



Technology Advisory Committee (SACTAC)

Minutes

Nov. 29, 2023, 3:00pm-4:30pm

Zoom: <https://rscdd-edu.zoom.us/j/83825197165>

Attendance

Members in Attendance

Jason Sim, John Steffens, Mark Turner, Mary Steckler, Jimmy Nguyen, Jennifer Hoeger, Christina Wagner, Marvin Gabut, Merari Weber, Joseph Jimenez (designee of Jessica Nguyen), Adam Morgan, Ron Gonzalves

Members Absent

Hugh Nguyen, Luis Pedroza

Guests

Dane Clacken, Adam Howard, Jesse Gonzalez, Carlos Brambila, Joseph Jimenez

Agenda Items

1. Approval of the agenda [action]
 - a. Moved by Adam to approve a revised agenda, replacing the academic senate report with report from distance ed.
 - b. Seconded by Marvin
 - c. Approved unanimously
2. Approval of the [minutes from Oct. 25](#) [action]
 - a. Moved by Adam
 - b. Seconded by Mary
 - c. Approved unanimously
3. Public comment
4. Product Presentation – Avatar [information] (10 mins.)
 - a. Presented by Jason Sim
 - b. <https://www.synthesia.io>
 - c. Text to Video Automation using the Instructor's image
5. Reports [information]
 - a. ASG (5 mins.)
 - b. Distance Ed. (5 mins.)
 - i. Amber P. filling in for Tammy
 - c. Student Services (15 mins.)
 - i. [Digital Dons](#)



- d. Information Technology Services (30 mins.)
 - i. Multi-factor Authentication
 1. Plan is to go live with students in Spring 2024 for accessing Office 365 off campus
 2. Coordinating training with Student Help Desk
 3. Hardware tokens may require a needs-based assessment to obtain
 - ii. Program Review / Resource Requests
- e. Student Information Support (5 mins.)
- f. Other (5 mins.)