

Santa Ana College
Technology Advisory Committee (SACTAC)
May 27, 2021, Zoom
Minutes

Attendees: Tammy Cottrell, Dori Dumon, Irene Glomba, Susan Hoang, Cherylee Kushida, Jose Lopez Mercedes, Dr. Larisa Sergeyeva, John Steffens, Mark Turner, John Tran, Dane Clacken (guest), Charles Jang (guest)

Absent: Jodi Coffman, Michael Hoang, James Kennedy, Monique Moreno, Pilar Traslavina

1. Approval of the Agenda

It was moved by Dori Dumon and seconded by Tammy Cottrell to approve the agenda. The motion carried unanimously.

2. Approval of the Minutes from April 22, 2021

It was moved by Mark Turner and seconded by Cherylee Kushida to approve the minutes from April 22, 2021. The motion carried unanimously.

3. Public Comment

John Steffens expressed his appreciation to Susan Hoang for her service to this committee for the past two years.

4. Old Business

a. SAC Integrated Technology Plan – John Steffens (5 mins.) [Information]

Edits were made to the SAC Integrated Technology Plan under the Environmental Scan section to add some information from the draft Enrollment Management Plan. Data shared by Cherylee on the Increases in Online Teaching Certification has also been added.

A workgroup will be brought together to work on this plan over the summer. John Steffens invited members that are interested in contributing towards the document, to let him know. The SAC Integrated Technology Plan document can be found in the SACTAC Microsoft Teams group.

5. Reports [information]

a. ASG Student Technology – (5 mins.)

There was no ASG report.

b. Student Help Desk – (5 mins.)

There was no Student Help Desk report.

Santa Ana College
Technology Advisory Committee (SACTAC)
May 27, 2021, Zoom
Minutes

c. Distance Education – Cherylee Kushida (5 mins.)

District software, such as Pronto, Proctorio, Network, Neptutor, Labster, Cranuim Café, Zoom, NameCoach and Esri, will be bought/renewed through the California Community Colleges.

High Flex Classes – looking for different vendors for the high flex technology, which hopefully will use as much improved AI camera technologies for the classrooms.

CBCOEI – real time course seat availability and enrollment will be fully integrated by the end of July, depending on customization.

DE student Survey – survey has been run to get knowledge on what applications are being used by faculty, what students want to see and what is needed for more training. This report is not completely done; Cherylee is still working on the details and will share it at the next meeting.

d. Library – Susan Hoang (5 mins.)

Susan Hoang reported that the State Budget has approved for the library services platform to be fully funded for all California Community Colleges, which means that the state will fund it for now on. Waiting for this item to be signed this upcoming June.

The library has been remote for the past one and a half years and they would like to continue offering some services like the frequently asked questions and the live chat remotely, so students can access information asynchronously. The library is also exploring the option of joining a 24/7 library reference call office, that will be answered by a librarian, so students can get questions answered 24/7 by someone around the world.

The library has not gotten any more funding for electronic resources from the CARES Act. A request was made through the traditional RARS process for \$25,000.00 worth of e-books but haven't received a response.

e. Accessibility Workgroup – Mark Turner (5 mins.)

Mark Turner emphasized the critical need for stronger commitment and involvement of senior leadership in resourcing and tasking people to make substantial progress in the area of accessibility. The Accessibility workgroup's primary focus will be on aggregating and disseminating Accessibility information through a Web Portal that the group is working on.

Some of the items the group is prioritizing on are electronic documents, multimedia accessibility, web authoring for department's authors and procurement practices.

Santa Ana College
Technology Advisory Committee (SACTAC)
May 27, 2021, Zoom
Minutes

f. Mediation – John Tran (5 mins.)

John Tran reported that for the past year, during the Covid-19 pandemic, there have not been any face to face classes; with the exception of a few special classes. Classrooms have not been used and he has been able to check these classrooms so they could be ready for the next semester. He and his team have been working on 196 mediation classrooms at SAC. Also, small devices and old technology have been upgraded to make sure they are compatible with the new projectors.

Old projectors need to be replaced every 6 years. 30 projectors were replaced two years ago. 22 projectors are almost 8 years old. Projector's lamps are fine for now, but may need to be replaced soon. John's team doesn't have access to the B building. They will start with the classrooms' mediation as soon as they have access. John will provide a full report at the next meeting.

After feedback from the Owl usage and also newer technologies available now, ITS is looking into improving technologies for SAC/SCC classrooms. They are working with vendors to figure out which cameras and microphones are best for classrooms. This project is at an early stage. More information will be shared later.

g. Student Information Support – John Steffens (5 mins.)

Starfish – Phase 1 (Early Alert, Basic referrals, Success team support) is done. Phase 2 (Canvas integration, Predictive Analytics, Reports) still working on the integration of Canvas. Training has been done for the Predictive Analytics piece. Phase 3 (System alerts, Scheduling/Appointments/Queuing, Students success plans) preparation is going to be done over the summer.

One third of teaching faculty has used the system this past year. Over 23,000 success item were reported, that includes kudos, flex and referrals.

Web Redesign – funding is expected to be available at the beginning of the next fiscal year to proceed with the redesign components. SCC, SAC and the District signed off on the design. It is ready to go with the implementation. The challenge is the content; there are over 3,000 pages of content.

h. Information Technology Services – Michael Hoang (5 mins.)

There was no Information Technology Services report.