

SANTA ANA COLLEGE

CURRICULUM & INSTRUCTION COUNCIL

DATE: December 10, 2007
FROM: Bonnie Jaros, Chair
TO: Curriculum & Instruction Council
RE: Minutes of Meeting of December 3, 2007
2:00 pm, SAC Foundation Board Room S-215

Present: M. Brown, P. Canzona, C. Carrera, B. Choo, D. Dobos, N. Fujimoto, Y. Garcia, G. Giroux, J. Howe, M. Huebsch, D. Kanzler, S. Mendizza, K. Patterson, R. Robledo, K. Ross, S. Sotelo, M. Tran, R. Zook.

Guests: A. Bridges.

1. MINUTES OF MEETING OF NOVEMBER 19, 2007. The minutes of the meeting of November 19, 2007 were approved as submitted.
2. TECHNICAL COMMITTEE REPORT. The Technical Committee report was approved as submitted.
3. CURRICULUM ITEMS-SECOND READING FROM NOVEMBER 19 AGENDA AND ADDENDUM. See attachment #3.
4. CURRICULUM ITEMS. See attachment #4.
5. POLICY CHANGE-SECOND READING-GENERAL EDUCATION REQUIREMENTS FOR THE ASSOCIATE DEGREE. It was moved, seconded, and carried to approve the request to add Music 104 to Category C of the General Education Requirements for the Associate Degree.
6. POLICY CHANGE-SECOND READING-GENERAL EDUCATION BREADTH REQUIREMENTS FOR THE CALIFORNIA STATE UNIVERSITIES. It was moved, seconded, and carried to approve the request to add Music 104 to Category C1 of the General Education Breadth Requirements for the California State Universities.

7. POLICY CHANGE-SECOND READING-INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM. It was moved, seconded, and carried to approve the request to add Music 104 to Area 3A of the Intersegmental General Education Transfer Curriculum.
8. POLICY CHANGE-SECOND READING-GENERAL EDUCATION REQUIREMENTS FOR THE ASSOCIATE DEGREE. It was moved, seconded, and carried to approve the request to add Sign Language to Category D1 of the General Education Requirements for the Associate Degree.
9. OTHER.
 - The SAC mission statement has been revised and approved by the Board on 11/19/07. Please include the mission statement on all Division Curriculum Committee agendas and all department agendas.
 - The Curriculum & Instruction Handbook will be completed soon.
 - The TLC is working on how to do the assessment portion of the COR

ADDENDUM TO THE AGENDA

1. TECHNICAL COMMITTEE REPORT. The Technical Committee report was approved as submitted.
2. CURRICULUM ITEMS.

NEW COURSE-FIRST READING

Item #1 was presented for first reading only. It was moved, seconded, and approved with the request to waive the second reading. This item was approved.

Exercise Science

1. Exercise Science Aerobic Fitness 157, Cardio Pump

REVISED COURSES-FIRST READING

Items #2 and 3 were presented for first reading only.

Human Services

2. Nutrition and Food 101, The Food System and Career Opportunities
3. Nutrition and Food 110, Food Sanitation and Safety

PROGRAM REVISION-FIRST READING

Item #4 was presented for first reading only.

Human Services

4. Nutrition and Dietetics Degree (0521)

The next meeting is Monday, February 11th, at 2 p.m., SAC Foundation Board Room S-215.

NEW COURSES-SECOND READING

Items #1 through 13 were approved.

Business

1. Business 182, Classifying Imports and Clearing US Custom
2. Business Applications 174, Creating Web Pages with Dreamweaver and Flash
3. Computer Science 124A, MCDST Preparation
4. Computer Science 125, Help Desk Skills
5. Computer Science 127, Introduction to E-Commerce
6. Computer Science 134B, Windows Vista Operating System
7. Computer Science 137, Personal Computer Troubleshooting
8. Computer Science 138, Foundations of Interactive Game Design
9. Computer Science 247A, Windows Server 2003
10. Engineering 240, Dynamics
11. Management 125, Organizational Leadership
12. Marketing 127, Introduction to E-Commerce

Fine and Performing Arts

13. Music 104, Rock Music History and Appreciation

REVISED COURSES-SECOND READING

Items #14 through 27 were approved.

