

Santa Ana College
Technology Advisory Committee (SACTAC)
October 24, 2019; Room F-126
Minutes

1.0 Call to Order

The meeting was called to order at 2:35 p.m.

2.0 Approval of the Agenda

The committee approved the agenda.

3.0 Approval of Minutes from September 26, 2019

The committee approved the minutes for September 26, 2019

4.0 Public Comment

Juan Briseno, Student Representative gave student feedback on Microsoft 365. Some have reported that they cannot edit on a MAC Computer. Jesse will research the issue and bring back information to the committee.

5.0 Membership

The membership list on the SACTAC website is out of date. It should include stakeholders to help faculty understand technologies and be purposeful membership that is connected with other committees for dissemination of information. Members should be listed by their title or department instead of being listed as classified, faculty, or administrators. Members should be confirmed each year. A membership spreadsheet will be created for you to add yourself. Alternates should be included. Other suggestions were to formalize a relationship with Distance Education and Professional Development Committees and have a reporting structure to the Academic Senate.

6.0 Potential Workgroups & Committees

There was discussion on potential workgroups and committees to have movement on issues. Suggestions for workgroups were on accessibility, academic end users, and the student experience. The student experience for self-service needs testing. If you have a work proposal for a subgroup or subcommittee, please add it to the team site.

7.0 Tactical Initiatives/Goals

Tactical Initiatives and goals should be linked to RSCCD Master Technology Goals in the team site. The following were some suggestions:

- Support student equity initiatives and projects

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- CEC to have equity minded technological resources for students and Registration to be using Colleague waitlist with all tools available to students

8.0 Project Updates

John Tran will provide a DSA approval list at the next meeting.

John Steffens discussed the project roadmap and that Starfish can alert us about student who needs help. Starfish implementation may not start until the new year. CCC My Path is free from the state and will happen later on the roadmap.

9.0 Other

Please review the excel spreadsheet on membership, online education plans on self-service, and district initiatives on the team site under strategic planning.