corrections Training
24. Criminal Justice Academies 076A, Police K-9 Training
25. Criminal Justice Academies 083A, Instructor Skills
26. Education 205, Computer Technology in Education

***Item #27 was approved for first reading.***

Continuing Education

27. Persons with Substantial Disabilities 200, Issues and Concepts for Adults with Development Disabilities

REVISED COURSES-FIRST READING

***Items #28 through 29 were approved for first reading.***

Business

28. Computer Science 136, Building a Small Office/Home Office Network
29. Engineering 012, AEC Blueprint Reading

***Items #30 through 33 were approved for first reading.***

Human Services & Technology

30. Criminal Justice Academies 010, Pre-Employment Preparation for Law Enforcement
31. Criminal Justice Academies 021, P.C. 832, Law of Arrest
32. Criminal Justice Academies 059, Supervision
33. Pharmacy Technology 072, Pharmacy Technology Externship

***Item #34 was approved for first reading. Item #35 was approved for first reading with corrections to the total hours.***

Science

34. Biology 179, Plants of Orange County
35. Nursing-Registered 105, Cooperative Work Experience Education-Occupational

***Items #36 through 40 were approved first reading.***

Continuing Education

36. Persons with Substantial Disabilities 787, Employment Preparation for Adults with Developmental Disabilities
37. Persons with Substantial Disabilities 788, Independent Living Skills for Adults with Developmental Disabilities
38. Persons with Substantial Disabilities 793, Physical Activities for Adults with Developmental Disabilities
39. English as a Second Language 120, ESL Civics
40. Vocational Business 574, Computer Basic: Hardware and Software

PROGRAM REVISION-FIRST READING

***Item #41 was approved for first reading.***

Human Services & Technology

41. Early Childhood Options Degree and Certificate

***Item #42 was approved for first reading.***

Science

42. Nursing-Registered Nursing (853)