Business

14. Business 104, Cooperative Work Experience Education – General
15. Business Applications 043, Microsoft Certified application Specialist Preparation
16. Business Applications 057, Medical Interpretation and Translation-Spanish/English
17. Business Applications 058, Legal Interpretation and Translation-Spanish/English

Exercise Science

18. Exercise Science Activities 170, Yoga (1 unit)
19. Exercise Science Activities 170, Yoga (.5 units)

Humanities

20. Reading N90A, Individualized Reading
21. Reading N90B, Individualized Reading
22. Reading 100A, Advanced and Critical Reading
23. Reading 100B, Advanced and Critical Reading

Science

24. Physics 210, Principles of Physics I
25. Physics 217, Engineering Physics I
26. Physics 227, Engineering Physics II

27. Physics 237, Engineering Physics III

PROGRAM REVISION-SECOND READING

Items #28 through 46 were approved.

Business

28. Accounting Degree (0151) and Certificate (0190)
29. Business Administration Degree (0102)
30. Business Application and Technology Degree (0170) and Certificate (1698)
31. Computer Information Systems Degree (0162) and Certificate (0197)
32. Computer Science Degree (0280) and Certificate (0291)
33. Engineering Degree (0202)
34. Engineering Civil Technology Degree (0258) and Certificate (0794)
35. Engineering Computer Aided Drafting and Design Degree (1054) and Certificate (1093)
36. Engineering Drafting and Design Degree (0254) and Certificate (0798)
37. Engineering Industrial Technology Degree (0260) and Certificate (0896)
38. International Business Degree (1058) and Certificate (1994)
39. Management Degree (0172) and Certificate (0192)
40. Marketing Degree (0153) and Certificate (0895)
41. Paralegal Degree (0523) and Certificate (1799)

Fine and Performing Arts

42. Art – 3D Animation Certificate
43. Music – Digital Music Production Certificate (2390)
44. Television/Video Communications Degree (0343)
45. Television/Video Communications Certificate
46. Theatre Arts Degree

PROGRAM REVISION-FIRST READING (Addendum 11/19/07)

Items #1 through 3 were approved.

Technology

1. Automotive Technology – Drive Train Service Option Certificate (2593)
2. Diesel and Heavy Equipment Technology Degree (0274) and Certificate (0295)
3. Welding Technology Degree (0181) and Certificate (0991)

NEW COURSES-FIRST READING

Items #1 through 5 were presented for first reading only. It was moved, seconded, and approved with the request to waive the second reading. These items were approved.

Exercise Science

1. Exercise Science Activities 183, Pom Squad
2. Exercise Science Activities 184, Pom Performance Squad
3. Exercise Science Professional 160, Management of Physical Education and Sport

Student Services

4. Special Services N94, Intermediate Cognitive Retraining
5. Special Services N95, Cognitive Retraining – Academic Transition

REVISED COURSES-FIRST READING

Item #6 was presented for first reading only. It was moved, seconded, and approved with the request to waive the second reading. This item was approved.

Student Services

6. Special Services N91, Fundamentals of Cognitive Retraining

NEW COURSES-SECOND READING

Items #7 through 10 were approved.

Continuing Education

7. Health and Safety 850, Emergency Planning and Safety
8. Health and Safety 879, Living Healthy Lives
9. Substantial Disabilities 400, Developmentally Disabled Adults Job Coach Training
10. Vocational Business 096, Introduction to Use of Digital Cameras

REVISED COURSES-SECOND READING

Item #11 was approved.

Business

11. Computer Science 134A, Windows XP Operating Systems