

Santa Ana College
Technology Advisory Committee (SACTAC)
November 14, 2019; Room F-126
Minutes

Attendees: Juan Briseno, Dane Clacken, Jodi Coffman, Tammy Cottrell, Irene Glomba, Jesse Gonzalez, Michael Hoang, Susan Hoang, Jim Kennedy, Cherylee Kushida, Jose Lopez Mercedes, Roy Shahbazian, John Steffens, John Tran, Mark Turner

1.0 Call to Order

The meeting was called to order at 2:39 p.m.

2.0 Approval of the Agenda

The committee approved the agenda.

3.0 Approval of Minutes from October 24, 2019

The committee approved the minutes for October 24, 2019

4.0 Public Comment

Juan Briseno, Student Representative announced that a solution was found for the use of Microsoft 365 on Mac Computers.

5.0 Online Student Education Plan Discussion

ITS can set committee members up as active students in the test system to view the system. Version 225 to transition off of WebAdvisor.

6.0 Update on Computer Replacement Plan

There are 255 instructional computers replaced out of 285 which is 89% complete. Also, there are 148 non-instructional, faculty and staff computers replaced out of 220 which is 67% complete. The target should be reached by spring 2020. The inventory needs to be updated to include laptops.

7.0 Approval of SACTAC Goals/Initiatives

The committee reviewed the goals/initiatives on the team site and unanimously recommend the initiatives for SAC. SACTAC goals will be discussed in a future meeting.

8.0 Project Updates

a. Progress on Self-Service

Self-Service is live today. There are some issues but continued updates are coming.

b. Guided Pathways Website

A Digital Media Specialist has been hired to help with the website. A short-term staff member is currently entering the data for existing program maps. This will be an ongoing operation that will require permanent staff to support.

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c. Other Projects

- Students are no longer charged for scanning documents.
- Dane will provide information to help students log into Adobe
- There is a need for professional development to provide technology training including Adobe training.
- Please contact Susan or John if you are interested in joining a workgroup.

d. Mediation

John Tran reported that 95% of classrooms are mediated. He is working on DSA Approval for additional projectors. Jim asked him for a request for funds for next year.