



Minutes

May 6, 2020

2:00 – 3:00pm

Zoom- <https://cccconfer.zoom.us/j/571479357>

RSCCD Mission: The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College Mission: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santa Ana College Vision Themes: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community

- I. Introductions & Membership
 - A. Virtually Present: Rowena Valtairo, Ashly Bootman, Mike Everett, Tyler Johnson, Dr. Saeid Eidgahy, Justin Tolentino, Carlos Brocatto, Monica Bustamante, Dr. Fernando Ortiz, Janet Cruz-Teposte, Kim Smith, Shannon Muir, Mary Huebsch, Jaki King, Michelle Macintyre. William Nguyen. Monica Zarske. Dr Jarek Janio, Stephanie Clark
- II. Minutes from April 1, 2020 meeting – Information
- III. Taskforce Updates:
 - A. Updating of SAC’s Participatory Governance Structure Document – Fernando Ortiz
 - i. Document revised by Taskforce and approved. Will finalize document once we reconvene in the Fall
 - B. Defining College Funding Allocation Alignment Processes – Justin Tolentino
 - i. Justin Tolentino-Shared process on Microsoft Team with taskforce members for them to take a look and contribute what will work in order to develop and implement procedures.
 - ii. Goal is to get ideas together by June and maintain intentional conversations to share correct information and timelines
 - iii. Janet Cruz-Teposte: How will allocations for CEC happen?
 - iv. Justin Tolentino- Plan is to align the way we spend with the goals of visions and success.
 - v. Janet Cruz Teposte volunteered to be added to the Funding allocation Taskforce
 - vi. Conversation is for SEAP, SWP, GP to allow for a single deadline in Nuventive.
- IV. Subcommittee Reports

A. Outcomes Assessment – Dr. Jarek Janio

- i. Allow for one system (Nuventive) for resource allocation in outcomes assessment.
- ii. Mark Reynoso is looking at the details, dates and changes.
- iii. By Fall 2020 semester hopping to have the system in place
- iv. William Nguyen- Is the goal to have one deadline for all grant funding?
- v. Dr. Janio: Goal is to have something that is more aligned for Program Review and Outcomes Assessment. One review location so that item/program has option to be funded through various funds based on specification of the application.
- vi. Dr. Janio: It has been shared that current funding process and deadlines is not fully clear to faculty and staff- The goal here is to streamline the process. Nuventive would be the place to reduce the amount of people to reach out to.
- vii. Funding and assessment- Tying program review and outcomes assessment to one process.
- viii. Example: Some programs are getting a lot of funding and some are not getting any. Nuventive will provide a more cohesive way to receive funds.
- ix. Funding requirements to be met based on the application requirements- This will alleviate confusion on how and where to get money.
- x. William Nguyen- This sounds like we are trying to rank based on program review. Not a good idea to change how the funding model works.
- xi. Dean Eidgahy- Currently, only items that are top priority will go for review. It is prioritized at division levels first. Programs within the division were sorted and moved to the next level.
- xii. Dr. Janio- Plan is for requests to go in one pool and one source to be possibly funded through one place.
- xiii. Justin Tolentino-Plan is not to change the approval process or how discussions happen, it is just to streamline between those categorical projects.
- xiv. William Nguyen-we approve anything \$500 or less to meet the needs of everyone. It is the personnel requests that are difficult to get approved.
- xv. Monica Zarske- Realistically, what types of requests are allowed to be funded through RAR's?- e.g. Supplies, software?
- xvi. Conversations are needed in regards to the ongoing items required for a program to run. Details need to be ironed out in order to have broader conversations to isolate what is really a necessity of the department.
- xvii. Example- If your RAR was not approved but is a necessity for you to run your program-where do we go from there?

B. Accreditation – Monica Zarske

- i. Evidence accumulating on Teams
- ii. Thanking faculty and staff for continuing the work
- iii. Over 40 participants on accreditation webinar held Apr 23, 2020
- iv. Created a PowerPoint with writing aspects-waiting on feedback and will be posting to teams
- v. Will be looking for advice on Accreditation professional development

C. Program Review – Jaki King

- i. Next meeting will have a presentation on the use of new templates.

- ii. Discussing a date for annual and 4year program reviews to be turned in for the Fall.

V. Upcoming 2020-2021 Meetings – All meetings are from 2:00-3:00pm in S-215
A. S-215- TBD

VI. Other:

June 3, 2020	2:00-3:00 pm 1:00-2:00 S-215 TBD
No July or August Meeting	Summer
September 02, 2020	2:00-3:00 pm S-215 TBD
October 7, 2020	2:00-3:00 pm S-215 TBD
November 4, 2020	2:00-3:00 pm S-215 TBD
December 2, 2020	2:00-3:00 pm S-215 TBD