

Santa Ana College  
Technology Advisory Committee (SACTAC)  
August 27, 2020, Zoom  
Minutes

Attendees: Dori Dumon, Irene Glomba, Jesse Gonzalez, James Hester, Michael Hoang, Susan Hoang, Cherylee Kushida, Jose Lopez Mercedes, John Steffens, John Tran, Mark Turner

1. Approval of the Agenda

It was moved by Dori Dumon and seconded by Mark Turner to approve the agenda. The motion carried unanimously.

2. Approval of the Minutes from February 20, 2020

It was moved by Mark Turner and seconded by Jose Lopez Mercedes to approve the minutes from February 20, 2020. The motion carried unanimously.

3. Approval of the Minutes from April 23, 2020

It was moved by James Hester and seconded by Jose Lopez Mercedes to approve the minutes from April 23, 2020. The motion carried unanimously.

4. Public Comment

There was no public comment.

5. Old Business [action]

a. Membership (20 mins.)

The SACTAC Membership lists voting members only and is available on the SACTAC website. So far, no student representative has been assigned and no name for Division Dean has been provided. John encouraged the committee to advocate in their areas for participation. It was suggested to compile another list for Consultation purposes. It was moved by Cherylee Kushida and seconded by Mark Turner to approve the SACTAC Membership as presented. The motion carried unanimously.

6. Reports [information]

a. ASG Student Technology (5 mins.)

ASG has not assign any representative.

b. Library – Susan Hoang (5 mins.)

All SAC library services are being offered remotely, no face to face services yet. ACC lab is offering 2 hr. block appointments for the use of computers. They have not been funded by the CARES Act.

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- c. Distance Education – Cherylee Kushida (10 mins.)
- All instructors needed to complete the Remote Instruction Certificate, 208 have completed it and 54 still to complete.
  - Canvas Mentors - Faculty has been assigned to offer other faculty help in Canvas
  - 344 instructors were certified for Online teaching, half of them completed during the spring and summer 2020 semester alone.
  - Jose Lopez Mercedes continues to work on accessibility on the Website.
  - Accessibility workshop will be offered during October and November.
  - A special shout-out to the IT department for their hard work and their quick response during online instruction and working remotely.
- d. Student Information Support – John Steffens (10 mins.)
- The web redesign is at the President’s office for review. Funding is still needed for implementation. The web redesign is student-driven, what makes sense to students.
  - Starfish was made available to faculty the week of September 14. The system has the ability to send kudos to students, raise flags and do referrals.
- e. District ITS (20 mins.)
- i. Computer Replacement – Michael Hoang  
The overall completion of computer replacements is 41%
  - ii. Equipment Distribution – Jesse Gonzalez  
A graphic was shown of equipment distributed to staff.
  - iii. Self-Service – Jesse Gonzales  
Functionality for Self-Service has been turned-on in some areas, such as grading, books (for students to see what books are available), student business office, etc. Student finance will be next.
  - iv. NextGen – Jesse Gonzales  
The District will try a new system demo for security and accessibility. A grant will cover the first year. This new system, NextGen, will digitize forms and will replace some other systems both in the office and remotely.
- f. Mediation – John Tran
- There are over 100 classrooms that needed to be mediated; fifty of them have been completed: upgraded computers, distributed amplifiers to synchronize projector and monitor. Buildings A and I are still pending.