



SANTA ANA COLLEGE
**INSTITUTIONAL EFFECTIVENESS
AND ASSESSMENT**

Minutes
March 4, 2020
2:00 – 3:00pm
S-215

RSCCD Mission: The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College Mission: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santa Ana College Vision Themes: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community

- I. Introductions & Membership
 - A. Meeting commenced at 2:03
- II. Minutes from February 12, 2020 meeting – Informational
- III. Accreditation:
 - A. ASCCC Accreditation Institute Takeaways
 - i. Jarek Janio- Takeaways: Heavy on accountability issues, student involvement is lacking in Accreditation.
 - ii. William Nguyen-Budget and Planning workshop-Identify the needs and the goals on campus. To integrate in planning vs just doing construction. Integrated planning. Make sure all components are tied when making a decision
 - iii. Roy Shahbazian- Subjective terms “sufficient” up to the college to define- Mission statements- are we working towards those things? Putting things in the colleges court and ensuring they do that.
 - iv. Monica Zarske-Workshop explained the scope of the Accreditation Coordinator-keeping the entire campus informed in terms of the overall accreditation process. Example: A Newsletter. Ensure we are finding evidence first vs beginning to write without having information
 - v. Dr. Ortiz-Intersectionality between Equity, Guided Pathways and Accreditation- 4 pillars in the standards, learning and engagement-practicing equity in classroom, ability to equitize classroom. Equity frameworks on campus
 - vi. Dr. Weber-Respectful norms to be used in meetings/equity work
 - vii. Framework for Grossmont-Personal, professional institutional
 - B. Recruitment for Accreditation Standard 1.B. Writing Group
 - i. Assuring Academic Quality and Institutional Effectiveness- Team to help gather and write the evidence. Suggested 17 pages worth of work.
- IV. Taskforce Updates:

- A. Updating of SAC's Participatory Governance Structure Document – Fernando Ortiz
 - i. Updating Participatory Governance for IEA-small task force Jarek Janio, Mary Huebsch and Madeline Grant. Planning to share at April 1st meeting as a second draft to have approved MAY 6th.
- B. Defining College Funding Allocation Alignment Processes – Justin Tolentino
 - i. Jarek and Alejandra organizing Nuventive platform. William Nguyen looking at the allocation process.
 - ii. Remembering that program review is tied to work with the timelines together along with planning and budget. People involved in timelines need to be at the table.
 - iii. Working with budget office to ensure funding cycles are aligning.

V. Subcommittee Reports

- A. Outcomes Assessment – Dr. Jarek Janio
 - i. Looked at Scales of Adoption in terms of 4th pillar we have very little evidence on outcomes assessment. SLO's are not on the forefront but are on the track to get there. We are getting evidence to March 12th next meeting.
 - ii. SLO Listserve additions please reach out.
- B. Accreditation – Monica Zarske
 - i. Had a kickoff steering committee to start the discussion. Lots of engagement and very optimistic about the Accreditation process. Arduous but reflective process. We get to see the work that is actually been done. This document will say a lot about this institution. Timelines are short to gather evidence and work backwards from 2022. Confirmation from faculty and staff to provide the evidence we are looking for. Intentional recruitment for immediate insight. Modules of Professional Development in the works. Modules to go online.
 - ii. William Nguyen: Co-leads first budget and planning to go through items to figure out where the evidence lies
 - iii. Outcomes assessment- How to have evidence that we are assessing outcomes- designate individuals specifically to go the SLOs meetings. Outcomes assessment understanding. We know the material but not outcomes assessment.
 - iv. Dr. Lamb-This committee in particular is critical in accreditation
 - v. Program review, outcomes assessment-we need to ensure we redefine planning process. Handbook on decision making governance structure-how we are organized. Standard 1 is a big part
- C. Program Review – Jaki King
 - i. Next meeting March 9th
 - ii. Speech language, Math, Global Entrepreneurship
 - iii. Voting on Program Review template
 - iv. Monica Zarske: Conversations about ongoing review about processes- organized and accessible. Things are moving forward in the correct way.
 - v. All processes are currently being discussed and planned.
 - vi. Program Review will live in Nuventive.
 - vii. New template will be used as a pilot to test out.

VI. Upcoming 2019-2020 Meetings – All meetings are from 2:00-3:00pm in S-215
April 1, 2020
May 6, 2020 (last meeting of 2019-2020)

VII. Other:

VIII. Meeting Adjourned: 2:44